



## **ALLOTMENTS COMMITTEE**

**Members:** Committee Chairman - Cllr J Middleton  
Committee Vice Chairman – Cllr B Hatch  
Cllrs Barton, Flint, Geldart, Hale, Hall, Hill & Norton-Sealey  
Tenants' Reps: W Rowlinson & J Pilsworth (ML) A Cunningham  
(HA), J Clark (VR), A Baker (WA), A Stephens & P Cornock (CH)

Dear Member

12 July 2016

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 18 July 2016 at 7.30pm**

Signed Ms P J Heath, MILCM

Town Clerk

**PUBLIC PARTICIPATION** - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

### **AGENDA**

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To receive minutes of the Allotments Committee meeting held on 13 June 2016 and the Special Allotment Committee meeting held on 27 June 2016
4. To receive the Financial report of the Allotments Committee Accounts
5. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 13 June 2016 meeting
  - 5.1 Moor Lane
  - 5.2 Highdale Avenue
  - 5.3 Victoria Road
  - 5.4 Westbourne Avenue
  - 5.5 Church Hill
  - 5.6 Cemetery
6. To discuss and agree with those Tenants on a six monthly Tenancy agreement and whether a full tenancy agreement can be awarded
7. To discuss and agree a price increase to the allotment rent and water rates on all allotment gardens for 2016/17
8. To receive suggestions for a Speaker for this year's Annual Tenant Meeting in October
9. To discuss and agree the revised and updated booklet given to new allotment tenants
10. To receive an update regarding the proposed inter-site competition idea for the Clevedon Flower Show allotment stand 2016
11. To receive tenant requests –
12. To receive any items reporting to Allotment watch
13. To note the following information
  - 13.1 Termination of Tenancy – Not applicable
  - 13.2 Allocation of Tenancy –
  - 13.3 Waiting List - 76 @ 7 July 2016
  - 13.4 Still to allocate – VR78B & ML34
14. Chairman Items for information only
15. To determine Part I and Part II items.

*Members are reminded they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.*

*Members are reminded that under Standing Orders they are required to switch their mobile phones/devices off.*