



## **CLEVEDON TOWN COUNCIL**

44 Old Street, Clevedon, BS21 6BU

### Members:

Chairman – Cllr J Geldart

Councillors N. Barton, A Everitt, C. Francis-Pester, A Goodliffe, G. Hill, K O'Brien, J West,  
R Westwood & H Young

13 February 2020

Dear Member

You are hereby summoned to attend the **Property Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, Clevedon on **Wednesday 19<sup>th</sup> February 2020 at 7.30pm**

Signed Ms PJ Heath, PSLCC  
Town Clerk

**PUBLIC PARTICIPATION** - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

### **A G E N D A**

1. To receive apologies for absence
2. To receive declarations of interest for items on the agenda
3. To receive the minutes of the Property Committee held on 11<sup>th</sup> December 2019
4. To receive detail of budget and expenditure for the Committee 2019/20
5. To receive and agree to price for repair of the air vent to the valiant boiler at 42 Old Street – quote emailed to Councillors on 12 February 2020
6. To discuss and decide upon the quote received for new curtains in Rooms 1 & 2 at the Council offices – quote emailed to Councillors on 11 February 2020
7. To discuss and decide upon the revised quote received from British Gas for a new boiler and power flush at the Council offices – quote emailed to Councillors on 11 February 2020
8. To discuss and decide whether to conduct a business rates review of the Council Offices – details of survey sent to Councillors by email on 12 February 2020
9. To discuss and agree to the price for an emergency light battery and associated costs at the Council offices – quote emailed to Councillors on 12 February 2020
10. To receive and discuss the tree survey conducted in December 2019 for the land between Highdale Avenue and Highdale Road – tree report emailed to Councillors on 11 February 2020
11. To receive an update from the Committee Clerk concerning the Village Hall building project – to follow.
12. Skatepark:
  - 12.1 To receive an update on the Skatepark project
13. Chairman's Items for information only
14. To determine Part I and Part II items

Next Property meeting 8<sup>th</sup> April 2020

*Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.*

*Members are reminded that under standing orders all mobile phones and communication devices must be turned off.*