



## **ALLOTMENTS COMMITTEE**

**Members:** Cllr C Wring - Chairman  
Cllr J Middleton - Vice-Chairman  
Cllrs: A Giles-Townsend, C Hall, B Hatch, L Knott & P McNeill  
Tenants' Reps: W Rowlinson (ML), D Regan (ML), R Cheek (HA),  
J Clark (VR), A Baker(WA), A Stephens(CH), P Cornock (CH) & N  
Foster (CEM)

Dear Member

25 March 2014

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 31 March 2014 at 7.30pm**

Signed Ms P J Heath, MILCM  
Town Clerk

**PUBLIC PARTICIPATION** - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

### **AGENDA**

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To receive minutes of the Allotments Committee meeting held on 24 February 2014
4. To receive the Financial report of the Allotments Committee Accounts
5. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 24 February 2014 meeting
  - 5.1 Moor Lane
  - 5.2 Highdale Avenue
  - 5.3 Victoria Road
  - 5.4 Westbourne Avenue
  - 5.5 Church Hill
  - 5.6 Cemetery
6. To discuss the letter of appeal from the Westbourne Avenue tenant, WA95A following the determination letter sent
7. To confirm orders that have been placed for Allotment site projects
8. To discuss ideas for this year's stand at the Clevedon Flower Show
9. To provide an update on the Highdale Avenue extension to the property adjacent to the allotment site
10. To receive tenants requests
  - ML16 – a 6'x4' shed on a 5.00 perch plot
11. To receive any items reporting to Allotment watch
12. To note the following information
  - 12.1 Termination of Tenancy – VR85A
  - 12.2 Allocation of Tenancy – ML23B & ML45A
  - 12.3 Waiting List - 104 @ 21 March 2014
  - 12.4 Still to allocate – VR85A
13. Chairman Items for information only
14. To determine Part I and Part II items.