

CLEVEDON TOWN COUNCIL

Minutes of the 451st meeting of COUNCIL held in The Council Office, 44 Old Street, Clevedon at 7.30pm on Wednesday 24th February 2016

PRESENT: Chairman – Cllr G. Watkins
 Councillors N. Barton, C. Blades, J. Cook, C. Francis-Pester, J. Geldart, A. Giles-Townsend, S. Hale, C. Hall, B. Hatch, G. Hill, L. Little, J. Middleton, T. Morgan, J. Norton-Sealey, K. O'Brien, A. Shopland, D. Shopland, , J. West.
 Town Clerk - Ms P Heath; Deputy Town Clerk – Mrs I Johnson, Deputy Town Clerk

Members of the Public 9; Press 1, District Councillor 0

7.30pm **INFORMAL BUSINESS**

Prayers: Voluntary Prayers were said by Captain M. Eden

Public Session

Mr N. Harris

Queried the right of NSC to place a sign on the area known as "Pennyfield" stating it belonged to them, which he disputed. The field had been purchased by money raised from the people of Clevedon, so by rights belongs to the town and should not be included in the site allocation for housing land.

Mr G Harrison on behalf of Land Yeo Friends

Explained the history behind the setting up of the Land Yeo Friends, what work they have undertaken and their future plans. Originally the Council had been instrumental in setting up the group and had representation on the management committee. The Group are funded by grants and public donations and find it difficult to meet the running costs of the Land Yeo work and management committee meetings. The Land Yeo friends had already requested a room free of charge from the Council (see Prop minute 16/16/71). They would like to reinstate a formal liaison between the Council and Land Yeo Friends

ACTION next Council Meeting

Mr L Hurley

He expressed concern at the speed of traffic entering and exiting the roundabout at the junction of Ettlingen Way, Northern Way, Central Way and Moor Lane, causing a danger to pedestrians attempting to cross the roads. He reported that there had been an accident involving a pedestrian the previous week.

ACTION to T & H committee

Mr G Moore

Thanked the Council for getting the repairs to the footpaths mentioned at previous meetings done. He commented again about the state of the footpath known as "Lovers Walk" and the bench that still needed repairing. The footpath at Ripple way has been cleared but the chain-link fencing is in a bad state with both the school and NSC denying they are responsible for it; it needs repairing before someone has an accident.

ACTION – North Somerset Councillor for East Ward

Toilets – specifically those at Pier Copse, the request was made for the Gents to be repaired and reopened.

The Chairman explained that the Toilets were an ongoing project and the Council was looking at the Pier Copse toilet, which are being run and maintained by the Pier & Heritage Trust, but that this could take time

Mr Moore welcomed the new children's play area situated in Old Street in the former greengrocers.

Response was requested on all the items raised.

ACTION the Town Clerk

Mr N. Pennycott

He had written to the Chairman following the last Council meeting in respect of responding to the public following the council meeting as to aspects they raised suggesting that the Town Council and District Council Ward Councillors are requested to investigate and report back to the resident and if appropriate to the Council.

FORMAL BUSINESS

16/611 APOLOGIES FOR ABSENCE

Apologies were received from Councillors D Flint (illness), M. Harriott (family commitment) **RESOLVED:** That Council **ACCEPTS** the apologies and reasons given for absence.

16/612 DECLARATIONS OF INTEREST

There were no declarations of disclosable or personal interests on items on the agenda at this point

16/613 THE MINUTES OF TOWN COUNCIL MEETING

RESOLVED: That the Minutes of the Council meeting held on 28th October 2015 were approved as a correct record and signed by the Chairman.

RESOLVED: That the Minutes of the Council meeting held on 16th December 2015 were approved as a correct record and signed by the Chairman

16/614 THE MINUTES OF THE PRECEPT MEETING

RESOLVED: That the Minutes of the Council Precept meeting held on 27th January 2016 were approved as a correct record and signed by the Chairman.

16/615 THE CHAIRMAN'S COMMUNICATIONS – FOR INFORMATION ONLY

The Chairman explained that the deadline for the North Somerset Site Allocations Plan consultation would not be until after the next Council Meeting. There will be a planning meeting on 2nd March where the allocation for Clevedon would be discussed; he reminded members that all Councillors can attend and that the meeting is open to the Public. Members will look closely at the proposals for Mill Cross and Pennyfield.

16/616 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST**Newsletter and reports –**

The following newsletters and reports have been received and are available from the office.

LCR Winter 2015

DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses, 874, 875, 876, 877

DIARY DATES

Advance Notice

February 29th 2016 Neighbourhood Planning Public Meeting

April 24th 2016 Civic Service at St Mary's Church Walton St. Mary

16/617 REPORTS AND INFORMATION FROM CLEVEDON NORTH SOMERSET COUNCILLORS ON MATTERS OF URGENCY ONLY

There were no reports or information of an urgent nature raised by Clevedon North Somerset Councillors

16/618 NSC – Clevedon East – to bring to the Town Council attention item under discussion by NSC for the Town Councils information and future consideration

Cllr Shopland raised concern at an advert appearing in the local paper in respect of the sale of the Memorial Homes in Bay Road. The two houses had been built as a war memorial at the end of WW1. There had been a transfer of funds from the former trust for Jubilee cottages, which were almshouses in Old Street when they were sold, to the trust that manages the Clevedon Cottage Homes. The Clevedon Cottage Trust was managed by local trustees until the management was transferred to the Haig Trust.

Proposed, seconded and **AGREED** that the Town Clerk be requested to investigate what were the terms of the original fund transfer, and how this money was reflected in the transfer of management to the Haig Trust.

16/619 RECEIVE MOTION FROM CLLR D SHOPLAND.

Members noted the two motions to amend the Council's standing orders and accepted an amendment to no 2

- 1) *That the Chairman of the Council shall not be a chairman of any of the Council's standing committees these being – Planning, Transport & Highways, Finance & General Policy, Property, Allotments and Town Events & Amenities – The Chairman of the Council can be Chairman of sub –committees/working groups or the Chairman's Advisory Committee.*
- 2) ~~*That no councillor can be chairman of more than one standing committee or vice chairman of another committee*~~
- 2) That no councillor shall be Chairman of more than one of the Council's standing committees or Vice Chairman of another, except for the Finance & General Policy Committee whose members are primarily Chairman of the Council's other committees

As per Standing Order 32C this item will not be discussed until the Council meeting of 20th April 2016.

16/620 MINUTES OF THE COMMITTEE MEETINGS**16/620.1 PLANNING 9TH DECEMBER 2015**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

The Committee Chairman invited questions or comments on Part 2 items; there were none.

16/620.2 PLANNING 21ST DECEMBER 2015

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

The Committee Chairman invited questions or comments on Part 2 items; there were none.

16/620.3 FINANCE & GENERAL POLICY 4TH JANUARY 2016

Minutes of the Finance & General Policy Committee meeting were presented by the Committee Chairman and **AGREED**

The Committee Chairman invited questions or comments on Part 2 items; Members were notified that CAB had changed its name to Citizen Advice North Somerset.

16/620.4 TRANSPORT & HIGHWAYS 6TH JANUARY 2016

Minutes of the Transport & Highways Committee meeting were presented to the meeting, by the Committee Chairman and **AGREED**

The Committee Chairman invited questions or comments on Part 2 items.

16/611 – members were informed that Cllr Ap Rees was looking at the roundabout and possible traffic flow amendments. Members agreed this needed monitoring to ensure any adjustment did not have an adverse effect elsewhere.

ACTION T & H Committee

16/620.5 FINANCE & GENERAL POLICY 13TH JANUARY 2016

Minutes of the Finance & General Policy Committee meeting were presented by the Committee Chairman and **AGREED**

The Committee Chairman invited questions or comments on Part 2 items; there were none.

16/620.6 PLANNING 20TH JANUARY 2016

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

The Committee Chairman invited questions or comments on Part 2 items;

1148.1 Members were informed that Pennyfield, as mentioned in the public session, formed part of the strategy. Members felt it was important to clarify the legality as to the status of the area. Members were reminded that a former Councillor had undergone a major investigation into the history of Pennyfield. The land is owned by NSC having been transferred in 1974.

16/620.7 TOWN EVENTS & AMENITIES 3RD FEBRUARY 2016

Minutes of the Town Events & Amenities Committee meeting were presented to the meeting, by the Chairman of the Committee and **AGREED**

TEA/16/517 TO CONSIDER USE OF A SMALL AMOUNT OF SECTION 106 MONIES

RESOLVED: TO RECOMMEND TO COUNCIL that a request is made that the sum of £1,513 is allocated to improvements to the Salhouse Fields tennis courts namely public seats and court relining

AGREED

The Committee Chairman invited questions on Part 2 items;

16/524 A Councillor requested the Committee looks at the possibility of firing a maroon at the appropriate time.

ACTION TEA

16/620.8 PROPERTY 10th February 2016

Minutes of the Property Committee meeting were presented to the meeting, by the Chairman of the Committee and **AGREED**

The Committee Chairman invited questions on Part 2 items; there were none

16/620.9 ALLOTMENTS 15TH FEBRUARY 2016

Minutes of the Allotments Committee meeting were presented to the meeting by the Committee Chairman, and **AGREED**;

Part 1

AL/16/615 TO RECEIVE AGREEMENT FROM THE COMMITTEE REGARDING THE NEW BANK ACCOUNT FOR TENANTS' RENT AND DEPOSITS

AGREED to this account being opened for this purpose .[new bank account with our existing bank be opened to accommodate for monies received from Tenants for all rent and any deposits paid]

AGREED

The Committee Chairman invited questions or comments on Part 2 items; there were none.

16/621 RECEIVE MINUTES OF SUB-COMMITTEES REPORTING DIRECT TO COUNCIL

For clarification as these are sub committees reporting direct to council all items are part 1.

16/621.1 COMMUNITY RESILIENCE DATED 1ST FEBRUARY 2016

Due to the meeting not being quorate the notes of the Community Resilience subcommittee meeting were presented by sub-committee Chairman: NOTED

Members discussed the viability of the Community Resilience Clevedon Programme within the wider context and the importance of the local community being involved.

16/621.2 PUBLIC TOILET WORKING GROUP DATED 8TH FEBRUARY 2016

Minutes of the Public Toilet Working Group meeting were presented to the meeting, by the Chairman of the Committee and **AGREED** subject to the amendment to the 16/37 apologies received. Removal of D Flint & J Geldart who were present and add J. West who had apologised.

The first two motions under 16/40 were taken together.

PTWG16/40

*Proposed, seconded and **AGREED** by 4 votes to 0, with Cllr Flint abstaining, That 1) the Station Road toilet facility be increased by the renovation of the former gents toilets to include an urinal and 2 cubicles. 2) the current unisex toilet be designated ladies and the disabled toilet continue to be designated as unisex.*

*Proposed, seconded and **AGREED** by 4 votes to 0, with Cllr Flint abstaining, That the Council should seek a second opinion on the contract held with Healthmatic and whether it restricts the Council from seeking additional quotations to install the facilities in the former gents' toilets from NALC legal officers. And that this be obtained before the above recommendation, if agreed by Council, is actioned.*

AGREED BY 19 votes to 0

Members discussed at length the need of a legal opinion as to whether the council could obtain other quotations to install toilets in Station Road without breaching the contract, as had been advised by the Town Clerk.

In response to a question members were informed that NALC lawyers did not charge. A report would be submitted to the Council prior to any further action being taken.

*Proposed, seconded and **AGREED** to seek the cost to the Council should Station Road toilets be made Free of Charge at the point of use.*

AGREED BY 17 votes to 0

PTWG16/41

Proposed, seconded and AGREED by 4 votes for 0, with Cllr Flint abstaining, that the Council should provide at Pier Copse, subject to the agreement of NSC and the ~~ability~~ viability to fund the requirements, 2 Gents toilets, 2 ladies toilets, 1 urinal, and 1 disabled as a minimum with a provision for a further 2 toilets.

AGREED BY 19 votes to 0 subject to an amendment of the word 'ability' to 'viability'

Proposed, seconded and AGREED by 4 votes for 0, with Cllr Flint abstaining, that Council give designated authority to the Committee Chairman and the Town Clerk to investigate and negotiate the terms of a possible lease, with NSC, in respect of the land for the toilets, the terms to be presented to Council for agreement before a lease is drawn up.

AGREED BY 19 votes to 0

Proposed, Seconded and AGREED by 4 votes for 0, with Cllr Flint abstaining, that the Committee Chairman and the Town Clerk investigate the cost to employ 1) an architect to draw up plans for the above, and 2) a structural engineer to investigate the viability of the current building also the feasibility and costings to excavate land for an alternative new build at road level.

AGREED BY 19 votes to 0

Proposed, seconded and AGREED by 4 votes for 0, with Cllr Flint abstaining, that the Council gives designated authority to the Committee Chairman and the Town Clerk to investigate suitable terms with NSC to keep the toilets at Pier Copse open beyond the current licence held with the Pier; these to be presented to Council for agreement.

AGREED BY 19 votes to 0

16/622 AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST

RESOLVED: that the Council approves the accounts for payment, as per the attached lists except

AGREED to purchase 2 year AVG security software

16/623 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST

RESOLVED: that the Council approves the retrospective accounts for payment, as per the attached list

16/624 TO RECEIVE QUESTIONS FROM COUNCILLORS IN ACCORDANCE WITH STANDING ORDER 8

There were no questions asked under Standing Order No 8

Meeting closed at 9.15 pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....DATE.....