

CLEVEDON TOWN COUNCIL
MINUTES OF THE PROPERTY COMMITTEE MEETING HELD IN THE COUNCIL OFFICES,
44 OLD STREET, CLEVEDON ON WEDNESDAY 19TH FEBRUARY 2020 AT 7.30PM

Present: Cllr J Geldart – Chairman
 Councillors N Barton, C Francis-Pester, A Goodliffe, G Hill, J West, H. Young (7.35)
 Town Clerk – Ms Paula Heath

PR 20/387 APOLOGIES FOR ABSENCE

Apologies were received and noted from Cllr R. Westwood (another commitment) and Cllr K O'Brien (another commitment)

PR 20/388 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda

PR 20/389 TO RECEIVE THE MINUTES OF THE PROPERTY COMMITTEE MEETING HELD ON 11TH DECEMBER 2019

The minutes of the Property Committee held on 11th December 2019 and ratified by Council on 29th January 2020 were approved and signed by the Chairman as a true record.

PR 20/390 TO RECEIVE DETAIL OF BUDGET AND EXPENDITURE FOR THE COMMITTEE 2019/20

Committee members noted the finance report as circulated with the agenda.

PR 20/391 RECEIVE AND AGREE TO PRICE FOR REPAIR OF THE AIR VENT TO THE VALIANT BOILER AT 42 OLD STREET – QUOTE EMAILED TO COUNCILLORS ON 12 FEBRUARY 2020

Proposed, seconded and **AGREED by 6 votes to 0** to accept the quote for the repair of the Boiler at no 42 Old Street.

PR 20/392 DISCUSS AND DECIDE UPON THE QUOTE RECEIVED FOR NEW CURTAINS IN ROOMS 1 & 2 AT THE COUNCIL OFFICES – QUOTE EMAILED TO COUNCILLORS ON 11 FEBRUARY 2020

Members discussed the 2 quotes circulated prior to the meeting and the quote circulated at the meeting. Proposed, seconded and **AGREED by 6 votes to 0** to accept the quote from Company B.

PR 20/393 DISCUSS AND DECIDE UPON THE REVISED QUOTE RECEIVED FROM BRITISH GAS FOR A NEW BOILER AND POWER FLUSH AT THE COUNCIL OFFICES – QUOTE EMAILED TO COUNCILLORS ON 11 FEBRUARY 2020

Proposed, seconded and **AGREED by 6 votes to 0** to accept the amended quote from British Gas for the new Boiler and Power Flush. It was confirmed that with the new boiler there would be a three-year service plan which means a saving on the separate service plan currently taken out by the Council.

PR 20/394 DISCUSS AND DECIDE WHETHER TO CONDUCT A BUSINESS RATES REVIEW OF THE COUNCIL OFFICES – DETAILS OF SURVEY SENT TO COUNCILLORS BY EMAIL ON 12 FEBRUARY 2020

Members discussed the proposal but required written confirmation as to what were the fees and at what stage did the fees become applicable. Proposed, seconded and **AGREED by 6 votes to 0** that subject to written confirmation that authority is given to the Town Clerk to proceed with the free part of the service and to bring the resulting analysis of possible rate reduction to the Committee for authorisation of any subsequent work that requires fee payment.

PR 20/395 DISCUSS AND AGREE TO THE PRICE FOR AN EMERGENCY LIGHT BATTERY AND ASSOCIATED COSTS AT THE COUNCIL OFFICES – QUOTE EMAILED TO COUNCILLORS ON 12 FEBRUARY 2020

Proposed, seconded and **AGREED by 6 votes to 0** to accept the quote for the replacement of the battery on Health & safety grounds.

PR 20/396 RECEIVE AND DISCUSS THE TREE SURVEY CONDUCTED IN DECEMBER 2019 FOR THE LAND BETWEEN HIGHDALE AVENUE AND HIGHDALE ROAD – TREE REPORT EMAILED TO COUNCILLORS ON 11 FEBRUARY 2020

Members noted and accepted the tree survey and results. Proposed, seconded and **AGREED by 6 votes to 0** to seek at least 3 quotes for the tree works based on a) split between phases 1 – 3 and Phases 4-5. And b) all works to be done together.

PR 20/397 RECEIVE AN UPDATE FROM THE COMMITTEE CLERK CONCERNING THE VILLAGE HALL BUILDING PROJECT – TO FOLLOW.

Members were updated on the current project concerning alterations to the Village Hall. Toilets – members queried the amendment from 2 toilets plus disabled to 1 toilet plus disabled. Would the provision be enough for the current lease holders, their plans for community use and should in the future another lessor take over the building? It was agreed to establish the current legal requirements.

Asbestos Survey – members were informed that the company originally assigned the contract could not guarantee the safety of use of the building following the survey. The second listed company could guarantee that the CAB would be able to continue using the building following the survey. Proposed, seconded and **AGREED** to amend the company awarded the contract to undertake the Asbestos Survey.

PR 20/398 RECEIVE AN UPDATE ON THE SKATEPARK PROJECT

Members were circulated a report on the Skate Project. The Trustees who would project manage the build had met with both Contractors and agreed the technical surveys that are required on the land before initial designs could be made. There would be a joint consultation on the initial design to establish parameters and user requirements. Once more detailed designs are available then separate consultations will be held for the Skate park and Pump tracks.

Members were informed of the various events planned for 2020 including a skate and paint event in March to clean up the current skatepark and paint the back boards.

Proposed, seconded and **AGREED** by 6 votes to 0 to donate £100 towards the cost of the paint.

PR 20/399 CHAIRMAN'S ITEMS FOR INFORMATION ONLY

There were no Chairman's items for information

PR 20/400 TO DETERMINE PART I OR PART II ITEMS

There are no Part I items. All other agenda items are Part II

Meeting closed at 8.13pm

CHAIRMAN DATE