

**MINUTES OF THE 41ST ANNUAL STATUTORY MEETING OF CLEVEDON TOWN
COUNCIL HELD IN THE COUNCIL OFFICE, 44 OLD STREET, AT 7.30 PM ON
MONDAY 12TH MAY 2014**

PRESENT: Cllr P. McNeill Chairman

Councillors: C. Blades, C Bussey, C Francis-Pester, B Garner, J Geldart, A Giles-Townsend, C Hall, B Hatch, , L Knott, L Little, J Middleton, T Morgan, J Norton-Sealey, N Pennycott, A Shopland, D Shopland, G Watkins, C Wring.
Town Clerk – Ms P Heath MILCM, Deputy Town Clerk Mrs Johnson

14/431 WELCOME AND THANK YOU BY THE RETIRING CHAIRMAN

The Chairman welcomed the Councillors to the meeting and reported that a donation of £300 had been made to Cancer Research UK following the Civic Service.

The Chairman thanked the staff for all their help and support and presented flowers to the office staff and a bottle to the Caretaker.

The Chairman thanked the Councillors for their support and advice over the previous year.

The Chairman thanked his wife for all her help and acting as an ambassador for Clevedon and presented a bouquet.

14/432 APOLOGIES FOR ABSENCE

Apologies were received from Councillor A. Cotton, Cllr Hill (family commitment)

14/433 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest on items on the agenda

14/434 ELECT A CHAIRMAN OF COUNCIL FOR THE COUNCIL YEAR 2014/2015

Proposed by Cllr Francis-Pester, seconded by Cllr Hall and **RESOLVED** by a vote of 18 – 0 that Cllr Nick Pennycott serve as the Chairman of Clevedon Town Council for the 2014/2015.

Cllr Pennycott took over as Chairman of the Meeting.

14/435 THE DECLARATION OF ACCEPTANCE OF OFFICE – CHAIRMAN

The Chairman read and signed the declaration of office, witnessed by the Town Clerk. The Chairman thanked everyone for their support and reminded members of some of the past events. He expressed his hope that the Council will go forward to work with the schools and other organisations in a more active role. In particular the Chairman believed that the Council should take an active role in the Community Resilience Programme, its promotion and facilitation in Clevedon. He also hoped that Members will support a few social events during the year including a summer party and Christmas dinner.

14/436 AWARD THE PAST CHAIRMAN'S BADGE TO THE RETIRING CHAIRMAN

The Chairman presented the past chairman's badge to Cllr McNeill and thanked him and his wife for all their hard work

14/437 ELECT A VICE -CHAIRMAN OF COUNCIL FOR THE COUNCIL YEAR 2013/2014

Cllr Knott was proposed by Cllr Wring, seconded by Cllr Hall
 Cllr D Shopland was proposed by A. Shopland, seconded by Cllr Morgan.
 The Town Clerk explained that under the Councils standing orders as amended during 2013/14 the vote was by a show of hands
 Proposed by Cllr Watkins, seconded by Cllr Garner and **RESOLVED** by 15 votes to 4 that the vote shall be by secret ballot.
 The ballot was conducted by the Town Clerk & Deputy Town Clerk and witnessed by Mrs McNeill & Mrs Pennycott.
 Cllr Knott was elected as Vice Chairman on Clevedon Town Council for 2014/2015

14/438 RECEIVE THE DECLARATION OF OFFICE -VICE CHAIRMAN

The Vice-Chairman read and signed the declaration of office, witnessed by the Town Clerk.

14/439 CHAIRMAN'S NOMINATION FOR CONSORT AND THE PRESENTING OF THE CONSORTS BADGE

The Chairman nominated his wife Mrs Jan Pennycott as his consort. Mrs McNeill thanked the Council for their support and presented the consorts badge to Mrs Pennycott.

14/440 APPOINT MEMBERS TO SERVED ON THE STANDING COMMITTEES:-

A list for member's preference had been circulated prior to the meeting.

14/440.1 ALLOTMENTS;

Cllr Bussey, Cllr Hall, Cllr Hatch, Cllr Knott, Cllr McNeill, Cllr Middleton, Cllr Wring
RESOLVED: To appoint the above nominated members.

14/440.2 ENVIRONMENT & PROPERTY

Cllr Blades, Cllr Francis-Pester, Cllr Garner, Cllr Hill, Cllr Knott, Cllr Little, Cllr Middleton, Cllr Pennycott, Cllr Shopland, Cllr Watkins
RESOLVED: To appoint the above nominated members.

14/440.3 PLANNING;

Cllr Bussey, Cllr Francis-Pester, Cllr Garner Cllr Giles-Townsend, Cllr Hall, Cllr Hatch, Cllr Hill, Cllr Knott, Cllr Norton-Sealey, Cllr A Shopland, Cllr Wring, Cllr Watkins
RESOLVED: To appoint the above nominated members.

14/440.4 TRANSPORT & HIGHWAYS :

Cllr Cotton, Cllr Geldart, Cllr Giles-Townsend, Cllr Hatch, Cllr Hill, Cllr McNeill, Cllr Middleton, Cllr Pennycott, Cllr D Shopland, Cllr Watkins,

RESOLVED: To appoint the above nominated members.

14/440.5 TOWN EVENTS & AMENITY;

Cllr Blades, Cllr Francis-Pester, Cllr Geldart, Cllr Hatch, Cllr Knott, Cllr Little, Cllr Morgan, Cllr Pennycott, Cllr A Shopland, Cllr Watkins.

RESOLVED: To appoint the above nominated members.

Members discussed the naming of the Chairman on some Committee that he has chosen to sit on because being Chairman he is ex-officio on all Committees with voting rights as per standing order 1(z).

It was explained that it has been custom and practice for the members to nominate their committee choices ahead of the meeting therefore, at that point, the Chairman would not be known.

The meeting was adjourned whilst each of the above committees have their first meeting as per the agenda's attached. upon conclusion of the above committee meetings, the meeting reconvened.

14/440.6 FINANCE & GENERAL POLICY

Members of the Committee by right of position

Chairman of the Council – Cllr Pennycott

Vice Chairman of the Council – Cllr Knott

Immediate past Chairman – Cllr McNeill

Chairman of Allotments – Cllr Wring

Chairman of Environment & Property – Cllr D Shopland

Chairman of Planning –Cllr Hill

Chairman of Transport & Highways – Cllr Geldart

Chairman of Town Events & Amenities – Cllr Francis-Pester

The Following Councillors requested to also be members of FGP Committee – Cllr Garner, Cllr Hall, Cllr Middleton, Cllr Morgan, Cllr Norton-Sealey, Cllr Watkins

Members discussed the makeup and number on the Finance & General Policy Committee.

Proposed by Cllr D Shopland, seconded by Cllr Morgan that the Finance & General Policy Committee should be all members and run as a Council Meeting – Defeated by 13 votes to 5

The Town Clerk explained that there would be legal considerations if a committee was comprised of all members as it would then be a Council not Committee meeting

Proposed seconded and **RESOLVED** that the Council accepts the numbers of members on the Committees.

14/441 TO ELECT THE CHAIRMAN OF FINANCE & GENERAL POLICY COMMITTEE

In response to a question the election of the Chairman at the ASM was changed by the Council at the ASM in 2012 [12/217].

Members of the Committee withdrew to adjacent room. Proposed by Cllr Wring seconded by Cllr McNeill and **RESOLVED** that Cllr Francis-Pester is appointed Chairman of the Finance & General Policy Committee.

14/442 TO APPOINT MEMBERS TO REPRESENT THE COUNCIL ON OUTSIDE BODIES - LIST ATTACHED

A list of the outside bodies had been circulated with the agenda and the following Councillors were appointed.

Civic Society`	Cllr Wring
Clevedon Community Ass	Cllr Francis-Pester
	Cllr L Knott
Clevedon Pact	Cllr McNeill
	Cllr Geldart
Clevedon Pier Trust	Cllr Hall
	Cllr Knott
Clevedon Sailing Club	Cllr Knott
Clevedon Twinning Assoc	Cllr Watkins
Farmers Market co-op	Cllr Knott
Gwilliam & Woodward Trust	Cllr A Shopland
The members thanked Cllr Little for her work over the last 8 years.	
NS Safety & Coastal Advisory	Cllr Garner
Nailsea & Dist Community Transport	Cllr Hill
NS CAB	Cllr Hatch
Strode Centre users Group	Cllr Blades
	Cllr Norton-Sealey
	Cllr Geldart

Cllr Blades left the meeting 8.45pm

Youth Centre Management	Cllr D Shopland
	Cllr McNeill
Clevedon Pride	Cllr Pennycott
InClevedon	Cllr Hatch
There was a query if this group was still operational	
Hinkley Point Community Forum	Cllr Garner
Clevedon Tides	Cllr Francis-Pester
	Cllr Geldart
	Cllr Watkins

It was noted that the representatives had not been notified or invited to a meeting
Gordano Greenway Project Cllr Hatch.

The Curzon Cinema had requested that the Town Council no longer appoints representatives who would sit on the management board feeling that this was not the most effective way to work with the Council and that a regular report to the Town Events and Amenity Committee would provide a broader support.

Concern was expressed by some members at the loss of the Town Council representatives from the Management Board. The 2013/2014 representatives, Cllr Geldart & Cllr Bussey explained why the decision was made and supported the alteration confirming that a more inclusive reporting at TEA would be beneficial to both sides.

Proposed, seconded and **AGREED** that the Council write to clarify the reporting mechanism and express the Members concern.

14/443 NOTIFICATION AND TO APPOINT CHAPLAIN'S TO THE COUNCIL

14/443.1 Chairman to appoint the Chaplain

The Chairman appointed Captain Michael Eden of the Salvation Army as his Chaplain

14/443.2 Council to appoint the Deputy Chaplain

Proposed, seconded and **AGREED** to request Rev Noel Hector to be the Deputy Chaplain

14/444 SIGNATORIES SHALL BE 2 OF THOSE SO AUTHORISED FOR ALL ACCOUNTS HELD BY CLEVEDON TOWN COUNCIL,

Nat West:-Cllr J. Norton-Sealey, Cllr D Shopland, Cllr C Wring, Cllr J Middleton, Cllr P McNeill, Cllr. Little

Unity Trust – Cllr J Norton Sealey, Cllr C. Wring, Cllr J. Middleton, Cllr P McNeill, Cllr Little, Cllr C. Francis-Pester, Cllr R Garner.

Unity Trust On-Line - Cllr C. Wring, Cllr J. Middleton, Cllr P McNeill, Cllr C. Francis-Pester, Cllr R Garner

CCLA - Cllr J. Norton-Sealey, Cllr D Shopland, Cllr C Wring, Cllr J Middleton, Cllr P McNeill, Cllr. Little,

Proposed Seconded and RESOLVED that the above signatories are confirmed.

14/445 MEMBERS FEE AND AGREE PROCEDURES FOR ITS USE

The Deputy Chairman collected the Members fee of £1 per Councillor

14/446 CHAIRMAN'S ITEMS FOR INFORMATION

There were no Chairman's items for information

The meeting finished at 9.00pm

There followed a reception in room 2.

APPROVED AS A TRUE RECORD

CHAIRMAN.....

DATE.....