

**CLEVEDON TOWN COUNCIL****FINANCE & GENERAL POLICY CTTE**

Minutes of the Finance & General Policy Committee meeting held in the Council House, 44 Old Street, Clevedon on Wednesday, 12 December 2007 at 8.00pm.

Present: Cllr C Francis-Pester – Chairman in the Chair.  
R Garner, L Little, P McNeill, T Morgan, D Shopland, G Watkins, C Wring.

Apologies: Cllrs P Gannicliff - hospital, J Norton-Sealey - prior commitment.

FGP/07/51 MINUTES The minutes of the Finance & General Policy Committee meeting held on 22 August 2007 were approved as a true record and signed as such by the Chairman.

FGP/07/52 DECLARATIONS OF INTEREST – Cllr Shopland declared an interest in the CAB if discussed.

Min No		Action																				
<b>Part 1 items - DECISIONS REQUIRING APPROVAL BY COUNCIL</b>																						
FGP/07/53 53.1	<p><u>PRECEPT 2008/2009</u> Income &amp; Expenditure Report for Financial Year 2007/08 - attached as Appendix 'A' (sent to all councillors with the agenda). Members received the report on the Financial Year 2007/08 to date and as anticipated, the following adjustments were made;</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Total anticipated expenditure on report:-</td> <td style="text-align: right;">£233,193.62</td> </tr> <tr> <td>1.1 <b>add</b> to anticipated expenditure - CAB final quarter payment</td> <td style="text-align: right;">5,176.00</td> </tr> <tr> <td style="padding-left: 20px;">New total anticipated expenditure</td> <td style="text-align: right;"><u>£238,369.00</u></td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td>Total anticipated General Reserves on report:-</td> <td style="text-align: right;">£194,733.13</td> </tr> <tr> <td>1.2 <b>deduct</b> from anticipated General resvs – CAB final qtr payment</td> <td style="text-align: right;"><u>(5,176.00)</u></td> </tr> <tr> <td></td> <td style="text-align: right;">£189,557.13</td> </tr> <tr> <td>1.3 Environment &amp; Planning Cttee sum set against budget</td> <td style="text-align: right;">(1,100.00)</td> </tr> <tr> <td>1.4 set aside but not yet claimed – CCTV digital upgrade(FGP/07/34)</td> <td style="text-align: right;"><u>(10,000.00)</u></td> </tr> <tr> <td style="padding-left: 20px;">New total for anticipated General Reserves:-</td> <td style="text-align: right;"><u>£178,457.13</u></td> </tr> </table>	Total anticipated expenditure on report:-	£233,193.62	1.1 <b>add</b> to anticipated expenditure - CAB final quarter payment	5,176.00	New total anticipated expenditure	<u>£238,369.00</u>			Total anticipated General Reserves on report:-	£194,733.13	1.2 <b>deduct</b> from anticipated General resvs – CAB final qtr payment	<u>(5,176.00)</u>		£189,557.13	1.3 Environment & Planning Cttee sum set against budget	(1,100.00)	1.4 set aside but not yet claimed – CCTV digital upgrade(FGP/07/34)	<u>(10,000.00)</u>	New total for anticipated General Reserves:-	<u>£178,457.13</u>	
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53.2	<p><u>Committee Budgets &amp; General Administration 2008/09</u> (sent to all councillors).</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: right;">£</td> </tr> <tr> <td>2.1 Allotments Committee (sum of £1000 added for ML road repairs)</td> <td style="text-align: right;">4,100</td> </tr> <tr> <td>2.2 Amenity Committee</td> <td style="text-align: right;">6,870</td> </tr> <tr> <td>2.3 Property Committee</td> <td style="text-align: right;">35,500</td> </tr> <tr> <td>2.4 Environment &amp; Planning Committee</td> <td style="text-align: right;">1,200</td> </tr> <tr> <td>2.5 Liaison Committee</td> <td style="text-align: right;">35,200</td> </tr> <tr> <td>2.6 Transport &amp; Highways Committee</td> <td style="text-align: right;"><u>24,452</u></td> </tr> <tr> <td><b>RESOLVED:</b> RECOMMEND TO COUNCIL committee budgets of.....</td> <td style="text-align: right;">£107,322</td> </tr> </table>		£	2.1 Allotments Committee (sum of £1000 added for ML road repairs)	4,100	2.2 Amenity Committee	6,870	2.3 Property Committee	35,500	2.4 Environment & Planning Committee	1,200	2.5 Liaison Committee	35,200	2.6 Transport & Highways Committee	<u>24,452</u>	<b>RESOLVED:</b> RECOMMEND TO COUNCIL committee budgets of.....	£107,322					
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53.3	<p><u>General Administration</u> <b>RESOLVED:</b> RECOMMEND TO COUNCIL the above General Admin budget figure which includes; detailed administration expenditure, salaries, insurances, audit, VAT, Chairman's Allowance, fee subscriptions, notices.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: right;">71,980</td> </tr> </table>		71,980																			
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53.4	<p><u>Elections Contingency</u> <b>RESOLVED:</b> RECOMMEND TO COUNCIL</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: right;"><u>1,000</u></td> </tr> <tr> <td style="text-align: right;">Sub Total</td> <td style="text-align: right;">£180,302</td> </tr> </table>		<u>1,000</u>	Sub Total	£180,302																	
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53.5	<p><u>Earmarked Reserves Review</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>5.1 Moor Lane Road</td> <td>£500 move to General resvs = nil held</td> </tr> <tr> <td>5.2 Curzon Cinema</td> <td>£17,500 move to General resvs = £10,000 held</td> </tr> <tr> <td>5.3 Community Centre</td> <td>£15,000 move to General resvs = £10,000 held</td> </tr> <tr> <td></td> <td style="text-align: right;"><u>£33,000</u></td> </tr> </table> <p><b>RESOLVED:</b> RECOMMEND TO COUNCIL this sum is used to offset the Precept requirements</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: right;">(33,000)</td> </tr> </table> <p><b>PRECEPT REQUIREMENT 2008/2009</b> <b>RESOLVED:</b> RECOMMEND TO COUNCIL the Precept total of</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: right;"><u>£147,302</u></td> </tr> </table>	5.1 Moor Lane Road	£500 move to General resvs = nil held	5.2 Curzon Cinema	£17,500 move to General resvs = £10,000 held	5.3 Community Centre	£15,000 move to General resvs = £10,000 held		<u>£33,000</u>		(33,000)		<u>£147,302</u>	After Council, Office to forward to NSC by 31 January								
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FGP/07/54	<p><u>EXTERNAL AUDITOR'S REPORT</u> Circulated to all Councillors It was noted the Auditor had highlighted Assets Register and Insurance Schedules are reviewed and updated to exclude assets which have been disposed of during the year. <b>RESOLVED:</b> RECOMMEND COUNCIL receives the report of the External Auditor.</p>																					



