



ALLOTMENTS COMMITTEE

Members: Committee Chairman – Cllr R Westwood
Cllrs Barton, Everitt, Goodliffe, Hill, Young
Tenants' Reps: J Forbes & J Pilsworth (ML) A Cunningham (HA),
J Burleton (VR), A Stephens (CH), S Murtagh (WA) & C Robinson
(CEM)

Dear Member

09 August 2019

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 19 August 2019 at 7.30pm**

Signed Ms P J Heath, PSLCC
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

Tenant from ML54 has requested to speak regarding Letter of Concern he received concerning a hose pipe on his allotment.

AGENDA

1. To receive apologies for absence.
2. To receive Declarations of Interest for items on the agenda.
3. To receive the minutes of the Allotments Committee meeting held on 1 July 2019
4. To receive the Financial report of the Allotments Committee Accounts.
5. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 1 July 2019 meeting.
 - 5.1 Moor Lane
 - 5.2 Highdale Avenue
 - 5.3 Victoria Road
 - 5.4 Westbourne Avenue
 - 5.5 Church Hill
 - 5.6 Cemetery
6. To discuss and agree with those Tenants on a six monthly Tenancy agreement and whether a full tenancy agreement can be awarded.
7. To discuss whether repairs to the boundary wall at the Cemetery Allotment Site are necessary with photographic evidence to be provided of it being a danger to tenants.
8. To request tenants from Moor Lane Allotment Site to volunteer to keep the boundary flower bed cut back or to propose the boundary is removed and the drive is extended.
9. To discuss appeal from outgoing tenant on CEM138 regarding allotment holding deposit.
10. To note the repair of the water leak on CH Allotments and agree the invoice for payment.
11. To receive the score sheets for Best Gardens from HA, ML, CH, CEM & WA.
12. To discuss and agree to return holding deposits for ML11B, CH109 and CEM146.
13. To receive any items reporting to Allotment watch.
14. To note the following information
 - 14.1 Termination of Tenancy – CH132, ML04B, CEM146, ML42B, CH109
 - 14.2 Allocation of Tenancy – CH132, ML04B, CEM146, ML42B, CH109
 - 14.3 Waiting List - 49 @ 9 August 2019
 - 14.4 Still to allocate – Nil
15. Chairman Items for information only
16. To determine Part I and Part II items.

Members are reminded they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

Members are reminded that under Standing Orders they are required to switch their mobile phones/devices off.