

**MINUTES OF THE INITIAL SET UP MEETING FOR THE PLANNING OF 1918-2018  
CLEVEDON COMMEMORATION. 7<sup>TH</sup> SEPTEMBER 2017 AT 2PM CLEVEDON TOWN  
COUNCIL OFFICES**

Present Councillors Linda Little, Ann Shopland, David Shopland, Judith West  
Salvation Army – Michael Eden  
Baptist Church – Phil Durrant  
Royal British Legion – Ian Mottram, Brian Wood  
Civic Society – Wendy Moore, Norma Campbell  
Town Clerk – Ms Paula Heath

CC1/18 Cllr D Shopland welcomed the members, who introduced themselves. Cllr Shopland explained to the members what was planned and what actions had been taken so far.

CC2/18 Friday 9<sup>th</sup> November 2018 concert; Split into 3 parts.

Part 1 Prior to 1914 and the declaration of war

Part 2 1914-1918 and the cessation of hostilities

Part 3 after the war, life goes on.

The Community Centre, Princess Hall, also a concert band from Weston-super-Mare has been booked by Cllr D. Shopland

Members discussed the plans and made the following suggestions:-

- A poppy symbol and the last post are included in part 2. Members appreciated that the poppy did not become the universal symbol it is until the mid 1920's but as it has been so recognised it should be included.
- Part 3 should include a singalong plus end with the national anthem members noted that some of the music and songs at that time would not now be considered politically correct, but felt the concert needed to reflect the times.
- The RBL would lower the union flag, the RBL did not come into existence until 1921 so there inclusion in part 3 will fit with the theme.

Members were asked to bring to the table ideas and any contact details of individuals who would like to get involved with the concert. The Town Council will include an article in the newsletter calling for artists and volunteers to help with the production of the concert. There would also be request for photos and stories relating to the WW1 to be displayed at the concert both around the room and also on a screen.

Cllr D. Shopland was talking to the schools with a view to getting them involved with creating displays for the concert both inside and outside Princess Hall. Cllr Little explained that as the Chairman of Clevedon Town Council she had purchased poppy seeds for the schools to sow.

The concert will be at a minimal charge for the programmes which will act as tickets; Cllr Shopland also proposed holding a collection for a Blind Veterans UK a charity formally known as St Dunstan's founded in 1915.

In response to a question it was confirmed that the Town Council had agreed a budget; a private donor would underwrite the rest of the cost.

CC3/18 Sunday 11<sup>th</sup> November 2018 – Remembrance Service

This would be an open air service at the Triangle. A road closure order has been submitted to NSC in March 2016 and provisionally accepted. At the next meeting details of the marshals and support personnel will be discussed and agreed. A parade would be formed and to the Triangle. Unfortunately despite searching since 2016 no marching band has been obtained, its hoped to set the speed with a drum. The service will be taken by representatives from the Church of England, Roman Catholic Church, Salvation Army and the Baptist Church. It was agreed that the 4 representatives would agree the role that each would play and would assist in drawing up the order of service.

There is no designated order of service available from the original 1919 services but the service for the unknown warrior includes the hymn our god our help in ages past which will be included in the service, with bible readings from the authorised version.

It was agreed that the list of the WW1 fallen of Clevedon would be read in its entirety, it is anticipated that this will be the last time that it will be done.

3 wreaths will be laid – one by Clevedon Town Council, one by the TA and one by a young adult in remembrance of all the youth that died. A symbolic gift would be passed from a senior member of the RBL to a school child, a symbol of passing on the baton to remember.

It is hoped to decorate the Triangle with Red White and Blue bunting and its hoped the shops will decorate their premises with the union flag plus bunting. The Baptist Church would investigate if they could offer to do Teas and Coffees after the event.

Rough timing 10.35 –10.45 parade start

10.50 service start

11.00 2 min silence

11.10 service ends

It is intended that the Town Council service that normally takes place at 2pm on remembrance will be cancelled for 2018 only

The Royal British Legion parade and service in the afternoon will continue as normal

#### CC4/18 Other commemorations

Members were informed that NSC had not as yet indicated what its plans were for the Commemoration. The Town Clerk was attending a WW1 commemoration conference in Exeter on 26<sup>th</sup> September and would report back on the wider programme. Copies of the memorial seats that could be purchased had been circulated during the meeting; it was felt that this should be fronted by one of the town's organisations rather than the Town Council

**Cc5/18 Next Meeting Thursday 18<sup>th</sup> January 2018 @2pm**

Chairman ..... Date .....