

CLEVEDON TOWN COUNCIL**Minutes of the 468th meeting of COUNCIL held in The Council offices, 44 Old Street, Clevedon at 7.30pm on Wednesday 17th October 2018****PRESENT:** Chairman – Cllr J. West

Councillors N. Barton, C. Blades, B. Cherokoff, C. Francis-Pester, J. Geldart, B. Hatch, G. Hill, L. Little, J. Middleton, S. Moores, K. O'Brien, A. Shopland, D. Shopland, G. Watkins.

Town Clerk - Ms P Heath; Deputy Town Clerk, Mrs S. Howard

Members of the Public 6,

7.30pm INFORMAL BUSINESS

Prayers: Prayers were said by Mrs Jean Balcombe the Chairman's Chaplain.

PUBLIC PARTICIPATION**Residents from Brookfield Walk**

Raised concerns about the surveying and exploration work being done on the green spaces behind Brookfield Walk. The residents complained that they had not been able to find out from North Somerset Council what was being done and why, despite a Freedom of Information request to the Council. Residents expressed considerable concern about the possibility of houses being placed on the green fields. It was noted that this is in the green belt but NSC have indicated that the Green Belt designation boundary may be moved. The area is well used by local children, dog walkers, and residents for leisure activities. The residents requested that Clevedon Town Council establish what was being planned, inform the residents and, if necessary, help them fight the removal of green belt status.

Resident from Brookfield Walk

Requested that the Council look at the "blue route", a footpath that runs from the back of Brookfield Walk towards Tickenham Road. The path is used by school children and is very overgrown and inaccessible.

A resident of Cambridge Road

Concern was expressed that the dog bin on Esmond Grove entrance to the Cricket Field was not being emptied regularly enough and is constantly overflowing. This was the one remaining dog bin on the site following the removal of the rest by North Somerset Council earlier in the year. The resident was informed that designated representatives of the Council had been meeting with officers from North Somerset Council to understand the reasoning behind the removals and also to look ahead as to what measures could be taken to reduce the impact of the removed waste and dog bins; a report would be made to the Council, and details would be provided to the resident, with a discussion as to whether the Town Council will need to increase its provision within the Town. Photographs of the offending bin was provided to members.

FORMAL BUSINESS**18/973 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors L. Fone (family commitment), A. Giles-Townsend (family commitment), S. Hale (work commitment), T. Morgan (family commitment), J. Norton-Sealey (illness), C. Starr (illness). **RESOLVED:** That Council **ACCEPTS** the apologies and reasons given for absence.

18/974 DECLARATIONS OF INTEREST

There was no declaration of interest for items on the agenda other than Cllr D & A Shopland who declared a pecuniary interest in respect of the WW1 Commemoration.

At the request of Cllr Shopland and with the Agreement of Council item 7 the Notification by North Somerset Councillors to be heard next.

18/975 RECEIVE REPORTS AND INFORMATION FROM CLEVEDON NORTH SOMERSET COUNCILLORS, ON MATTERS OF URGENCY ONLY, AND RELATING DIRECTLY TO CLEVEDON, AT THE AGREEMENT OF THE CHAIRMAN.

Cllr D. Shopland as East Ward North Somerset Councillor explained that North Somerset Council are investigating and reviewing all the land that they own with a view of developing the Asset. They are also reviewing the Green Belt designation, even though the green fields to the rear of Brookfield Walk had been included as Green Belt in the NSC Sites and Policies to 2036; there is pressure on NSC to provide more housing land. Cllr Shopland had already received a letter from a resident following on from the petition received by the Council last year asking about this land, as well as residents in the public session. Neither of the NSC Councillors present were able to provide information on what was being planned for the open space at the rear of Brookfield Walk.

Members were reminded that as part of the consultation on open spaces the Town Councillors had been requested to walk their wards and report all open green spaces for the record.

Proposed, seconded and **AGREED** by a vote of 15-0 that this issue should be detailed for investigation and discussion by the Finance & General Policy Committee.

*Proposed seconded and **AGREED** to suspend Standing Orders to enable Mr P. Curme, Chairman of Clevedon Coastal Community Team to address the meeting as advertised on the agenda.*

18/976 Public Session – Part 2

Mr Curme explained the history of the CCT and how it had been formed following a grant application by the Town Council to the Coastal Alliance. The CCT works closely with its stakeholders, each with 2 designated representatives as detailed in the Terms of Reference. The CCT had produced an Economic Plan, which is on the designated page on the Town Council's web site. One of the items identified was the development of the Business Improvement District, which was achieved early this year. The BID plan includes many of the actions identified by the Economic Plan. The CCT will review their plan at the beginning of next year.

The CCT are working with partners on the Creative Quarter, which includes the Library Building, a scheme that will enable the library service to remain in the building. The application to the Coastal Community Fund to achieve this is still awaiting a decision. If successful the Curzon Cinema, one of the CCT partners, will take the lead.

Signage and connectivity form the basis of another £50k grant request to CCF, to provide signage and ways to bring together the different areas of the Town; BID has also pledged £50k as matched funding.

The Brown Sign for which the Council and BID have each allocated £2.5k towards the feasibility and costing report is still ongoing. The Highways Agency is undertaking the study; funding for the signs will be considered once the report has been received.

Members thanked Mr Curme and the CCT for all their hard work.

*Proposed, seconded and **AGREED** to revert to the agenda.*

18/977 RECEIVE AND RATIFY THE MINUTES OF TOWN COUNCIL MEETING

RESOLVED: by 15 votes to 0, that the minutes of the Council meeting held on 22nd August 2018 were approved as a correct record and signed by the Chairman.

18/978 RECEIVE THE CHAIRMAN'S COMMUNICATIONS- FOR INFORMATION ONLY

The Chairman reminded those members who were attending the Civic Event on Friday that there would be no parking in the Council's car park.

18/979 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST**Newsletter and reports –**

The following newsletters and reports have been received and are available from the office.

SLCC – The Clerk September 2018

Clerks & Council Direct September 2018

DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses

DIARY DATES

11. November 2018

10.30am Councils Service the Triangle

2.30pm Royal British Legion Service, Salthouse Fields Invitation circulated with the agenda.

Report on Homelessness in Clevedon**Register of Electors**

Members were informed that the form was in their pack to obtain a register of electors for their wards. In response to a question any candidate for next May's election can request a register of electors for the ward they wish to stand at the time they submit their nominations.

18/980 RECEIVE MOTION FROM CLLR D. SHOPLAND

"That this Council investigates and considers a course of action concerning the development of Clevedon South Playing Field, AKA Pennyfields, by North Somerset Council"

Cllr Shopland explained that NSC were placing 4 pieces of land on the market for development, one is for the land known locally as Pennyfields, after the pennies collected by local children towards the purchase of the land. A view was expressed that should NSC be disposing of land obtained by them through the Parish Councils or Urban District Council the relevant Parish Council should be given the right to purchase that land in advance of any commercial sale.

A question was raised whether this had been maintained by Special Expenses? And whether the land had been registered?

A query was raised that should this land be removed as housing land what other land would replace it to comply with the 5-year requirement.

Proposed, seconded and **RESOLVED** that Clevedon Town Council set up a designated working group under the lead of the Chairman of the Council reporting back to the Council. The Working Group to include the West Ward Town Councillors.

18/981 RECEIVE AND RATIFY THE MINUTES OF THE COMMITTEE MEETINGS**981.1 PLANNING 29TH AUGUST 2018**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **RESOLVED**, by 14 votes to 0.

The Committee Chairman invited questions or comments on Part 2 items;

18/1774 Campbells Landing – in response to a question the Committee Chairman explained that NSC would not alter their decision in respect of the parking, stating that the parking required by the flats was less, in the opinion of NSC, than that required by the business use of pub and hotel.

981.2 PROPERTY SPECIAL 30TH AUGUST 2018

Minutes of the Property Committee meeting were presented by the Committee Chairman, and **RESOLVED**, by 15 votes to 0.

The Committee Chairman invited questions or comments on Part 2 items;

In response to a question Members were informed that the decisions and extent of the work in Herbert Gardens had been done on the advice of the arbouriculturalist.

981.3 FINANCE & GENERAL POLICY 5TH SEPT 2018

Minutes of the Finance & General Policy Committee meeting were presented by the Committee Chairman, and **RESOLVED**, by 14 votes to 0.

Part 1

*18/828 Standing Orders & Financial Recommendations "Proposed, seconded and **AGREED by 9 votes to 0 to Recommend to the Council** the amended and reviewed Standing Orders and Financial Regulations as circulated".*

AGREED by 15 votes to 0

The Committee Chairman invited questions or comments on Part 2 items; there were none.

981.4 TRANSPORT & HIGHWAYS 12TH SEPTEMBER 2018

Minutes of the Transport & Highways Committee meeting were presented by the Committee Chairman, and **RESOLVED**, by 13 votes to 0.

The Committee Chairman invited questions or comments on Part 2 items;

18/906 in response to a question it was confirmed that Cllr A. Giles-Townsend had not been approached in respect of the VAS, other Councillors had expressed interest in assisting with the installation of the equipment.

18/911 a comment was made that the zebra crossing in Old Street had been installed at the end of an official path.

18/908 Parking review – Members commented on the dangerous parking around Christchurch and asked for this to be include in the parking review.

981.5 PROPERTY 19TH SEPTEMBER 2018

Minutes of the Property Committee meeting were presented by the Committee Chairman, and **RESOLVED**, by 14 votes to 0.

The Committee Chairman invited questions or comments on Part 2 items; there were none

981.6 PLANNING 26TH SEPTEMBER 2018

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **RESOLVED**, by **13 votes to 0**.

The Committee Chairman invited questions or comments on Part 2 items; there were none

981.7 TOWN EVENTS & AMENITIES SPECIAL 26TH SEPTEMBER 2018

Minutes of the Special Town Events & Amenities Committee meeting were presented by the Committee Chairman, and **RESOLVED**, by **13 Votes to 0**

The Committee Chairman invited questions or comments on Part 2 items; there were none

981.8 TOWN EVENTS & AMENITIES 3RD OCTOBER 2018

Minutes of the Town Events & Amenities Committee meeting were presented by the Committee Chairman, and **RESOLVED**, by **12 Votes to 0 subject** to Cllr Hill being added to the apologies

The Committee Chairman invited questions or comments on Part 2 items; there were none

981.9 ALLOTMENTS 20TH AUGUST 2018

Minutes of the Allotments Committee meeting were presented by the Committee Chairman, and **RESOLVED**, by **14 votes to 0**.

The Committee Chairman invited questions or comments on Part 2 items; there were none

18/982 RECEIVE AND RATIFY MINUTES FOR SUBCOMMITTEE/WORKING GROUP REPORTING DIRECTLY TO COUNCIL – ALL ITEMS ARE CLASSED AS PART 1**982.1 1914-2018 WW1 COMMEMORATIONS DATED 11TH SEPTEMBER 2018**

Minutes of the 1914-2018 commemorations sub-committee meeting were presented by the Chairman, and **RESOLVED**, by **15 Votes to 0**

982.2 1914-2018 WW1 COMMEMORATIONS DATED 2ND OCTOBER 2018

Minutes of the 1914-2018 commemorations sub-committee meeting were presented by the Chairman, and **RESOLVED**, by **14 Votes to 0**.

Cllr A & D Shopland having declared a pecuniary interest in the commemorations left the meeting.

982.2.1 To confirm cost of production of the Order of Service

Proposed to accept the quotation cost of £500 and to seek no other quotations

AGREED 13-0

982.2.2 To confirm signage required, and associated cost

Proposed that Clevedon Town Council pays the £500 for the road closure advertising.

AGREED 13 - 0

982.2.3 To confirm the cost of the printing of the posters.

Proposed to accept the quotation for the posters at a cost of up to £100 and to seek no other quotations

AGREED 13-0

982.2.4 To confirm St John's ambulance attendance as per Risk Assessments

Proposed to accept the quotation for St Johns Ambulance at a cost of £73.60 plus VAT

AGREED 13-0

982.2.5 To agree the form of the presentation to the youth of Clevedon as a mark of the remembrance in the future and confirm the cost. – as circulated

Proposed to accept the cost of production of a memorial presentation at £112 plus

AGREED 12-0

Cllr A & D Shopland returned to the meeting

982.3 Youth Provision in the Community 1st October 2018

Minutes of the Youth Provision in the Community sub-committee meeting were presented by the Chairman, and **RESOLVED**, by **14 Votes to 0**.

18/983 AGREE ACCOUNTS FOR PAYMENT AS PER THE ATTACHED LIST

RESOLVED: by 13 votes to 0 that the Council approves the accounts for payment, as per the attached lists.

18/984 APPROVE RETROSPECTIVE ACCOUNTS PAID AS PER THE ATTACHED LIST

RESOLVED: by 11 votes to 0 that the Council approves the retrospective accounts for payment, as per the attached list

18/985 RECEIVE REPORT FOR THE VISION PLAN WORKING GROUP.

The Chairman presented a verbal report to the Council covering the 2 meetings held to date. A draft plan would be discussed at the next working group meeting. It was reiterated that the vision plan was an overview bringing together all the work and plans created by Neighbourhood Plan, Clevedon Coastal Community Team, Clevedon BID as well as Clevedon Town Council and North Somerset Council priorities and objectives as previously agreed. The Terms of Reference had been agreed and gave a deadline of April 2019 for the publishing of the final document.

18/986 RECEIVE REPORT FROM THE CCTV WORKING GROUP

The Chairman gave a verbal update on the meetings held with NSC and the Police. NSC had agreed to talk to suppliers about the requirements of the Towns; A representative from each Town would be invited to attend the joint meeting. Following these discussions, a specification would be drawn up and tenders sought.

18/987 RECEIVE AN UPDATE REPORT FROM REPRESENTATIVE ON CLEVEDON CCT AND AGREE THE TOWN COUNCIL'S MEMBERSHIP ON CLEVEDON CCT FOLLOWING THE ABOVE PRESENTATION

Members noted the presentation by the CCT Chairman Phil Curme earlier in the meeting. To comply with the Terms of Reference that each organisation would have a maximum of 2 representatives it had been agreed by the CCT that Clevedon Town Council would have 2 designated representatives and that the Chairman of the Council could attend as an observer with no voting rights and as an observer could not speak unless the CCT Chairman agreed.

Following a short discussion, it was proposed, seconded and **AGREED** by 11 votes to 4 that the Clevedon Town Council representatives would be Cllr C. Francis-Pester and Cllr G. Hill, as Chairman of Town Events & Amenities and Planning.

18/988 RECEIVE A REPORT FROM REPRESENTATIVE OF THE NEIGHBOURHOOD PLAN GROUP

The Chairman presented a verbal update on the neighbourhood plan. A meeting had been arranged with NSC officer responsible for Neighbourhood Plans to go over the information, data, and statistics compiled to date. A meeting of the Steering Group would be held on 12th November to agree the draft consultation document that will go out for consultation prior to referendum.

Cllr Blades raised a point of order on standing order no 1g as several members had ceased to stand during the last few items; This was accepted.

18/989 RECEIVE A REPORT FROM THE REPRESENTATIVE ON CLEVEDON BID

Cllr Geldart as the Town Councils representative gave a verbal update on the work of the BID board. There were several projects being run by the Board members and funding being sought to enable larger projects to assist with signage and connectivity, plus promotion of Clevedon as a go to destination. All councillors would be invited to an evening at Clevedon Hall on 27th November when a presentation would be made to groups and organisations in the town on the work being undertaken by the BID Board.

18/990 RECEIVE QUESTIONS FROM COUNCILLORS IN ACCORDANCE WITH STANDING ORDER

There were no questions in according to Standing Order no 8

Meeting closed at 9.27 pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....DATE.....