

**CLEVEDON TOWN COUNCIL****ALLOTMENTS COMMITTEE**

Minutes of the Meeting of the Allotments Committee in the Council House, 44 Old Street, Clevedon, at 7.30pm on Wednesday, 31 January 2007.

Present: Cllr C Wring (In the Chair) Cllrs L Knott, P McNeill

Tenants Reps: Mr D Beynon-WA, Mr W Rowlinson-ML, Mr K Santo-ML, Mr R Thackery-VR

Apologies: M Adames – holiday, A Cotton - family, C Hall - delayed, Mrs M Blackmore-HA, Mrs A Lockyer-CEM

AL/07/01 MINUTES The minutes of the Allotments Committee meeting held on 2 October 2006 were APPROVED as a TRUE RECORD and SIGNED by the Chairman.

AL/07/02 DECLARATIONS OF INTEREST – Cllr C Wring declared an interest in the Flower Show Min AL/07/10

Min No		Action
<b>Part 2 items – ACTIONS TAKEN BY THE COMMITTEE UNDER THEIR DELEGATED POWERS</b>		
AL/07/03	<u>FINANCIAL REPORT</u> Members RECEIVED the report of the bank accounts, Appendix 'A' to these minutes.	Noted
AL/07/04	<u>ANNUAL TENANTS' MEETING – FILM DIARY</u> - AL/06/72 Filming was continuing. The Chairman also thanked Mr Thackery who, as well as doing some of the filming, has all the necessary editing equipment and has offered to edit the clips into a finished film for the Tenants Meeting.	Chairman & R Thackery
AL/07/05	<u>FOOTPATH SURVEY – AL/06/74</u> 05.1 ML30 – grass has not yet grown back and is being kept under review. 05.2 Cemetery Cottage Wall – Keep under review. 05.3 Fibreglass Offcuts to support footpaths – at £124 a sheet this will be very expensive it was <b>RESOLVED:</b> To support path at ML34 with 2 or 3 paving slabs at the path/road junction	1.ML Reps 2.CEM Reps 3.ML Reps
AL/07/06	<u>CEMETERY SITE - AL/06/77</u> 06.1 Back Wall – NS Council do not consider it their responsibility to repair the wall, it was; <b>RESOLVED</b> To obtain a quote from the stonemason also employed to make good the front wall when the new gate is installed. New Gate – the Clerk reported a 3m galvanized iron field gate from a large national supplier would cost about £166.21 including posts and delivery. <b>RESOLVED:</b> 1. Enquiries to be made of cost of off-the-peg gate at the local agricultural shop and, if cheaper than above quote 2. Mr Santo will be asked to purchase and collect gate and supports and to quote for installation. Old Gate – the support post on the old gate has rotted through and needs replacing. 06.3 <b>RESOLVED:</b> Mr Santo to quote for purchase and installation of new wooden post.	6.1 Clerk 6.2 K Santo 6.3 K Santo
AL/07/07	<u>CHURCH HILL – REAR FENCE</u> - AL/06/78 A quote has been received to build a wall and fence along the back boundary at a cost of £24,550 or £26,550 depending on the finished structure decided upon. As this is much more than the Allotment Committee budget it was suggested a 6' (2m) galvanized chain link fence should be erected but bedding in 2' (60cm) flat along the ground on the outside of the site giving 4' (123cm) of vertical fence. A clear path over the wire along the length of the path must be left to allow the grass to grow through the wire securing it down and, hopefully, preventing the badgers digging through. This system has worked in other areas. <b>RESOLVED:</b> 1. To cost the installation of a 6' chain link fence as described above. 2. To arrange a meeting to advise CH tenants of current plans and to 3. Organise tenants to clear rubbish from the boundary area before work can commence.	Clerk/Allot Clerk
AI/07/08	<u>BEST GARDEN AWARDS JUDGING DATES</u> - Members agreed the dates for judging as: 1 <sup>st</sup> Judging – 25-27 May      2 <sup>nd</sup> Judging – 20-22 July      Chairman's Judging 27-29 July	
AL/07/09	<u>REQUEST FOR ALLOTMENT</u> A letter from the organisers of destin@ation youth group requesting an allotment to allow an agricultural project with young people with Community School. As no gardens are available, also a waiting list of over 80 – when the Church Hill fence is been completed, it was; <b>RESOLVED:</b> if destin@ation are still on the waiting list, to offer CH131 (2.5 perch/63sqm) which has not been used for several years to allow boundary access, in return for their assistance in clearing the fence line.	Allot Clerk

AL/07/10 10.1	<u>CLEVEDON FLOWER SHOW</u> 2007 Display Booking - Members agreed to support the Flower Show again in 2007 but, as the Allotments do not need advertising, it was considered it would be an ideal opportunity to use part of the stand showcase the new Council/Councillors after the elections in May 2007. <b>RESOLVED:</b> 1. To book the display with a view to using half space to show to give Information on all the Cllrs, the working of the Council and to promote the letting of the Council House meeting rooms. 2. To show the Film Diary, if ready, on a continuous loop video system.	<b>Page 577</b>  10.1.1 Allot Clerk 10.1.2 Chairman & R Thackery
10.2	Flower Show Competition – To encourage tenants to enter their produce into the various categories in the show. Dave Beynon would be happy to give advice to any tenant unsure of the way produce should be presented. <b>RESOLVED:</b> Place this as an item on the next agenda, D Beynon to bring information.  Options; (1) advance of the show; posters on notice boards, (2) issue August Newsletter early, with advice on presentation, entering shows, encouraging entrants, plus entry forms.	10.2 1. Next agenda item  2. D Beynon & Allot Clerk
AL/07/11 11.1 11.2	<u>WARNINGS</u> Ch104 – Ground cleared but no work started this year – review for next meeting. Ch109 - No work started this year. Write advising if cultivation not under way by next meeting the Determination of tenancy will be confirmed.	1.Site & Ten Reprs 2. Allot Clerk
AL/07/12	<u>ALTERATION TO CALENDAR OF MEETINGS</u> Members agreed to the meetings on Wednesday, 11 July 2007 being brought forward one week to Monday 2 July 2007 due to holidays.	
AL/07/13 13.1 13.2 13.3 13.4 13.5 13.6	<u>SITE &amp; MAINTENANCE REPORTS</u> <u>MOOR LANE</u> ML32 – Little or no work done over the last twelve months other than to keep grass cut. LC asking if they intend to cultivate. <u>HIGHDALE AVENUE</u> - No report <u>VICTORIA ROAD</u> VR69 - Work slow as tenant waiting to transfer further into the site having been unnerved by abuse from passing youths. Write to ask if she would be prepared to move to another site to speed the transfer. VR78a - Tenant waiting for rotovating but has been advised that to rotovate couch grass would make problems worse – keep under review. Gate Latch – very good work by Clevedon Metal Products. <u>WESTBOURNE AVENUE</u> Painting and repair of main gate still not done <b>RESOLVED</b> Allot Clerk to contact the Estates Department of the new North Somerset Housing Association to ask for the works to be done. <u>CHURCH HILL</u> CH107, CH120 & CH121a - work not yet started – review next meeting CH127 - Pile of rubbish needing removal CH128 - A little work has been started – keep under review <u>CEMETERY</u> – No report. CEM156 – request for return of Holding Deposit – Cllr / Tenant Reprs to inspect and advise.	Site & Ten Reprs or...  3. Allot Clerk  4. Allot Clerk  6. Cllr and/or Tenant Rep
AL/07/14	<u>NOTICE BOARDS</u> Concern was felt that the new Notice Boards were not being utilized and kept up to date and, as long as an area was kept for Town Council notices, minutes etc it was <b>RESOLVED:</b> For Tenants' Reprs to hold keys and maintain the notice boards including up to date minutes etc and site pertinent notices.	Ten Reprs
AL/07/15	<u>TENANTS' NEWSLETTER</u> To include an item in the August edition asking for tenants email addresses if they have them so contacting them can be easier and cheaper.	Allot Clerk
AL/07/16	<u>SITE INFORMATION</u> – The Committee NOTED Agenda Item 15 – Tenancy Information	

APPROVED AS A TRUE RECORD

CHAIRMAN .....

Meeting finished at 8.50pm.

DATE: .....