

Minutes of the Liaison Committee meeting held in the Council House, 44 Old Street, Clevedon at 7.30pm on Wednesday, 3 October 2007.

Present: Cllr R Garner – Committee Chairman in the Chair  
Cllrs J Dagnall, P Gannicliff, D Hendra. L Little.

Apologies: Cllrs E Blades - illness, C Hall - holiday

7.30pm INFORMAL BUSINESS

1. COMMUNITY MEALS SERVICE CLEVEDON - Ms C Kavanagh did not attend.

2. CLEVEDON COMMUNITY CENTRE - GRANT APPLICATION 2008/2009

In attendance: Carole Hockedy and Jane Taylor provided an update on the current situation. The long term project for a disabled access including a lift to the first floor rooms has been held in abeyance following Bill Lavelle's death, however the Rotary Club has recently provided a voluntary fund raising expert to assist the Community Centre. In the meantime the old Victorian building (leased from NSC who is responsible for outside maintenance) and the 1960's addition both need attention. In recent years funding has been used for emergency problems ie upgrading the kitchen to meet environmental health standards.

Following the shortfall in income over expenditure at the end of the 2006/2007 financial year the Community Association has been reviewing finances. Booking charges by the hour (ie for private parties, weddings etc) have been increased but not for Member Clubs as many of the users are elderly. Fund raising events have been organised ie Craft, Christmas and Halloween Fayres and Jumble Sale. Heating costs are high and grant applications have been made for insulation. Staffing costs have been examined and there has been a reduction and re-scheduling of staff hours, also there has been an appeal for more volunteers. Member Clubs have been asked for help, so far Clevedon Lions Club is helping with drainage problems and the Ladies Toilets; Probus Club is providing new blinds and the various stage societies will be refurbishing the dressing room.

The 2008/09 grant application to the Town Council is for £5,000 to assist in the installation of a CCTV system and extension of the alarm system to The Princes Hall and Sunhill House. At present the Community Centre have two entrances that are used throughout the day and night making security very difficult. The installation of this system will enable the monitoring of movement of people around the buildings and maximise the efficient use of staff. The insurers of the Community Centre are not happy with the present system (installed by a volunteer) and may put up premiums.

Committee members made various enquiries into; the effect of this work on the long term proposals, various high cost operations shown in the financial information provided to support the request, the knock-on effect of increasing prices, efforts to ensure NSC fulfil their commitments, other quotes for the CCTV works – these were answered fully. The Chairman thanked Carole and Jane for attending, they then left the meeting.

7.55pm FORMAL BUSINESS

L/07/38 MINUTES of the Liaison Committee meeting held on 4 July 2007 were approved as a true record and signed by the Chairman.

L/07/39 DECLARATIONS OF INTEREST BY MEMBERS

Cllrs D Hendra and P Gannicliff declared personal interests in Clevedon Care.

Minute		Action
<b>Part 2 items – ACTIONS TAKEN BY THE COMMITTEE UNDER DELEGATED POWERS</b>		
L/07/40	<p><u>CLEVEDON COMMUNITY CENTRE - GRANT APPLICATION 2008/2009</u> See also informal business above. It was agreed the Community Centre was an important facility for many people but further information was needed before the next meeting. <b>RESOLVED:</b> Cllr Blades to speak with the CCA voluntary fund raiser and investigate the the long term plans for the Community Centre and report back to the next Committee meeting when the budget for 2008/2009 will be considered.</p>	Cllr C Blades would try to visit the Com. Centre before the next meeting on 21 Nov 07
L/07/41	<p><u>WESTON COLLEGE IN CLEVEDON L/07/29</u> The Principal had replied stating the reason for the closure; changes to Government funding and the failure of the premises to meet the full disabled access requirements. Subject to the release of further Government funding other locations in Clevedon will be explored. <b>RESOLVED:</b> To advise Weston College that Members are pleased to note the continued efforts to provide facilities for Clevedon. Request to be kept informed.</p>	Office to action

L/07/42	<p><u>GRANT APPLICATION FORM</u> On some applications there were large balances shown, it was thought this was due to the charities receiving legacies etc which are being held, however, this was not clear. <b>RESOLVED:</b> 1. Amend the grant application form to insert by the 'balance carried forward to current year' the words; 'if a surplus is shown please provide details'. 2. Chairman to write an article on grant applications for local press.</p>	Office to action (1)  Cllr Garner (2)
L/07/43	<p><u>GRANT APPLICATIONS OCTOBER 2007</u> 43.1 HEARING IMPAIRED SUPPORT SCHEME £200 towards home visit service for elderly. 43.2 BUTTERFLY CLUB £400 towards transport, outings and Christmas lunch. 43.3 MARLENS £500 towards water based activities for young people on Marine Lake. 43.4 WOODSPRING ASSOC FOR BLIND PEOPLE £200 towards Special Needs Advisor for Clevedon and immediate surrounding area. 43.5 'FRIEND' (CLEVEDON &amp; PORTISHEAD) £100 towards Arts/Craft Group &amp; Men's Group 43.6 VALLEY GATEWAY £200 towards visits and activities. 43.7 CLEVEDON CARE £300 towards 20<sup>th</sup> Anniversary and special promotion of organisation. 43.8 CLEVEDON DISABILITY DROP-IN CENTRE £250 towards twice monthly Drop In. 43.9 CLEVEDON YMCA £300 towards electronic folding doors. 43.10 CLEVEDON FLOWER SHOW <b>Defer consideration</b> to request information; to clarify if this application is linked to the previous one earlier this year, also more detailed accounts. 43.11 CLEVEDON LADIES CHOIR <b>No grant awarded</b> limited funds available and priority given to organisations assisting with physical and mental problems. 43.12 CLEVEDON GILBERT &amp; SULLIVAN SOCIETY Letter stating they were not applying for a grant this year but look forward to support via a Civic Night.</p>	
L/07/44	<p><u>GRANT AID FOR AN INDIVIDUAL</u> Matthew Carpenter, aged 14, had applied for a grant towards the cost of attending as a member of the West of England U15 cricket team which will tour the West Indies in March 2008. A letter of confirmation had also been provided. <b>RESOLVED:</b> To award the maximum grant for an individual applicant - £25.</p>	
L/07/45	<p><u>NORTH SOMERSET CAB - CLEVEDON SERVICE LEVEL AGREEMENT 2006-2009</u> N Somerset CAB Director had emailed a request that when the new Agreement is negotiated for 2009/10 it should reflect the significant rent increase the bureau will have before 2009/10. <b>RESOLVED:</b> When the Service Level Agreement is renegotiated in November 2008 to ask the CAB to attend a meeting and provide details of costs of the CAB service in towns in North Somerset and the grants to CAB by those towns.</p>	Invite to November 2008 meeting
L/07/46	<p><u>CLEVEDON CCTV LOGS - MARCH, APRIL, MAY &amp; JUNE 2007</u> – Noted. Information provided Cllrs C &amp; E Blades would be accompanying Police on patrol one Friday evening.</p>	Cllrs Blades to report back
L.07/47	<p><u>WESTON HOSPITAL PATIENT &amp; PUBLIC INVOLVEMENT FORUM</u> Public Meeting on General Medicine at Weston Hospital on Tuesday 2 October 07. No report. 47.1 47.2 <u>N SOMERSET PATIENTS' FORUM 18 JULY 07</u> Cllr Gannicliff attended. Clevedon Hospital funding decision may be made in November. 47.3 <u>NSC HEALTH OVERVIEW SCRUTINY PANEL 26 JULY 07</u> Cllr Garner had attended. Nothing to report specific to Clevedon.</p>	Noted
L/07/48	<p><u>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES</u> 48.1 GWILLIAM &amp; WOODWARD TRUST - Meeting on 6 November 2007. 48.2 CLEVEDON LOCAL ACTION TEAM - PC Hughes moving to Yatton. Local speed watch on Strode Rd. Problems re kebab van in Strode Rd investigated. Letter re vandalism to fencing in Summerlin Drive passed to Cllr Garner for Local Action Team. 48.3 COMMUNITY LEARNING NETWORK Mainly support and care organisations reporting on ways forward in improving learning for their clients. Difficult to identify people in need.</p>	
L/07/49	<p><u>FOR INFORMATION</u> The Committee received and noted; <u>ACKNOWLEDGEMENT</u> Grant for individual - Mr Millard L/07/34.</p>	
APPROVED AS A CORRECT RECORD		CHAIRMAN.....
Meeting closed at 9.25 pm		DATE.....