



CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

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FINANCE AND GENERAL POLICY

Chairman of the Committee – Cllr Young

Members Councillors: N. Barton, B. Cherokoff, A. Everitt, C. Francis-Pester, A. Goodliffe, G. Hill, T. Morgan, K. O'Brien, D. Shopland, J. West, R. Westwood.

12 August 2020

Dear Member

You are hereby summoned to attend the **Finance and General Policy Committee** meeting of Clevedon Town Council, which will be held VIA Zoom on **19th August 2020 at 7.30 pm**

Signed Ms P. J. Heath PSLCC
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence.
2. To receive declarations of Interest for items on the agenda.
3. To receive the minutes of committee meeting held on 24th June 2020.
4. To receive the FGP Committee Budget/Actual spreadsheet 2020/2021.
5. To receive and agree grant applications for small grants- documents emailed
6. To discuss the draft risk register and agree amendments
7. To discuss and agree the policy, and level of all Council's reserves
8. To review the Investment Policy of the Council
9. To review the Covid 19 Risk Assessments for the opening of the office and for hiring; agree associated costs.
10. To discuss and review the consultation for the budget / communication strategy
11. To receive a verbal report on the IT committee in respect of the Web Site and costs.
12. To discuss and review the Councils equality policy and procedures.
13. To receive verbal reports on the Clevedon Aid forum meeting on the 18th August and the Town and Parish Forum Meeting 29th July and discuss the Councils role in the Wellbeing agenda.
14. To discuss investigating the cost and provision of contactless payments in the office.
15. To receive and agree training requests
 - a. Town Clerk – South West Councils 5 sessions x £25 each= £125.00
 - b. Councillors – NALC Rebuilding Communities

FOR INFORMATION

16. Chairman Items for information only
17. To determine Part I and Part II items.

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MEETING ID: 829 1087 0096

DIAL IN 0203 051 2874 +0203 481 5237

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting