

Minutes of the meeting of the Amenity Committee held in the Council House, 44 Old Street, Clevedon at 7.30 pm on Wednesday, 13 June 2007.

Present: Cllr C Francis-Pester – Chairman in the CHAIR Cllrs C Blades, L Little, T Morgan, G Morris, G Watkins

7.30pm INFORMAL BUSINESS1. HILL ROAD TRADERS – CHRISTMAS LIGHTS PROVISION 2007/08

Mr Bob Hughes and two other traders were in attendance to present their observations on this provision;

- A. They were not pleased with the individual displays they have had for the last 2 years and wished to revert to the zig zag – as in the Triangle – they looked to Clevedon Town Council for funding and involvement.
- B. Mr Hughes had met with NSC and the Contractor who had advised; (1) new fixing points needed at £20 each, (2) all fixing points need to be tested (any damage caused during this is the liability of the organisation instructing the testers), (3) public liability insurance for £5 million, (4) lights must be a minimum of 5.85 meters above the highways, (5) low voltage system is preferred, (6) where building alignment is too far back and large spans – poles will need to be erected and these will be mainly on private property, (7) any poles on the highway (which includes pavements) a licence is required at a cost of £300 and a repair licence at £150, (8) accredited contractors and a risk assessment together with an inspection and maintenance plan.
- C. Hill Rd Traders raised £3000, this money is to provide additional/better lights rather than update basic fittings.
- D. As the Town Council has historically provided Christmas Lights in Hill Road they believe they should be treated on a par with the Town Centre and **request the Town Council undertakes everything listed in 'B' above** – they will provide two members to work with the Town Council to ensure a good display, their co-operation and a contribution towards updating the lights as necessary.

2. AMENITY AREA UPDATE

Mr S Banbury and Mr C Webber gave details as per minute AM/07/37 below

8.30pm FORMAL BUSINESS

AM07/35 MINUTES The minutes of the Amenity Committee meetings held on 11 April & 14 May 2007 were approved and signed by the Chairman.

AM/07/36 DECLARATIONS OF INTEREST – none were made

Min No.		Action
PART 2 items - ACTIONS TAKEN BY THE COMMITTEE UNDER DELEGATED POWERS		
AM/07/37	<u>GENERAL AMENITY AREAS & NSC UPDATE;</u>	
37.1	<u>Marine Lake</u> – details of the delays, Mr Webber is following these up. Some work has been done and the sub contractors will be on site again on the 14 June. Members expressed concern and enquired if there were any penalties for not completing the work as promised.	37.1 & 37.2 C Webber to check
37.2	<u>Salthouse Fields Refreshment Kiosk</u> – agreed this is an eyesore, discuss with his manager about removal. Members asked for a time deadline when the decision/works would be known.	37.3 & 4 Ctte to monitor
37.3	<u>Crazy Golf Area</u> – Area now included in NSC's remit, fence removed and mowed regularly.	
37.4	<u>Poets Walk Fencing</u> – Fencing works underway and a new order put in for more fencing.	
37.5	<u>Lovers Walk Fencing</u> – details of emergency works following recent fence damage.	37.6
37.6	<u>Play Areas</u> – Tony Moore had provided a written report – Salthouse Fields; recent works completed and more works to be undertaken later in the year. Hazel Close; more time to deal with this in the next few weeks, prices obtained for slide, order will be placed when details known. Cherry Avenue; funding available but no progress on the project.	C Webber to take up with manager
37.7	<u>Section 106 Monies</u> – to add this to the list of items to be followed up on a regular basis	37.7 next agenda
37.8	<u>Benches</u> – 3 benches replaced in Queen Square and agreement the Rangers will do the work to install others if DTZ order the benches for their area. General weeding and tidy up of the square requested and asked NSC to provide design for the pond area that DTZ can ask their contractor to carry out. Poets Walk benches recent damage seems to have been repaired.	37.8 Ctte to monitor
37.9	<u>Marshall's Field</u> – NSC Grounds Maintenance Contract Officer met with Environ Agency to assess land for adoption and removal of fence line. Issues about uneven ground which prevents mowing where the temporary storage area had been during the recent works.	37.9 S Passey
37.10	<u>Com Boat Store</u> – works completed, issues relating to VAT overcome by NSC doing the work.	37.11
37.11	<u>Dog Bins</u> – concern emptying is not to standard at some sites, also old bins need replacing.	Ctte to monitor
37.12	<u>Seafront Bins</u> – consider contributing 50% towards replacing open top bins with covered ones. RESOLVED: To replace 5 bins at a cost of £350 from the Amenity Ctte budget 07/08.	37.13
37.13	<u>Junior Skate Park</u> – West Ward Cllr had written suggesting the need for this provision to reduce the usage conflict on the current skate park, which is mostly used by teenagers.	Follow up with NSC

AM/07/38	<u>COMMUNITY PROJECT – CLEVEDON YEO ROTARY CLUB – AM/07/27</u> There was a tidy up of the beach and Donkey Path being undertaken on the evening of the meeting. Now the club knew contacts within/assistance provided by NSC they were planning other events.	Noted
AM/07/39	<u>COMMUNITY BOAT STORE - MARLENS – AM/07/29</u> As reported in AM/07/37.10 above MARLENS had completed the work and the anticipated shortfall due to VAT charges had been overcome. AGREED to release the £1000 grant.	
AM/07/40 40.1 40.2 40.3 40.4	<u>NORTH SOMERSET PLAY STRATEGY – AM/07/32</u> COMMITTEE MEETING The North Somerset Play Development Manager will be attending the Amenity Ctte meeting on 8 August 2007 SITE MEETING Big Lottery Fund had been obtained for the Play Pod and a site meeting at Salthouse Fields is planned for 10.30am on the 5 July 07 – All Councillors invited to attend. MULTI-USE GAMES AREA (Salthouse) NSC proposed to have this in place by Sept 2007. NSC PLAY STRATEGY document available in the Town Council office.	40.1 Noted 40.2 All Cllrs 40.3 & 4 Noted
AM/07/41	<u>CHRISTMAS LIGHTS PROVISION - HILL ROAD – AM/07/28</u> – See Informal Business above The Chairman had observed during Informal Business that efforts would be made to meet the Hill Road Traders aspirations but only within the limits of feasibility and regulations. RESOLVED: To arrange a meeting with Amenity Ctte, Contractor, NSC and Hill Rd Traders	Office to arrange meeting
AM/07/42 42.1 42.2	<u>CHRISTMAS LIGHTS – AM07/25</u> TRIANGLE AREA Contractor advised to go ahead with works and ordering new festoon, as agreed at the last meeting. He will store the festoon and bring it to site when installation starts. COMMEMORATIVE LIGHTS Enquiries as what the family's wishes were with regard to the unspent balance (£1655) had been made and a reply was awaited.	Noted
AM/07/43 43.1 43.2 43.3 43.4 43.5	<u>HERBERT GARDENS – AM/07/33</u> PROBLEMS IN THE GARDENS – The Police had replied giving details of some of their efforts with regard to groups of young people congregating in the gardens – it is on their 'Hot Spot' list ensuring regular visits. Also the Com. Police Officer had been visiting nearby residents. SITE VISIT – Date to be arranged – possibly to coincide with Hill Rd (AM/07/41 above) to enable that area to be inspected as well before the meeting. See also 43.3 & 4 below BOUNDARY WALLS – (1) 23 Linden Rd – work delayed but progress negotiated with insurers (2) 19 Linden Rd – residents had replied to the committee's letter about damage on the top of the wall by enquiring, as it is a party wall, what the Town Council as Trustees intend to do. (3) 17 Linden Rd – owner replied to committee's letter advising gate repairs to be carried out. (4) Loose Coping Stones – advised of these at 2 sites on the Herbert Road boundary wall. TENNIS CLUB – Grass Cuttings Storage – check the situation on this at the Site Visit. Pavilion Area – the club agreed the lease need not be changed immediately but were requesting to be absolving of any responsibility for the area. Checks with the Town Council's Insurers had revealed; (1) while they hold the lease the area is their responsibility, however, (2) the Council could still be held liable for the benches they placed there, ie. for maintenance or should one of the benches cause personal injury or property damage RESOLVED: To invite Tennis Club representatives to the Site Visit to discuss this. SECTION 106 FUNDING – The outstanding balance had now been received.	43.1 Noted 43.2 Clerk 43.3 & 43.4 Ctte to check these at the Site Visit Noted
AM/07/44	<u>COMMUNITY PLAN – Cllr Watkins</u> reported it may still be possible to link this in with the NS Com Partnership but felt they may wish to control its remit. Clevedon Tourism Group are also interesting. He had delayed action until after the election to see what interest developed and felt there needed to be a meeting before a final decision could be made. <u>PARISH PLAN TOOL KIT</u> – No action, Chairman to discuss the purpose of this at NSC.	Await outcome of the meeting
AM/07/45 45.1 45.2	<u>REPORTS FROM TOWN COUNCIL REPRESENTATIVES ON OUTSIDE BODIES</u> CLEVEDON COMMUNITY ASSOC All Cllrs invited to AGM (as Corp Members) 8pm 28 June. STRODE CENTRE USER CTTE – Information provided by the Liaison Officer was noted.	35.2 Cllr Blades to follow up

APPROVED AS A TRUE RECORD

CHAIRMAN:

The meeting finished at 9.18 pm

DATE