

CLEVEDON TOWN COUNCIL**ALLOTMENTS COMMITTEE**

Minutes of the Meeting of the Allotments Committee in the Council House, 44 Old Street, Clevedon, at 7.30pm on Wednesday, 10 October 2007.

Present: Cllr C Hall (Vice-Chairman) in the Chair Cllrs C Arnold, A Cotton, D Jones, J Middleton

Tenants Reps: Mrs L Knott-CH, Mr W Rowlinson-ML, Mr K Santo-ML,

Apologies: Cllr C Wring (Ctte Chairman) (holiday), P McNeill (holiday), M Blackmore-HA, A Lockyer-CEM,

AL/07/77 COMMITTEE MEMBER / HIGHDALE AVENUE COUNCILLOR REPRESENTATIVE

Members welcomed Cllr Cotton back onto the Committee. He agreed to act as Cllr Rep for Highdale Ave.

AL/07/78 MINUTES of the Allotments Committee meeting held on 15 August 2007 were APPROVED as a TRUE RECORD and SIGNED by the Chairman

AL/07/79 DECLARATIONS OF INTEREST - There were no declarations of interest.

Min No		Action						
PART 2 ITEMS – ACTIONS TAKEN BY THE COMMITTEE UNDER THEIR DELEGATED POWERS								
AL/07/80	<u>FINANCIAL REPORT</u>							
80.1	REPORT - was provided (attached as appendix A) and was noted.							
80.2	INVESTMENTS - Cllr Hall reported he had been unable to complete the investment investigations of the Committee's bank balances but hoped to do so soon.	Cllr Hall						
80.3	BALANCES - Concerned at the length of time money had been held for the purchase of new allotment land considering the current long waiting list. It was recalled several areas of land had been seriously looked at over recent years, but none had proved available or suitable.							
AL/07/81	<u>COMMITTEE BUDGET 2008/2009</u>							
81.1	RESOLVED: To recommend to the Finance & General Policy Committee an Allotment Committee budget request from Council for 2007/2008: <table style="margin-left: 40px;"> <tr> <td>1. Boundary Maintenance Contract</td> <td style="text-align: right;">£1,200</td> <td style="text-align: right;">Total</td> </tr> <tr> <td>2. Cemetery back wall repair</td> <td style="text-align: right;">£1,900</td> <td style="text-align: right;">£3,100</td> </tr> </table>	1. Boundary Maintenance Contract	£1,200	Total	2. Cemetery back wall repair	£1,900	£3,100	
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81.2	PROJECTS FROM RENTAL INCOME - The following items to be paid for out of rental income: CH.S notice board (£250), Cemetery front wall (£295) and gate alterations (£188), re-siting of CH.N tap (costs to be investigated), and general maintenance (approx £600).							
81.3	FUTURE RENTS – The Ctte considered the level of future rent increases to keep pace with the rising cost of maintenance and to enable desirable site improvements. RESOLVED: 1. To update previous survey of current rents in neighbouring towns. 2. To add a tear off reply slip in the January newsletter asking for the tenants to provide a 'wish list' of site improvements. 3. To add to Ctte agenda 27 February for discussion and decision June 08.	81.3 Allot Clerk						
AL/07/82	<u>FOOTPATH SURVEY – AL/07/53</u> CEM148 – Still a cause for concern but need to allow new tenant time to take action. CH – many paths have level issues (gardens lower), delay action until fence works completed							
AL/07/83	<u>ANNUAL TENANTS' MEETING & BEST GARDEN AWARDS 2007 REVIEW</u>							
83.1	MINUTES - Tenants' Annual Meeting on 5 September 2007 were considered and	83.2						
83.2	RESOLVED: To approve the minutes as a true record for signature at the 2008 meeting. NEXT YEAR - Members to consider ideas for the speaker at the 2008 meeting.	All Ctte Members						
AL/07/84	<u>BOUNDARY MAINTENANCE CONTRACT - AL/07/71</u>							
84.1	Boundary maintenance visit w/b 17 Sept - Site Reps confirmed work had been done.							
84.2	ML – Tenants' Reps are concerned EDF contractors had only cut into the conifers to allow access and clear the cables. Previously the trees had been tidied up the Tenants' Reps. RESOLVED: To request the Maintenance Contractor to quote for the work.	84.2 Clerk						
AL/07/85	<u>CHURCH HILL SITE</u>							
85.1	Fence works - A large amount of clearance has been done, the fence line marked and post holes dug. This has revealed a vast quantity of allotment rubbish in the undergrowth some of which, glass, tanks, carpet etc will need to be cleared away.							
85.2	Path & Plot Boundaries - Re-marking of boundaries is planned for Jan/Feb 08 concentrating on ensuring spine paths are properly marked/pegged before doing paths between gardens. RESOLVED: Advise tenants a site inspection will take place prior to marking out boundary	85.2 Allot Clerk						

	lines in Jan/Feb 08. Obtain 140 pegs to mark corners of each of the 35 plots.	Cont....
AL/07/85 85.3 85.4	<u>Dead Trees</u> - on plots 117 & 118 have been removed. <u>SG Tap</u> – Post is rotten through and needs replacing. RESOLVED: Keith Santo to make the repair and invoice for the costs and labour.	Page 586 85.4 K Santo
AL/07/86	<u>NEW ALLOTMENT LAND/COLERIDGE VALE SITE</u> Expression of interest in land at Coleridge Vale was being considered by North Somerset Council. Cllr Hall to follow up the request with the officer at North Somerset Council.	Cllr Hall
AL/07/87	<u>YEO MOOR SCHOOL</u> Has requested help in setting up an allotment in the school grounds. Keith Santo reported he had been in conversation with them and was happy to help them progress this idea.	Noted
AL/07/88 88.1 88.2 88.3	<u>RESIDENTS COMPLAINTS / REQUESTS</u> 88.1 <u>Bonfires</u> – Several complaints over the summer from a Salthouse resident about bonfires on CH.N. A new bonfire notice has been put on the notice board. 88.2 <u>Sheds</u> – Complaint from another Salthouse resident about a shed on CH.N and tenants eating their lunch on site. The office had advised the shed had been approved by the Ctte. 88.3 <u>Fencing</u> - Resident of 185 Old Church Rd, CH.S, asked the Ctte to consider; (a) extending the new fence across the back of her property to prevent badgers accessing her garden when the fence has been completed, or (b) she would fell and remove the trees growing on the allotment boundary, if she could take into her garden a thin wedge shaped piece of land, maximum width of 1m, at one end to straighten the boundary line. After discussion it was; RESOLVED: 1. To write advising it was not possible to sell or give away allotment land and the Council could not set a precedent of providing a fence. 2. To repeat the office suggestion that she ask the contractor to quote for the cost of continuing the fence while he is on site but at her own cost. 3. Fell the trees prior to reinstating the allotment gardens in this vicinity.	Noted Noted Office
AL/07/89	<u>TENANTS REQUEST</u> ML45 Tenant requested his plot divided, 2 x 2.5 perch. Finding it hard to garden a 5 perch plot RESOLVED: To approve the request to divide the garden.	Reps to assist
AL/07/90 90.1 90.2 90.3 90.4 90.5 90.6	<u>WARNINGS</u> 90.1 ML47b - WPC2 2.10.07. No response or work done. No progress by 15.10.07, determination. 90.2 CH107 - WPC1 – 22.8.07. Lot of work done. Keep under review. 90.3 CH117 - LC – 24.7.07. Still very poor. Send WPC1. 90.4 CH126 - No work done and looking extremely bad. Send WPC2. 90.5 CEM148 - Tenant terminated following WPC1 16.8.07. New tenants have started work. 90.6 CEM156 - Cllr Rep to inspect and advise if WPC2 required.	Reps & Allot Clerk
AL/07/91 91.1 91.2 91.3 91.4 91.5 91.6	<u>SITE & MAINTENANCE REPORTS</u> 91.1 <u>MOOR LANE</u> – Water tank by ML8, a hose is being used which is being left on, twice flooding the adjacent area. Tenants Reps requests the fitting of a valve & ballcock. RESOLVED: Keith Santo to carry out the work and present an invoice for the cost. 91.2 <u>HIGHDALE AVE–HA68 T.Rep</u> reported problems of trespassers crossing the site at this point RESOLVED: Write asking the tenant if there are problems, if so how this might be solved. 91.3 <u>VICTORIA ROAD</u> – No concerns 91.4 <u>WESTBOURNE AVENUE</u> – Work to the gate has not yet been done. WA93 is looking unusually untidy. Cllr Rep to ask Tenants' Rep to investigate circumstances. 91.5 <u>CHURCH HILL</u> 1. CH128 - Keep under review – tenant still recovering from injury. 2. CH120 - T.Rep inspected this and agreed moving the path alongside boundary line would be more practicable, the tenant could incorporate the old path into her garden. Because of the amount of old rubbish here to site one of the skips nearby at the proposed site clearance. 91.6 <u>CEMETERY</u> 1. CEM140 – giving cause for concern - send WPC1 2. CEM143 – Tenant has worked hard and garden is looking good. 4. CEM trees – the work to the trees overhanging from the Cemetery has been completed.	K Santo Allot Clerk Cllr Rep & D Beynon Allot Clerk
AL/07/91	<u>SITE INFORMATION</u> – The Committee NOTED Agenda Item 16 - Tenancy Information	
APPROVED AS A TRUE RECORD CHAIRMAN		

Meeting finished at 9.10pm.

DATE: