

**MINUTES OF THE 38<sup>TH</sup> ANNUAL STATUTORY MEETING OF CLEVEDON TOWN  
COUNCIL HELD IN THE COUNCIL OFFICE, 44 OLD STREET, AT 8.0 PM ON MONDAY  
21<sup>ST</sup> MAY 2012**

**PRESENT:** C Blades - Chairman  
 Cllrs C. Bussey, C Francis-Pester, B Garner, J. Geldart, A. Giles-Townsend,  
 C. Hall, B. Hatch, G Hill, L. Knott, L Little, J Middleton, T. Morgan, J. Norton-  
 Sealey, N. Pennycott, A. Shopland, D Shopland, A Walker, C Wring.  
 Town Clerk – Ms P Heath MILCM, Deputy Town Clerk Mrs Johnson,  
 Administration Assistant Mrs Howard

**12/207 WELCOME AND THANK YOU BY THE RETIRING CHAIRMAN**

The Chairman thanked councillors for all their support and assistance over the previous year. He also thanked Major Slade for being the Chaplin. He hoped that the Portas bid would be successful and wish his successor good luck in the future.

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**12/208 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr McNeill who was attending a function at Buckingham Palace.

**12/209 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA**

There were no declarations of interest on items on the agenda

**12/210 ELECT A CHAIRMAN OF COUNCIL FOR THE COUNCIL YEAR 2012/2013**

Proposed by Cllr Francis-Pester, Seconded by Cllr Wring and **RESOLVED by 18 votes to 0** that Cllr Jon Middleton be appointed Chairman of Clevedon Town Council for the Year 2012/2013

*Cllr Middleton took over as Chairman of the Meeting.*

**12/211 THE DECLARATION OF ACCEPTANCE OF OFFICE – CHAIRMAN**

The Chairman read and signed the declaration of office, witnessed by the Town Clerk. The Chairman thanked everyone for their support and pledged to continue the hard work of the previous chairman.

**12/212 AWARD THE PAST CHAIRMAN'S BADGE TO THE RETIRING CHAIRMAN**

Cllr Middleton presented the past chairman's badge to Cllr Blades and thanked him for all his hard work

**12/213 ELECT A VICE -CHAIRMAN OF COUNCIL FOR THE COUNCIL YEAR  
2012/2013**

Proposed by Cllr Shopland, seconded by Cllr Wring and RESOLVED by 18 votes to 0 that Cllr P McNeill will be Vice-Chairman. In his absence a letter accepting the nomination was read to member and accepted.

**12/214 RECEIVE THE DECLARATION OF OFFICE -VICE CHAIRMAN**

The Vice Chairman declaration of office would be signed and witnessed at a later date.

**12/215 CHAIRMAN'S NOMINATION FOR CONSORT AND THE PRESENTING OF THE CONSORTS BADGE**

The Chairman nominated Cllr Linda Knott as his consort and presented her with the Consorts badge of office.

**12/216 APPOINT MEMBERS TO SERVED ON THE STANDING COMMITTEES:-**

A list for member's preference had been circulated prior to the meeting.

**12/216.1 ALLOTMENTS;**

- A. Giles-Townsend, C Hall, B. Hatch, L. Knott, P. McNeill, J. Middleton, C. Wring  
**RESOLVED:** To appoint the above nominated members

**12/216.2 ENVIRONMENT & PROPERTY**

C Bussey, C. Francis-Pester, B. Garner, C. Hall, L. Little, P. McNeill, J. Middleton, N. Pennycott, D. Shopland.

**RESOLVED:** To appoint the above nominated members.

**12/216.3 PLANNING;**

C. Francis-Pester, B. Garner, A Giles-Townsend, C. Hall, G. Hill, L. Knott, J. Norton-Sealey, A Walker, C. Wring.

**RESOLVED:** To appoint the above nominated members.

**12/216.4 TRANSPORT & HIGHWAYS ;**

A Giles-Townsend, C. Hall, B. Hatch, P. McNeill, J. Middleton, N. Pennycott, D. Shopland,

**RESOLVED:** To appoint the above nominated members.

**12/216.5 TOWN EVENTS & AMENITY;**

C Blades, C. Francis-Pester, J Geldart, B. Hatch, L. Knott, L Little, P McNeill, T. Morgan, N. Pennycott, A Shopland, D Shopland

**RESOLVED:** To appoint the above nominated members.

*The meeting was adjourned whilst each of the above committees have their first meeting as per the agenda's attached. upon conclusion of the above committee meetings, the meeting reconvened.*

**12/217 FINANCE & GENERAL POLICY**

Members of the Committee by right of position

Chairman of the Council – Cllr J Middleton

Vice Chairman of the Council – Cllr P McNeill

Immediate past Chairman – Cllr C. Blades

Chairman of Allotments – Cllr C Wring

Chairman of Environment & Property – Cllr D Shopland

Chairman of Planning – Cllr J Norton-Sealey

Chairman of Transport & Highways – Cllr N. Pennycott

Chairman of Town Events & Amenities – Cllr C Francis-Pester  
The Following Councillors requested to also be members of FGP Committee –  
B. Garner, J. Geldart, C. Hall, G. Hill, L. Little, T. Morgan, A. Walker

Proposed by Cllr Francis-Pester, Seconded by Cllr Garner and **RESOLVED** that the Finance & General Policy Committee should be increased to 15 members

Proposed by Cllr Shopland, seconded by Cllr Francis-Pester and **RESOLVED** that the 3 Sub-Committees membership should remain as already agreed.

Proposed by Cllr Blades, seconded by Cllr Francis-Pester and **RESOLVED** that the member elected for the Walton Ward be allocated to join one or more of the following Committees Allotment, Environment & Property, Planning and Transport & Highways

Following a discussion about the size of committees it was **AGREED** that the Finance & General Policy Committee discuss the restricting of Committee size and make such recommendations as necessary for the 2013 onwards allocations.

Proposed by Cllr Shopland, seconded by Cllr Hall and **RESOLVED** by 16 votes to 0 that the Chairmanship of FGP be decided at this meeting by the members of the Committee, and not at the first meeting of the Committee as per the Councils normal procedures. It was noted that no agenda for the FGP Committee had been circulated so therefore unlike the other committees this could not be considered the first meeting of the Committee.

Proposed by Cllr Hill seconded by Cllr Hall and **AGREED** by 13 votes to 0 that Cllr Francis-Pester should be Chairman of the FGP Committee.

### **12/218 TO APPOINT MEMBERS TO REPRESENT THE COUNCIL ON OUTSIDE BODIES - LIST ATTACHED**

A list of the outside bodies had been circulated with the agenda and the following Councillors were appointed.

| <b>Name of Outside Body</b>           | <b>Committee to which report will be given</b> | <b>CTC Representative 2011/2012</b> |
|---------------------------------------|--|-------------------------------------|
| Civic Society                         | TE & A   | Cllr C Wring                        |
| Clevedon Community Association        | TE & A   | Cllr C. Francis-Pester              |
| Clevedon PACT                         | TE & A   | Cllr P McNeill                      |
| Clevedon Pier Trust                   | TE & A   | Cllr C. Hall<br>Cllr L Knott        |
| Clevedon Sailing Club                 | TE & A   | Cllr L Knott                        |
| Clevedon Twinning Assoc               | F & GP   | Cllr C Hall                         |
| Clevedon Local Commissioning Network  | E & P  | Cllr J Geldart                      |
| Curzon Cinema                         | TE & A   | Cllr C. Bussey<br>Cllr J Geldart    |
| Farmers' Market Co-op                 | E & P  | Cllr L Knott                        |
| Gwilliam & Woodward Trust             | TE & A   | Cllr L Little                       |
| N Som Safety & Coastal Advisory Group | TE & A   | Cllr B. Garner                      |

|  |        |                                       |
|--|--------|---------------------------------------|
| Nailsea & District Community Transport | T & H  | Cllr A Walker                         |
| NSom CAB                               | TE & A | Cllr B. Hatch                         |
| Strode Centre User Committee           | TE & A | Cllr C Blades<br>Cllr J Norton-Sealey |
| Youth Centre Management Committee      | E & P  | Cllr D Shopland<br>Cllr P. McNeill    |
| Clevedon Pride                         | TE & A | Cllr N. Pennycott                     |
| In Clevedon                            | TE & A | Cllr N. Pennycott                     |
| Clevedon Hospital                      | TE & A | Cllr B Garner<br>Cllr P McNeill       |

The Town Clerk would establish the formal designation of Cllr Garner on the Hinckley Point Community Forum.

## **12/219 NOTIFICATION AND TO APPOINT CHAPLAIN'S TO THE COUNCIL**

### **12/219.1 Chairman to appoint the Chaplain**

The Chairman explained that he had not had time to organise a Chaplain.

### **12/219.2 Council to appoint the Deputy Chaplain**

The Council resolved to appoint Major Slade as the Deputy Chaplain.

## **12/220 SIGNATORIES SHALL BE 2 OF THOSE SO AUTHORISED FOR ALL ACCOUNTS HELD BY CLEVEDON TOWN COUNCIL,**

Members confirmed the signatories as Cllr L. Little, Cllr J Middleton, Cllr P McNeill, Cllr Norton-Sealey, Cllr D Shopland, Cllr C Wring,

## **12/221 MEMBERS FEE AND AGREE PROCEDURES FOR ITS USE**

In the absence of the Vice Chairman the Deputy Clerk collected the Members Fees of £1

## **12/222 CHAIRMAN'S ITEMS FOR INFORMATION**

There were no Chairman's items for information

The meeting finished at pm 9.04 pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....

DATE.....