

CLEVEDON TOWN COUNCIL
MINUTES OF THE FINANCE & GENERAL POLICY COMMITTEE MEETING HELD IN THE
COUNCIL OFFICES 44 OLD STREET ON WEDNESDAY 28TH JUNE 2017 AT 7.30PM

Present: Councillor C Francis-Pester Committee Chairman
 Cllrs, N. Barton, L. Fone, J. Geldart, G. Hill, L. Little, J. Middleton, T. Morgan, C.
 Starr, G. Watkins, J. West
 In Attendance, Ms Paula Heath Town Clerk

FGP 17/708 RECEIVE APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor J. Norton-Sealey (family commitment)

FGP 17/709 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no formal declarations of interest for items on the agenda.

FGP 17/710 TO ELECT A VICE CHAIRMAN FOR 2017/18

Cllr Starr was proposed by Cllr Hill, seconded by Cllr West
 Cllr Watkins was proposed by Cllr Morgan, seconded by Cllr Barton
 Cllr Starr was elected as vice chairman by 5 votes to 3.

PART 1

FGP 17/711 TO DISCUSS FUNDING SUPPORT FOR THE PROJECT TO RENOVATE THE SITE OF THE FORMER GENTS TOILETS AT THE BASE OF PIER COPSE (OPPOSITE THE PIER)

The Committee Chairman explained to member the formal request from the Civic Society for funding to undertake the project to enhance the area of the former gent's toilets at Alexandra Road. Members noted that this had been discussed informally via the Coastal Community Team, TEA Committee through the Civic Society newsletter and report. The Civic Society had created a scheme in conjunction with North Somerset Council to install seating in the renovated area at a budget of £10,500. The Civic Society providing £3000, NSC £3000, and they are asking the Town Council to provide the balance up to £4000. Members were pleased to see the scheme to renovate the area and welcomed the equal funding from the Civic Society and NSC to complete this scheme. Comment was made on the seating which will be stainless steel, although appreciating the need because of maintenance and vandalism.

Proposed, seconded and **RECOMMENDED to COUNCIL** by 10 votes to 0 that the Town Council provides a grant of up to £4000 to match fund the amounts raised by NSC & Clevedon Civic Society, for the renovation and improvement of the area at the base of Pier Copse.

Members wished their appreciation be recorded for the work, time and effort made by Mr Bob Hardcastle, Mr John Tranter of the Clevedon Civic Society and Mr John Flannigan of North Somerset Council for the scheme to enhance this current eyesore.

PART 2

FGP 17/712 RECEIVE THE MINUTES OF PREVIOUS COMMITTEE MEETING

The minutes of the Finance & General Policy Committee meeting held on 26th April 2017 and ratified by Council on 7th June 2017 were accepted and signed by the Chairman as a true record

In response to a question, concerning the meeting with Healthmatic as queried at the Council meeting on the 7th, The Chairman confirmed that once the Town Clerk was back in the office following the family bereavement the requested information would be circulated.

FGP 17/713 RECEIVE MINUTES OF THE MEETING HELD ON 17TH MAY DURING THE ASM

The Minutes of the Finance & General Policy Committee meeting held during the ASM on 17th May were accepted and signed as by the Chairman as a true record.

In response to a question the Town Clerk explained the legal requirement to record apologies given at meetings along with the reason. The Council or committee receives the full apology explanation, but a short hand version is recorded in the minutes.

FGP 17/714 RECEIVE THE FGP COMMITTEE BUDGET/ACTUAL SPREADSHEET

Members noted the accounts sheets that had been circulated with the agenda.

FGP 17/715 TO RECEIVE THE INTERNAL AUDITOR REPORT

Members received and noted the Internal Auditors report. Members asked that their appreciation of the work done by the Town Clerk and the favourable Internal Auditors report is recorded in the minutes.

Proposed, seconded and resolved that the following items were heard under section 1 (2) Public Bodies (admission to meetings) Act 1960 due to the confidential nature of the business to be discussed in regards to staffing.

FGP17/716 RECEIVE AND AGREE THE MINUTES OF THE STAFFING COMMITTEE DATED 6TH JUNE 2017.

Proposed, seconded and **RESOLVED** to accept the minutes of the Staffing Committee dated 6th June 2017. Members agreed the interim arrangements made by the Sub Committee and the office to cover the Caretakers work until the new appointment.

FGP 17/717 TO DISCUSS AND CONFIRM THE RECRUITMENT OF A NEW CARETAKER

The Chairman explained the background to the resignation of the current Caretaker and the actions taken by the staff over the last couple of months to provide the support and prevent the Caretaker leaving. Members agreed to the advertising proposed in the above minutes. In response to a question it was confirmed that the starting rate would be £7.50 per hour but there was ability negotiate a higher rate depending on experience. Members wish to record in the minutes their appreciation of all the staff members who have taken over the responsibilities of the caretaker during this time.

Proposed, seconded and resolved that the meeting returned to its open format

FGP17/718 CHAIRMAN ITEMS FOR INFORMATION ONLY

In response to a question it was confirmed that the IT sub-committee would need to be confirmed at the next FGP meeting. Following the resignation of J. Cook another members would be required. At the request of the FGP committee and item would be placed on the Council agenda on the 2nd August to confirm membership of the IT sub-committee

FGP17/719 DETERMINE PART I AND PART II ITEMS.

Meeting closed at 8.08 pm

CHAIRMAN DATE

fgp 28th june 2017

Subject to ratification by Council and Committee

11 July 2017