

**CLEVEDON TOWN COUNCIL**  
**SUB-COMMITTEE FOR THE CLEVEDON TRIANGLE CHRISTMAS LIGHTS 2016/17**

**Report to the Town Events & Amenities Committee of the meeting held on Thursday 15 September 2016 at 9.30am in the Clevedon Town Council Offices.**

**PRESENT:** Cllr C Francis-Pester & Cllr J Geldart  
 Mrs K Gaydon – Clevedon Baptist Church, Mr J Fox – Triangle Traders Group, Mr S Harrison – DM Events & Mrs I Johnson, Mrs S Howard – Clevedon Town Council.

**CHL/16/88 APOLOGIES FOR ABSENCE**

Cllr J Norton-Sealey, Cllr B Hatch & Paul Anslow had sent their apologies.

**CHL/16/89 MINUTES OF THE LAST SUB COMMITTEE MEETING HELD ON 22<sup>nd</sup> JUNE 2016**

The Minutes were **AGREED** as correct.

**CHL/16/90 UPDATE ON ACTIONS SINCE THE LAST MEETING**

**90.1 - WH SMITH POWER SUPPLY**

Permission has still not yet been received from WH Smiths to connect to the street light outside of their building. Technical detail is required by way of a method statement to the Management Company of WH Smiths. Need to contact WGS Power, the Town Council's Lights Contractor to gain their help and support with resolving this matter.

**RESOLVED:** 1. To continue to seek permission from W H Smiths.  
 2. To speak to WGS Power regarding method statement.

**CHL/16/91 SWITCH ON EVENT 26<sup>TH</sup> NOVEMBER 2016 - UPDATE**

**91.1 – ROAD CLOSURE NOTICE – 12 NOON – 11.00 PM**

NSC have refused the draft road closure order for Old Street into Kenn Road as First Bus and emergency vehicles operate through this major route in the town. The Triangle Traders are not happy that the application was not successful as they want stalls outside of their shops.

Following the refused application, a revised road closure order was submitted to NSC to close a section of Old Church Road only, to join up with Station Road and onto the Queens Square.

**RESOLVED:** The following to be investigated further;

- 1) To talk to Mr Medus, NSC regarding the declined road closure application to see if there is any movement with closing Old Street and Kenn Road.
- 2) To contact NSC to ascertain whether Marson Road could become two way traffic during the road closure?

**92.2 – TRADERS TABLES & SIDESHOWS**

Sam Harrison confirmed that 6 sideshows are to take part in the event. Also, 3 fairground rides too. John Fox reported that 25 traders are taking part with a pitch size of 2m x 2m at £20.00 per table.

A stage to be erected outside of either Specsavers or Nat West Bank for the schools, local clubs and for the switching on of the lights.

**RESOLVED:**

- 1) The Committee Chairman to contact John Buck, Princes Hall to assist with a sound system, including CD player.
- 2) Committee Clerk to contact Fine Line to see if they can offer lighting as last year.
- 3) Triangle Traders to stress test the flag poles for the Christmas trees.

- 4) Cllr Geldart, John Fox & Sam Harrison to provide a map showing where the entertainment and traders who wish to take part are to be placed, which may assist with the road closure notice.
- 5) Sub-Committee Chairman to write in the next few weeks to traders outside the town centre inviting them to be involved in this event.

### **93.3 – LETTERS TO SCHOOLS AND TRADERS**

**RESOLVED:** Committee Clerk to send a letter to all schools in Clevedon asking if they wish to participate in the event by way of singing, drama etc. Also, to invite schools to be included in a draw for some lucky children to switch on the Christmas lights with the Chairman of Clevedon Town Council. Local groups, such as Clevedon Light Opera, Clevedon Comedy Club to also be contacted to see if they would like to take part.

### **94.4 - CONSIDERATION OF THE CONTENT FOR SOCIAL MEDIA AND PUBLICITY PURPOSES TO THE PUBLIC**

The publication called, Portishead and Clevedon Resident, has approached us asking if we would like to place an article in their next publication about our event.

**RESOLVED:** Cllr Geldart to write an article and Committee Clerk to provide some pictures from last year's switch on event.

### **CHL/16/95 CHAIRMAN'S ITEMS FOR INFORMATION**

There were no Chairman's items.

### **CHL/16/96 DATE OF NEXT MEETING**

**RESOLVED:** To meet on **Thursday 29 September 2016 at 9.30 am** at the Clevedon Town Council offices.

The meeting finished at 10.10 am

APPROVED AS A TRUE RECORD

CHAIRMAN:..... DATE: .....