

CLEVEDON TOWN COUNCIL**Minutes of the 478th meeting of COUNCIL held via Zoom at 7.30pm on Wednesday 9th September 2020**

This meeting was held under The Local Authorities and Police and crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England & Wales) Regulations 2020 section 5

PRESENT: Chairman – Cllr D. Shopland
Councillors N. Barton, B. Cherokoff, A. Everitt, C. Francis-Pester, B. Hatch, G. Hill, K. O'Brien, A. Shopland, J. West, R. Westwood, H Young
Town Clerk - Ms P Heath; Deputy Town Clerk, Ms S. Howard.

7.30pm INFORMAL BUSINESS**PUBLIC PARTICIPATION**

There were no written questions to the Council.

FORMAL BUSINESS**20/1218 APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllrs A. Goodlife (family commitments) & T. Morgan (illness).

20/1219 DECLARATIONS OF INTEREST

There were no declarations of interest for items on the agenda.

20/1220 RECEIVE AND RATIFY THE MINUTES OF TOWN COUNCIL MEETING

RESOLVED: by 10 votes to 0 that the minutes of the Council meeting held on 8th July 2020 were approved as a correct record and signed by the Chairman.

20/1221 RECEIVE THE CHAIRMAN'S COMMUNICATIONS- FOR INFORMATION ONLY

The Chairman paid tribute to Mr David Bryant whose death had recently been announced. Mr Bryant was a world class bowler and an ambassador for Clevedon.

20/1222 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST

The following reports are available in the office
DIS – Issues No 966,967,969. It was noted that 968 had not been received.

20/1223 RECEIVE REPORTS AND INFORMATION FROM CLEVEDON NORTH SOMERSET COUNCILLORS, ON MATTERS OF URGENCY ONLY, AND RELATING DIRECTLY TO CLEVEDON, AT THE AGREEMENT OF THE CHAIRMAN.

There were no reports or information from Clevedon's North Somerset Councillors, not on the Clevedon Town Council.

20/1224 RECEIVE AND RATIFY THE MINUTES OF THE COMMITTEE MEETINGS**1224.1 PLANNING 22ND JULY 2020**

Minutes of the Planning Committee meeting were presented by the Committee Chairman and **RESOLVED by 11 votes to 0**

There being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none.

1224.2 PROPERTY 5th August 2020

Minutes of the Property meeting were presented by the Committee Chairman, and **RESOLVED by 11 votes to 0**

There being no part 1 items, the Chairman invited questions or comments on the part 2 items; There were none

1224.3 PLANNING 12TH AUGUST 2020

Minutes of the Planning Committee meeting were presented by the Committee Chairman and **RESOLVED by 11 votes to 0**

There being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items.

20/1989.1 it was agreed to amend the last bullet point under housing from Goldcrest to Goldsmith.

1224.4 FINANCIAL & GENERAL POLICY 19th August 2020

Minutes of the Finance & General Policy Committee meeting were presented by the Committee Chairman and **RESOLVED by 12 votes to 0**.

Part 1 Items

FGP 20/1010 RECEIVE & AGREE GRANT APPLICATIONS FOR SMALL GRANTS – PART 1

Proposed, seconded, and RECOMMENDED to COUNCIL by 8 votes to 1, that for the financial year 2020/2021 only, the balance of the small grants budget, £ 1500, be held pending any requests later in the financial year to 31.03.2021, due to the disruption caused by Covid-19.

AGREED 11 votes to 0

FGP 20/1011 DISCUSS THE DRAFT RISK REGISTER AND AGREE AMENDMENTS

A copy of the draft risk register, and report had been circulated with the agenda, the register of the risks faced by the Council will form part of the discussions and determination of reserves held by the Council. The members discussed the use of the risk register and considered the proposals in the report.

Proposed, seconded, and RECOMMENDED to COUNCIL BY 8 votes to 0; That the Committee approve the adoption of the risk register, amending as necessary

Proposed, seconded, and RECOMMENDED to COUNCIL by 8 votes to 0; That Committee Chairmen consider the significant risks in the areas of their Committee that may need to be included in the general Risk Register

Proposed, seconded, and RECOMMENDED to COUNCIL by 8 votes to 0; That each Committee should incorporate their individual risks into one town council register

Proposed, seconded, and RECOMMENDED to COUNCIL by 8 votes to 0; That all Councillors identify any significant risks for inclusion on the register and suggest any mitigating actions required

Proposed, seconded, and RECOMMENDED to COUNCIL by 8 votes to 0; That the Register becomes a standing item on F&GP Committee Agenda

It was noted that the Risk Register is complementary to and not in place of the individual risk assessments.

AGREED 11 votes to 0

FGP 20/1012 DISCUSS AND AGREE THE POLICY, AND LEVEL OF ALL COUNCIL'S RESERVES

Proposed, seconded, and AGREED to RECOMMEND to COUNCIL by 9 votes to 0 the Council accepts the reserves as at 31.03.2020, and agree that the Council will monitor the reserves between annual reviews via the budget spreadsheets and amend if needed.

AGREED 11 votes to 0

FGP 20/1013 REVIEW THE INVESTMENT POLICY OF THE COUNCIL

*Proposed, seconded, and **AGREED to RECOMMEND to Council by 9 votes to 0**; that the Council accepts the Investment policy as circulated with the agenda.*

AGREED 11 votes to 0

The Committee Chairman invited questions or comments on the part 2 items; there were none.

1224.5 TOWN EVENTS & AMENITIES 26TH AUGUST 2020

Minutes of the Town Events & Amenities meeting were presented by the Committee Chairman, and **RESOLVED by 12 votes to 0**

There being no part 1 items, the Chairman invited questions or comments on the part 2 items.

20/964 Strode Leisure Centre – Member were asked to note that all Committee Chairman would be invited to the meeting and not just the Chairman of Council.

1224.6 ALLOTMENTS 6TH JULY 2020

Minutes of the Allotments Committee were presented by the Committee Chairman, and **RESOLVED by 12 votes to 0**

There being no part 1 items the Chairman invited questions or comments on the part 2 items 20/1134 in response to a question the Committee Chairman drew members attention to minute no 20/1158 of the meeting held on 17th August 2020

1224.7 ALLOTMENTS 17TH AUGUST 2020

Minutes of the Allotments Committee were presented by the Committee Chairman, and **RESOLVED by 11 votes to 0**

There being no part 1 items the Chairman invited questions or comments on the part 2 items 20/1134 in response to a question the Committee Chairman drew members attention to minute no 20/1158 of the meeting held on 17th August 2020

20/1225 AGREE ACCOUNTS FOR PAYMENT AS PER THE ATTACHED LIST

RESOLVED by 12 votes to 0: that the Council approves the accounts for payment, as per the attached lists.

20/1226 AGREE ACCOUNTS FOR PAYMENT AS PER THE ATTACHED LIST

RESOLVED by 11 votes to 0: that the Council approves the accounts for payment, as per the attached lists; paid since 29th January 2020

20/1227 FROM THE STAFFING COMMITTEE DUE TO THE REQUIREMENT FOR THE COUNCIL TO APPROVE.

“That the Town Council in line with staff contracts, accepts the NCJ pay award of 2.75% as from 1st April 2020, plus increase in holiday from 21 days to 22 days up to 5 years of service, thereafter the holiday in line with the current contract.”

Proposed, seconded, and **RESOLVED** to agree the pay award of 2.75% and the day holiday increase for the 0-5year service.

20/1228 DISCUSS AND AGREE HOW THE COUNCIL, WISHES TO ADVERTISE THE FOLLOWING CO-OPTION VACANCIES, AND THE PROCESS TO UNDERTAKE THE CO-OPTION:

SOUTH X1, YEO X1, WEST X1 WALTON X3

Members discussed at length the need for the co-options. The Town Clerk explained the legal status of the co-options as each vacancy had already been offered for election. 5 were vacancies following the elections in May 2019, and the 1 casual vacancy arising since had not requested an election. It was confirmed that the Electoral Officer at NSC had confirmed the legal status of the co-options.

Proposed, seconded, and **RESOLVED by 8 votes to 4** :that the Council would promote the role of the Councillor, prior to the advertising of the 6 vacancies in January 2021 with the co-option being arranged in March 2021 at a special zoom meeting of the council. The establish procedure for co-option to be used. Each candidate be asked to submit an electoral address of about 250 words explaining who they are and what they can bring to the Council. In response to a question raised it was confirmed that only the Boundary Commission had the power to reduce the number of Councillors during a formal boundary review.

20/1229 DISCUSS THE HOLDING OF ANY COMMEMORATION SERVICE FOR REMEMBRANCE IN QUEEN SQUARE DUE TO COVID-19 REGULATIONS.

The Town Clerk explained in detail the work needed to ensure that the service complied with the Governments COVID-19 and social distancing regulations. Members noted the recent government announcement re the reduction of groups to 6. Proposed, seconded, and **RESOLVED by 12 votes to 0** that due to the Coronavirus pandemic the Council will not be organising a remembrance service at Queen Square on Sunday 8th November. The Chairman of the Council will lay a wreath at 11am on the 11th November on behalf of the Council, with photographs/video of the event being shared on the Councils Facebook page and newsletter.

20/1230 RECEIVE THE REPORT FROM THE CURZON CINEMA ON THE ROOF RESTORATION AND AGREE 2 INVITEES TO SEE THE NEW ROOF. – EMAILED

Proposed, seconded, and AGREED to note the report from the Curzon Cinema. Cllr Francis-Pester and Cllr Hatch would accept the invitation from the Curzon to view the roof.

20/1231 RECEIVE UPDATE THE CCTV UPGRADE, AND NOTE THE SLA FOR THE PROVISION OF CCTV

Cllr Francis-Pester gave a brief update on the on the CCTV upgrade following receipt of costing information from NSC. Members were notified the SLA had been received and amended by each of the Council's to be a comprehensive document. - **NOTED**

20/1232 RECEIVE AN UPDATE FROM REPRESENTATIVE ON CLEVEDON CCT

There had been no meeting of the Clevedon Coastal Community Team. In response to a question member discussed the proposal by the CCT to develop the library into a creative hub, and the possibility to re-generate this project

20/1233 RECEIVE AN UPDATE FROM REPRESENTATIVE OF THE NEIGHBOURHOOD PLAN GROUP

Cllr Francis-Pester / Cllr West gave a brief update on the neighbourhood Plan. A committee meeting is being arranged of the committee to discuss and agree the way forward for public consultation.

20/1234 RECEIVE AN UPDATE FROM THE REPRESENTATIVE ON CLEVEDON BID

Cllr West gave a brief update on the Clevedon BID. The Bid are looking at Christmas lights in the town centre and Hill Road. They are responding to the Clevedon Central planning applications. They are being consulted on the Hill Road and Beach travel and parking. Members were reminded that the Transport & Highways Committee were being consulted on 16th September at 2pm.

20/1235 RECEIVE UPDATE FROM THE CLIMATE EMERGENCY WORKING GROUP

Cllr Cherokoff gave a brief update on the work of the Climate group which have not been able to meet due to the Covid-19 regulations. There is to be a Parish and Town Council meeting with the newly appointed NSC project manager for climate emergency.

20/1236 RECEIVE QUESTIONS FROM COUNCILLORS IN ACCORDANCE WITH STANDING ORDER

There were no questions in according to Standing Order no 8

20/1237 EMERGENCY ITEM – COVID-19 & NSC TOGETHER.

At the request of Cllr Young and with the agreement of the Committee, Cllr Young updated members on the Covid-19 NSC Together group. They have reported an increase in the case numbers from 9.7 per 100,000 to 20.5 per 100,000. The indication is that this is being driven by the 18 to 30-year olds. All members of the Together Team were being asked to encourage and enforce the need for social distancing and prevention methods in order to avoid a local lockdown. Members were informed that the Clevedon Care transport service was planning to restart on 5th of October.

Member asked for the Councils appreciation to the Town Clerk & Deputy Town Clerk for all their hard work over the last 6 months.

Members noted that lack of bookable appointments for Covid tests, many being sent to Taunton or Cardiff for available appointments.

Meeting closed at 8.31pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....DATE.....