

CLEVEDON TOWN COUNCIL
MINUTES OF THE TRANSPORT & HIGHWAYS COMMITTEE MEETING IN THE
COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 21ST DECEMBER 2016

PRESENT: Cllr A Giles-Townsend – Committee Chairman
 Cllrs J Cook, J Geldart, S Hale, B Hatch, G Hill, G Watkins.

The Chairman of Council paid tribute to ex-councillor Nick Pennycott who had recently died. He had been a past Chairman of Council and Chair of the Transport & Highways Committee. She had appreciated his support and encouragement as the District Councillor for Central Ward when she was first elected to that ward and his mentoring had continued inspiring her to take the Chair of Transport & Highways and now Chairman of Council.

TH/16/740 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs N Barton and C Starr – other commitments; Cllrs C Hall and J Norton-Sealey – illness.

TH/16/741 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

Cllr G Hill declared a personal interest in agenda item 10.1 Nailsea & District Community Transport as he is the Town Council representative on this body.
 Cllr J Geldart declared a personal interest in agenda item 5 as her children attend St Nicholas Chantry Primary School.

PART 2

TH/16/742 MINUTES

The minutes of the Transport & Highways Committee held on 26th October 2016 were approved and signed.

TH/16/743 STATION ROAD BOLLARD TH/16/722

743.1 PETITION TO KEEP THE BOLLARD

Members received a petition signed by 244 mainly Clevedon residents highlighting the fact that if the bollard is removed there will be an 'increase of non-legitimate vehicles with subsequent safety issues'. This had been in response to a petition not to use the bollard presented at the last meeting.

743.2 RESPONSE BY THE POLICE

The local police had the same concerns as stated in 743.1 and supported the retention of the bollard. An Officer from Police Traffic Management had investigated the 2002 and 2009 Traffic Regulation Orders for Station Road and discussed this with NSC (see below).

743.3 RESPONSE BY NSC

NSC had now confirmed the 2009 order article 14 revocation relates only to (a) prohibition and restrictions of waiting and loading and unloading; (b) loading areas; (c) restrictions on parking places; (d) restrictions on disabled parking places; (e) restrictions on motor cycle parking places.

The article in the 2002 order which relates to the Prohibition of Access is still relevant and enforceable, therefore the bollard is still valid and supported by the 2002 order. However NSC is looking to include Station Road in a review in 2017/18 regarding loading bays, police bay and emergency services.

RESOLVED: VOTE: UNANIMOUS FOR To retain the Station Road bollard in its current role. 2) To ask that Clevedon Town Council is consulted by NSC prior to any changes to the traffic regulation order for Station Road next year.

ACTION: Deputy Town Clerk

TH/16/744 UPDATE ON SCHOOL CROSSING PATROLS TH/16/724**744.1 REPORT OF MEETING WITH HEAD OF ST NICHOLAS CHANTRY SCHOOL ON 4TH NOVEMBER 2016**

At the meeting with the Head Teacher it was emphasised that the Town Council could not fund the SCP on Old Street open-endedly. It was confirmed that the Service Level Agreement is between the school and NSC. The school is in the process of applying to be part of the Clevedon Learning Trust and it was suggested that the Town Council meet with representatives of the Trust to look at the long term position regarding funding.

744.2 REPORT OF MEETING WITH REPRESENTATIVES OF CLEVEDON LEARNING TRUST ON 9TH DECEMBER 2016

At this meeting the Trust made it clear that although they would support the SCP at Old Street which is used by many schools, they had severe financial constraints as funding per pupil is lower than many parts of the country and staffing costs are increasing. The Trust would investigate a possible event or link with the business community to assist with funding and report back in January 2017.

744.3 TO CONSIDER FUTURE SPONSORSHIP OF SCHOOL CROSSING PATROLS

Members were asked for ideas for future sponsorship of the Old Street SCP. It was noted that Cllr Hall had previously been involved in sponsorship of an SCP in another area of North Somerset. Members were aware that the Learning Trust is awaiting the outcome of their request to the Town Council for a grant towards transport to the school from Yatton.

RESOLVED: To await the response from the Clevedon Learning Trust early 2017 and consider at the next meeting. **ACTION: Deputy Town Clerk**

744.4 CHAPEL HILL SCP

The Deputy Town Clerk reported a telephone conversation with NSC that day indicating that the SCP post for Chapel Hill is currently being advertised. The advertisement states that the post will be funded to 31st August 2018. Members confirmed that the funding allocated for this SCP - £2,550 is for the current financial year and not a long term commitment. Also as stated at the last meeting there were concerns that this SCP could set a precedent for other requests for SCPs.

RESOLVED: 1. Not to proceed with the Chapel Hill SCP as the allocated funding is in the Committee's budget for this financial year and time is running out to make this appointment. No funding has been allocated beyond this financial year. **ACTION: Deputy Town Clerk**

TH/16/745 PORTABLE VEHICLE ACTIVATED SIGN TH/16/726**745.1 DATA ON PREVIOUS LOCATIONS**

The data had been sent by NSC that day.

RESOLVED: The Committee Chairman to analyse the data with that collected by the vehicle activated sign and report back to the Committee.

ACTION: Committee Chairman

745.2 LOCATIONS FOR PORTABLE VEHICLE ACTIVATED SIGN JAN/FEB2017
Following the full Council meeting with Sue Mountstevens, Avon & Somerset Police Commissioner, members were reminded that the Town Council could request police speed camera vans/motorbikes to patrol areas of particular concern in the town.

RESOLVED: 1. To discuss the above and VAS with Mr Brockington from PACT. 2. To highlight the use of VAS in the Town Council newsletter. 3. To put forward the following locations for VAS - Coleridge Vale Road North in both directions; Moor Lane in both directions; Strode Road; St John's Road; Kenn Road from Tesco roundabout to town. The exact locations would be dependent on Site Visits with the NSC Highways Officer.

ACTION: Committee Chairman and Deputy Town Clerk

TH/16/746 WORKS ON ETTLINGEN WAY TH/16/732.3

NSC has confirmed that a 90 day order has been raised for these works. Work expected to be carried out by end February/March. A request has been made to include maintenance to the vegetation on junction 20 motorway roundabout with these works as both works require M5 lane closures. NOTED.

TH/16/747 ITEMS ARISING FROM MEETING WITH DAVID CARTER, NSC ON 11TH OCTOBER 2016;

747.1 PRIORITIES FOR PUBLIC TRANSPORT FROM CLEVEDON

As an action arising from the above meeting the Town Council had been asked to feed back to NSC where Clevedon residents want to travel and what would be the priority to be progressed possibly through the Joint Spatial Plan. For example would it be improvements to bus services to Bristol or bus links to rail stations.

RESOLVED: The Committee Chairman to attend the next meeting of the Neighbourhood Plan and ascertain whether this public consultation could be part of the Plan or if the Town Council should organise a consultation event sooner.

ACTION: Committee Chairman

747.2 DISCUSSION WITH NEIGHBOURING TOWNS AND PARISHES TO CO-ORDINATE EXPECTATIONS FOR INFRASTRUCTURE

It had been suggested at the meeting on 11th October that Clevedon Town Council talk with neighbouring parishes including Nailsea to coordinate expectations for future infrastructure. It was agreed that as Clevedon would be affected by proposed developments outside of the town boundary with limited CIL/section 106 monies to address highway schemes etc the way forward would be as suggested by NSC.

RESOLVED: To write to adjoining parish councils and Nailsea and Portishead town councils suggesting a meeting to discuss future infrastructure expectations

ACTION: Deputy Town Clerk

TH/16/748 UPDATE ON COMMITTEE BUDGET 2016/17

The information on the Committee Budget was considered.

RESOLVED: For the financial year 2017/18; 1. To transfer £2550 for Chapel Hill SCP to fund the Old Street SCP to the end of this academic year to enable continuity. 2. To earmark the balance of the Committee Budget 2016/17 to road safety issues on the B3133 as a result of increased traffic using this road.

ACTION: Town Clerk

TH/16/749 TO CONSIDER A COMMITTEE BUDGET FOR 2017/18

749.1 TO CONSIDER A GRANT REQUEST FROM NAILSEA & DISTRICT COMMUNITY TRANSPORT - £9,500

RESOLVED: To support NDCT with a grant of £8,000 as in previous years.

749.2 CLEVEDON TOWN COUNCIL BUS SHELTERS ADVERTISING

TERMS AND CONDITIONS PROVIDED BY NSC EMAILED TO MEMBERS

The Advertisements are printed onto a high quality vinyl and installed on the appropriate bus shelters. Advertisements generally run for 12 months but this can be adjusted to meet the needs and duration of a specific advertisement campaign.

- Clevedon Town Council to receive an annual one-off payment from North Somerset Council per bus stop that is sold for advertising.
- £167 per bus stop per year (if stop is sold for advertising)
- This figure is based on the agreed annual fee of £3,500 for 21 bus stops.
- Payment to be made to Clevedon Town Council at the end of the first month of contract with the advertiser.
- Clevedon Town Council to be consulted regarding any prospective businesses that wish to purchase advertising space.
- All advertisements to be installed and removed by North Somerset Council as per the current advertising scheme.
- Vandalism and replacement of advertisements to be covered by North Somerset Council.
- Clevedon Town Council to continue the maintenance and cleaning of shelters as per the current arrangement.

RESOLVED: 1. That the Agreement is accepted subject to; all the CTC bus shelters being included; receipt of the locations for the 50 bus shelters where bus shelter advertisements are currently located in North Somerset. Committee Members may also submit additional queries on the agreement to the Town Council Office. 2. To allocate £4,500 for bus shelter maintenance in the 2017/18 Committee budget as there is no assurance as to how much advertising space on the Town Council bus shelters will be sold.

ACTION: Committee Members & Deputy Town Clerk

749.3 TO CONSIDER A CONTINGENCY SUM – CONTRIBUTIONS TO ROAD SAFETY SCHEMES

All councillors present agreed that a sum for road safety schemes should be included in the Committee's 2017/18 budget.

RESOLVED: To include £9,000 to respond to road safety issues as requested by Clevedon residents.

RESOLVED: TO RECOMMEND to the Finance & General Policy Committee the following Budget for the Transport & Highways Committee for 2017/2018;

Nailsea & District Community Transport	8,000
Bus Shelter Cleaning and Maintenance Contract	4,500
Grit Bins	300
To respond to Road safety issues as requested by Clevedon residents	<u>9,000</u>

£21,800

ACTION: Town Clerk

TH/16/750 FURTHER BUS TIMETABLE CHANGES FROM 8 JANUARY 2016

NSC had confirmed the following changes;

- One early morning journey, previously X6A journey will now operate as an X6 Clevedon to Bristol.
- Service X6A (Yatton to Bristol Bus Station via Clevedon and Nailsea) timetable changes to improve punctuality. The route will be extended to service the full length of Yatton High Street and also Cadbury Garden Centre. The service will no longer go into the car park at Yatton Station but passengers can use the Market Inn Bus stops on the main road.

Two Committee members reported the need to improve the bus service from Bristol to Clevedon after 7.00 pm.

RESOLVED: ALL COUNCILLORS to feed in comments on the Clevedon bus services to the Town Council Office. A meeting with NSC Public Transport Team to be arranged for the end of February 2017.

ACTION: ALL TOWN COUNCILLORS & Deputy Town Clerk

TH/16/751 BUS SHELTER OLD CHURCH ROAD TH/16/699

Confirmation that NSC will be taking over this shelter is awaited.

RESOLVED: To follow this up with NSC.

ACTION: Deputy Town Clerk

TH/16/752 BUS SHELTER MAINTENANCE CONTRACT

It was NOTED that the Maintenance Report for November showed no concerns.

TH/16/753 CHAIRMAN ITEMS FOR INFORMATION

CENTRAL WAY – IMPROVEMENTS TO FOOTPATH TH/16/729

Reply from NSC awaited.

CENTRAL WAY – ADVERTISING BY ROUNDABOUT

The advertisements had been formally reported to NSC however the signage is on a private fence. Concerns about this being a highway safety hazard on this busy roundabout were raised.

TH/16/754 TO DETERMINE PART 1 ITEMS

There were no part 1 items.

APPROVED AS A TRUE RECORD

The meeting finished at 9.01pm

CHAIRMAN:.....

DATE:.....