

**CLEVEDON TOWN COUNCIL SUB- COMMITTEE SALTHOUSE FIELDS TENNIS COURTS**  
 REPORT TO THE TOWN EVENTS & AMENITIES COMMITTEE OF THE MEETING HELD ON  
 FRIDAY 15<sup>TH</sup> MARCH 2019 AT 10.00AM IN THE COUNCIL HOUSE 44 OLD STREET.

**PRESENT:** Committee Chairman – Cllr G Watkins  
 Cllrs J Geldart, A Shopland & Cllr C Starr,  
 Mrs S Howard – Committee Clerk  
 Mr S Bannerman, Head Coach, North Somerset Tennis Academy, NSTA.

**10.00AM INFORMAL BUSINESS -**

NSTA advised that the coaching sessions are going well and provided Committee members with details of the proposed Spring/Summer coaching classes.

NSTA provided details for a security keypad device that could be installed on each tennis court entrance gate. The device is a Borg BL3430 metal gate lock with lever handle and keypad at a cost of £149.04 ex. VAT. (£298.08 for two) NSTA advised he can get the keypads installed for free. The keypads would provide an added security/deterrent measure to increase the longevity of the courts. The courts have had some holes appear, which could be related to either a bike or skateboard use.

NSTA have on occasions received verbal abuse from members of the public, which has been uncomfortable for some class members. The abuse is as a result of the public entering the tennis courts from the MUGA to retrieve a football.

**10.20AM FORMAL BUSINESS –**

**STC/19/244 APOLOGIES FOR ABSENCE**

There were no apologies for absence

**STC/19/245 DECLARATIONS OF INTEREST**

None declared.

**STC/19/246 MINUTES**

The notes of the Sub-Committee meeting held on 12<sup>th</sup> October 2018, were approved and signed, by the Sub-Committee Chairman, as a true record

**STC/19/247 ITEMS ARISING FROM INFORMAL BUSINESS**

**247.1 SERVICE LEVEL AGREEMENT – SPRING/SUMMER 2019 – NSTA**

Members of the Committee discussed the request received from NSTA concerning changes to the session dates and times of the Service Level Agreement (SLA) to run from 1 April 2019 to 30 September 2019.

Proposed, seconded and **AGREED** to the Spring/Summer timetable as follows;

Monday's	4.00pm to 6.30pm – Junior Coaching
Tuesday's	10.00am to 11.30am – Adult Coaching
	4.00pm to 6.30pm – Junior Coaching
Wednesday's	4.30pm to 7.00pm – Junior Coaching
Thursday's	5.00pm to 8.30pm – Adult Coaching
Friday's	4.00pm to 6.30pm – Junior Coaching
Saturday's	9.00am to 2.00pm – Junior Coaching
Sunday's	9.30am to 11.30am – Junior Coaching, to include Tennis 4 Kids

Holiday camp dates at the end of May 2019 – 3 days from 9.00am until 1.00pm, dates to be confirmed by NSTA. Summer holiday camp dates from July 2019 to August 2019.

#### **247.2 RENEWAL OF COACH ACCREDITATION – EXPIRED ON 16<sup>TH</sup> FEB 2019**

The Committee Clerk confirmed that NSTA has renewed the following documents; Lawn Tennis Association Coach Accreditation to 16 February 2020

#### **247.3 CODED GATE LOCKS ON THE COURTS**

Members of the Committee **AGREED** to trial the keypad security device on the court gate for the Spring/Summer season, subject to practical administration for the code; the keypad code will need to be changed on a frequent basis. Details of where to obtain the code will be displayed on the courts. The price for two keypads will be submitted to the next TEA Committee meeting to be held on 27<sup>th</sup> March 2019 for Committee approval.

#### **247.4 SIGNAGE FOR COURTS**

NSTA and the Tennis Committee to discuss and decide on the wording for new signage to be installed on the courts advising members of the public of correct footwear, courts to be used for tennis only etc. NSTA advised that Brunel Engraving will provide the signage free of charge.

#### **247.5 ABUSE AND THREATS TO NSTA BY MEMBERS OF THE PUBLIC**

Members of the Committee advised NSTA that if abuse or threats occur by any member of the public and the issue becomes out of hand, that an attempt to try and record any issues on their mobile phone would serve as evidence if required.

#### **247.6 SAFETY AT WORK**

The Council cannot provide safety at work to NSTA, as they are not the Council's employees. Measures should be put in place by NSTA to protect themselves.

#### **247.7 MISUSE OF COURTS BY MEMBERS OF THE PUBLIC**

Members agreed that it is very difficult to police the tennis courts on a 24/7 basis. The regular rubbish clearance by the Council Caretaker and the NSTA using the courts provides a way that any damage or incidents can be reported to the office.

### **STC/19/248 MAINTENANCE WORKS**

#### **248.1 REMOVAL OF CHEWING GUM FROM COURTS SURFACE**

The Council Caretaker has been asked to remove the chewing gum on surface of court 2 as the tennis season is due to commence soon.

#### **248.2 CLEARANCE WORK TO THE GULLY ON COURT 1**

The Council Caretaker has been asked to clear the gully as a matter of urgency as the tennis season is due to commence soon.

#### **248.3 REMOVAL OF RUBBISH ON COURTS**

The Committee Clerk advised that the caretaker is conducting regular clearance of any accumulated rubbish on the Skate park, MUGA and tennis courts.

#### **248.4 REPAIRS AND ASSOCIATED COSTS REQUIRED TO COURTS SURFACE**

Members were advised that Courtstall have quoted a price of £150.00 to repair the divots on the courts. To be submitted to the next TEA Committee meeting on the 27<sup>th</sup> March 2019.

**STC/19/249 TO RECEIVE A REQUEST FROM A MEMBER OF THE PUBLIC TO HOLD A CHILDREN'S TENNIS PARTY ON A TENNIS COURT IN JUNE 2019**

Members **AGREED** that the court cannot be reserved, therefore if the member of public still wished to hold a tennis party on the court they would have to take a chance on the day to see if the court was available.

**STC/19/250 DATE OF NEXT MEETING**

The date of the next meeting is to be confirmed

The meeting finished at 11.15am

APPROVED AS A TRUE RECORD

CHAIRMAN: .....

DATE: .....