

**MINUTES OF THE PUBLIC TOILET WORKING GROUP AT CLEVEDON TOWN COUNCIL,
44 OLD STREET, CLEVEDON, BS21 6BU ON MONDAY 13TH JULY 2015 AT 7.30PM**

PRESENT

Councillor D. Shopland Chairman;
Councillors: - L. Little, J. West
In Attendance Paula Heath Town Clerk

PTWG 15/24 ELECTION OF CHAIRMAN

Proposed by Cllr Little, seconded By Cllr West and resolved that Cllr Shopland is appointed Chairman of the sub committee

PTWG15/25 RECEIVE APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Flint (via Cllr Shopland).

PTWG15/26 RECEIVE DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no disclosable or personal interests declared for items on the agenda.

PTWG15/27 RECEIVE THE MINUTES OF THE LAST MEETING

Members received and agreed the minutes of the last meeting of the working group held on 3rd November 2014, which had been ratified by Council on 17th December 2014 These were signed by the Chairman as a true record

PTWG 15/28 RECEIVE AND NOTE THE DRAFT REPORT TO COUNCIL (ON MEMBERS AREA ON THE WEB SITE)

The Town Clerk brought Members up to date on the discussions.

Sixways – this toilet has been decommissioned and the fixings removed. The WRF & CA have stated they will not accept the transfer of the lease to Clevedon Town Council from NSC. They would only accept a new lease that would be under new terms and conditions and that in order to comply NSC would have to be surrendered and compensation paid to WRF &CA; NSC require that Clevedon Town Council pays that compensation.

The suggestion was made at the meeting that the Town Council manages the toilets on behalf of NSC, thereby retaining the original lease, with the Town Council paying the rent and picking up all the financial liability of the building. Members were reminded by the Town Clerk that the toilet has been decommissioned and fittings removed. The layout is not conducive with section 17 of the Crime & Disorder Act 1998 and would require structural alterations.

Alexandra Road/Pier Copse – the ladies is situated in Pier Copse and the gents below in Alexandra Road these are currently being maintained and cleaned by the Pier Trust until their own toilets are built and opened; this is expected to be in December 2015.

The Gents toilets are also being maintained by the Pier Trust till December 2015; the Angling Club on the Pier had expressed an interest in taking over the Gents and maintaining it for their Members only. The importance of these toilets was acknowledged by the Members who felt that facility at this end of the town should be retained.

Members noted that the survey undertaken by NSC when they proposed the closing of the toilets was incorporated into the draft report in the member's area of the website, this shows that all 3 buildings require extensive work in order to bring them up to standard. Members noted that if the Town Council took the buildings over, even on a long lease, they would be required to operate at the standards in place at the point of take over and not to the historic standards operated by NSC.

Proposed, seconded and **RECOMMENDED to COUNCIL** that the Council reiterates its commitment to provide usable and safe toilets in the upper part of the town by:-

- 1) That the Council takes over the management of the toilets at Sixways providing the necessary finance is made available to alter the structure to comply with section 17 of Crime & Disorder Act 1998; install new facilities and arrange the incorporation of the cleaning and maintenance within the current Healthmatic contract with all associated costs.
- 2) that the Council provides the necessary finances to lease from NSC the land on which Pier Copse (ladies) toilet stands and either use the current building to incorporate 2 unisex/disabled units or, considering the state of the external building, demolish the current building and build 2 purpose built unisex/disabled units and arrange the incorporation of the cleaning and maintenance within the current Healthmatic contract with all associated costs.

PTWG 15/29 RECEIVE A REQUEST TO PUT A PROPOSAL TO THE COMMITTEE CONCERNING THE STATION ROAD TOILETS BY A LOCAL CHARITY.

The Town Clerk informed Members that a local charity associated with St Andrews House would like to set up a takeaway unit in the former Gents toilet section of Station Road Toilets and asked that they be allowed to present their ideas to the Committee. Members were not minded to allow the charity to present the proposition as they felt the takeaway would be detrimental to the current business in the square and also concern about people queuing for the takeaway across one of the main walkways across the square.

In response to a question the Town Clerk informed members that the market manager had expressed an interest in renting that section but was having problem persuading the stall holder to pay an extra amount. If it is paid within their rent then this comes out prior to profit sharing so in essence we would be paying 50% of the rent to ourselves. It was agreed to confirm if the new market manager and finance officer had agreed a way to pay 100% of the rent by the market prior to the Council meeting.

Proposed seconded and **RECOMMENDED to COUNCIL** that although the Committee is opposed to the idea, the Council be requested to decide if they wish to proceed in this matter.

PTWG 15/30 DISCUSS AND AGREE ANY FUTURE ACTION POINTS AND DECIDE ON RECOMMENDATIONS TO COUNCIL

Further action is dependent on the Councils decisions concerning the recommendations above

PTWG 15/31 DECIDE ON THE NEXT MEETING DATE & TIME

Depending on the above recommendations it was agreed that the next meeting will be on Monday 7th September at 7.30pm; the Town Clerks apologies for this meeting were received.

Meeting closed at 7.50 pm

Chairman Date