



ALLOTMENTS COMMITTEE

Members: **Committee Chairman** - Cllr C Wring
Committee Vice Chairman – Cllr J Middleton
Cllrs Bussey, Hall, Hatch, Knott & McNeill
Tenants' Reps: W Rowlinson (ML), R Cheek (HA), J Clark (VR), A
Baker(WA), A Stephens(CH), P Cornock (CH) & N Foster (CEM)

Dear Member

08 July 2014

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 14 July 2014 at 7.30pm**

Signed Ms P J Heath, MILCM
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To receive minutes of the Allotments Committee meeting held on 19 May 2014
4. To retrospectively agree the price for the adjustment to the Cemetery Allotment gates.
5. To receive the Financial report of the Allotments Committee Accounts
6. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 31 March 2014 meeting
 - 6.1 Moor Lane
 - 6.2 Highdale Avenue
 - 6.3 Victoria Road
 - 6.4 Westbourne Avenue
 - 6.5 Church Hill
 - 6.6 Cemetery
7. To discuss prices obtained for stone to dust for the Moor Lane driveway
8. To discuss prices obtained for fencing the boundary of Victoria Road allotments
9. To discuss the boundary wall at Victoria Road and the issues with the deer coming over the wall
10. To discuss the Best Garden Awards results for the first and second judging
11. To progress plans for this year's stand at the Clevedon Flower Show
12. To receive tenants requests
 - ML24B – 4'x4' shed on a 2.50 perch plot
 - ML47B – 9'10" x 6'6" polytunnel on a 2.50 perch plot
 - ML51 – 10ft polytunnel on a 5.00 perch plot
 - ML53 – 6'x4' shed on a 5.00 perch plot
 - VR85A – 6'x4' shed on a 2.50 perch plot
 - HA68 – 8'x6' shed on a 5.00 perch plot
13. To receive any items reporting to Allotment watch
14. To note the following information
 - 14.1 Termination of Tenancy – VR86B, CH102, CEM148
 - 14.2 Allocation of Tenancy – WA91, CH100B, CH102, CEM148
 - 14.3 Waiting List - 91 @ 4 July 2014
 - 14.4 Still to allocate – VR86B
15. Chairman Items for information only
16. To determine Part I and Part II items.

Agenda item 7. Moor Lane driveway

16 tonnes of 14mm stone to dust for Moor Lane Allotment driveway

Company A - £263.20 delivered to site **DOES NOT** include VAT.

Company B - £271.20 delivered to site, **DOES NOT** include VAT.

Company C - £317.60 delivered to site, **DOES NOT** include VAT.

Agenda item 8 Victoria Road fencing

To remove the existing wooden picket fence on the Victoria Road Allotment site and remove from site. To install a metal, galvanised fence.

Company A - £3284.16 - **DOES NOT** include VAT.

Clearance works – take down and remove from site the remains of all the timber fencing, gates to remain. New fencing – Supply and install new bow top railing, 1.20m high, comprising panels generally 2.75m wide x 1150mm high, formed with 12mm dia bars with bow tops; 2 no. horizontal rails 40x10mm RSF with support legs, posts 1.80m x 50mm x 50mm complete with loose angle cleats and fixings. Fencing finished: Galvanised and polyester powder coat RAL 6005 Moss green.

Company B - £3680.00 - **DOES NOT** include VAT.

To supply and erect. 37.7 metres of 1.2 high galvanised then powder coated green bow top fencing. 16mm barr to the front of the allotment.

Allowing for all old fencing to be taken down and cleared away.

Company C - £4254.80 installation & £425.00 for removal of old fence = £4679.80 **total price**

Manufacture and install 38.79 metres of hooptop railing galvanised and powder coated dark green, 1.2metres high made from 30mm x 10mm top and bottom rails and 12mm round infill bars 40mm. Fixing posts 40mm box section with capped tops concreted in. To remove all old fencing and debris from site.

To remove the existing wooden picket fence on the Victoria Road Allotment site and install a wooden fence.

Company D - £2275.00 for installation of fence & £425.00 for removal of old fence = £2700.00 **total price**

To supply and erect a new wooden fence similar to existing with gaps less than 100mm. The posts to be concreted in at approx. 1.8 mtr centres. To remove the rotten fence and debris from site.

Company E - £1185.00 **total price**

To take down and remove from site the existing fence. Supply and erect approx. 39 metres of 4x6 high picket fencing.

Company F - £1500.00 **total price**

To take down and remove from site existing fence. Replace with 4ft high picket fence with 6ft 4x4 posts, post crete for posts and labour - £1,500.00 **DOES NOT** include VAT.

Alternatively, 6ft high fence with 8ft 4x4 posts. This would consist of a 4ft picket fence with 2/ 3x2 r Rails spaced out above panels. Post crete for posts and labour - £1,666.00 **DOES NOT** include VAT.

25.29 square metres = 1 perch