



ALLOTMENTS COMMITTEE

Members: Committee Chairman – Cllr R Westwood
Cllrs Barton, Everitt, Goodliffe, Hill, Young
Tenants' Reps: J Forbes & J Pilsworth (ML) A Cunningham (HA),
J Burleton (VR), A Stephens (CH), S Murtagh (WA) &
C Robinson (CEM)

Dear Member,

07 August 2020

You are hereby summoned to attend the Allotments Committee of Clevedon Town Council, which will be held on Monday 17th August 2020 at 7.30pm via virtual Zoom conferencing

Signed Ms P J Heath, PSLCC
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence.
2. To receive Declarations of Interest for items on the agenda.
3. To receive the minutes of the Allotments Committee meeting held on 6th July 2020 - attached
4. To receive the Financial report of the Allotment Committee accounts.
5. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 6 July 2020 meeting.
 - 5.1 Moor Lane
 - 5.2 Highdale Avenue
 - 5.3 Victoria Road
 - 5.4 Westbourne Avenue
 - 5.5 Church Hill
 - 5.6 Cemetery
6. To receive, discuss and consider a request from the neighbouring resident on the Church Hill site concerning the acquisition of plot no. CH134A due to its location – emailed to members on 7th August 2020
7. To retrospectively agree to the Church Hill repair of the dip tank and reimbursement of cost for parts to the Church Hill Tenant Representative
8. To discuss and agree return of holding and shed deposit for CH113A and holding deposit for CH116A
9. To discuss and decide whether to agree to a price increase on the annual allotment invoices for rent and water rates on all sites
10. To receive and discuss the report for project of works required on the boundary walls and plateau area at the Cemetery Allotment site – emailed to members on 7th August 2020
11. To discuss and consider a timetable for the project of works required on Moor Lane regarding fence repairs, tree stump grinding. And for dip tank maintenance as a winter programme for all sites.

Members are reminded they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

Members are reminded that under Standing Orders they are required to switch their mobile phones/devices off.

12. To discuss and decide whether to agree to a tenant request for acquiring CH116A and transforming CH116A and B back to a 5.00 perch plot.
13. To receive results of two 'top gardens' from all sites for the Best Garden Awards
14. To discuss and agree the format of the Annual Tenant Meeting scheduled for 12 October 2020
15. To note the following information
 - 15.1 Termination of Tenancy – CH113A and CH116A
 - 15.2 Allocation of Tenancy – n/a
 - 15.3 Waiting List - 75 @ 7 August 2020
 - 15.4 Still to allocate – CH113A
16. Chairman Items for information only
17. To determine Part I and Part II items

Join Zoom Meeting info. **Zoom code – 835 4221 9125**

Dial by your location or one tap mobile – 0203 481 5240 or 0131 460 1196

Date of next Allotment Committee Meeting 26 October 2020

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