



CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

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Dear Member

17 February 2016

You are hereby summoned to attend the 451st meeting of **Clevedon Town Council** which will be held in the Council Chamber, 44 Old Street, Clevedon on **Wednesday 24th February 2016 at 7.30pm after the Voluntary Prayers**

Signed Ms P. J. Heath MILCM
Town Clerk

7.30 Voluntary Prayers.

AGENDA

PUBLIC PARTICIPATION

To enable members of the public to make comment or ask questions for a period not exceeding 20 minutes with no more than 5 minutes per individual, dependent on the number wishing to speak. Also to enable any Councillor declaring a prejudicial interest on items on the agenda to comment or provide information under the Code of Conduct section 12 (2)

1. To receive any communications from the North Somerset Liaison Officer
2. Land Yeo Friends on their work to preserve and enhance the Land Yeo river

Councillors are reminded that under standing orders they are required to switch their mobile phones/devices off. The Chairman may approve an exception to this request in special circumstances

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting

FORMAL BUSINESS

1. To receive and approve apologies for absence
2. To receive declarations of Interest for items on the agenda
3. To receive and ratify the minutes of the Council Meeting held on 28th October 2015 & 16th December 2015
4. To Receive and ratify the minutes of the precept meeting held on 27th January 2016
5. To receive the Chairman's communications – for information only
6. To receive the Town Clerks report as per the attached list
7. To receive reports and information from Clevedon North Somerset Councillors, **on matters of urgency only**, and relating directly to Clevedon, at the agreement of the Chairman
8. NSC – Clevedon East – to bring to the Town Council attention item under discussion by NSC for the Town Councils information and future consideration
9. To receive motion from Cllr D Shopland.

That Clevedon Town Council's standing orders should be amended to include the following

- 1) *That the Chairman of the Council shall not be a chairman of any of the Council's standing committees these being – Planning, Transport & Highways, Finance & General Policy, Property, Allotments and Town Events & Amenities – The Chairman of the Council can be Chairman of sub –committees/working groups or the Chairman's Advisory Committee.*
 - 2) *That no councillor can be chairman of more than one standing committee or vice chairman of another committee*
As per Standing Order 32C this item will not be discussed until the Council meeting of 20th April 2016.
10. To receive and ratify minutes of the Committee meetings
 - 10.1 Planning dated 9th December 2015
 - 10.2 Planning dated 21st December 2015

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| 10.3 Finance & General Policy Committee special | dated 4 th January 2016 |
| 10.4 Transport & Highways Committee | dated 6 th January 2016 |
| 10.5 Finance & General Policy | dated 13 th January 2016 |
| 10.6 Planning | dated 20 th January 2016 |
| 10.7 Town Events & Amenities | dated 3 rd February 2016 |
| 10.8 Property | dated 10 th February 2016 |
| 10.9 Allotments | dated 15 th February 2016 |
11. To receive and ratify minutes of sub committees reporting direct to Council
 - 9.1 Community Resilience (notes meeting not quorate) dated 1st February 2016
 - 9.2 Public Toilets Working Group dated 8th February 2016
 12. To agree accounts for payment as per the attached list
 13. To approve retrospective accounts paid as per the attached list
 14. To receive questions from Councillors in accordance with standing order 8

Town Clerks Report

Newsletter and reports –

The following newsletters and reports have been received and are available from the office.

LCR Winter 2015

DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses, .874, 875, 876, 877

DIARY DATES

Advance Notice

February 29th 2016 Neighbourhood Planning Public Meeting

April 24th 2016 Civic Service at St Mary's Church Walton St. Mary