

CLEVEDON TOWN COUNCIL
MINUTES OF THE SPECIAL ALLOTMENT COMMITTEE MEETING HELD IN THE
COUNCIL OFFICES, 44 OLD STREET, CLEVEDON,
ON WEDNESDAY 20 MARCH 2013 AT 7.15 pm.

PRESENT: **Chairman of the Committee:** - Cllr C Wring
Vice Chairman:- Cllr J Middleton
Members: Cllrs A Giles-Townsend, C Hall, B Hatch, L Knott & P McNeill

Tenant Representatives: J Clark (VR), K Santo (ML), A Stephens (CH) & W Rowlinson (ML).

INFORMAL

The Chairman of the Allotment Committee explained why the meeting had been called which was to discuss and agree prices in order to proceed with placing an order for the membrane, compactor plate and stone for the Church Hill Allotment site car park project.

AL/13/234 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies received from A Baker (WA), R Cheek (HA), P Cornock (CH) and N Foster (CEM).

AL/13/235 TO RECEIVE ANY DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

Cllr Giles-Townsend declared an interest in Agenda Item number 3 in that he had obtained the prices for the membrane for the car park project on Church Hill.

AL/13/236 TO DISCUSS AND AGREE A PRICE FOR MEMBRANE FOR THE CHURCH HILL ALLOTMENT CAR PARK PROJECT

The members of the Committee **PROPOSED** and **AGREED** for Company A is chosen to supply the membrane. The cost of the membrane is £54.00 plus VAT for three rolls of 4.5m by 11m lengths of black woven geotextile membrane. The membrane will be collected by the Church Hill Councillor Representative once the order has been placed. The name of the company chosen is John Davidson Pipelines in Yate, Bristol.

The Allotment Clerk advised that the Chairman of the Environment & Property Committee wanted to question whether sand is required underneath the membrane and whether this had been included into the costings for this project? The Moor Lane Tenant Representative advised that the soil is very good and therefore sand would not be required.

AL/13/237 TO DISCUSS AND AGREE A PRICE FOR THE COMPACTOR PLATE FOR THE CHURCH HILL ALLOTMENT CAR PARK PROJECT

The members of the Committee **PROPOSED** and **AGREED** to Contract Tool Hire in Alexandra Road, Clevedon for the hire of the compactor plate for flattening and levelling the stone. The cost of hire will be £28.00 plus VAT for the first day and £8.00 plus VAT for each day thereafter. The Allotment Representative confirmed that the compactor plate would be required for a period of two days.

AL/13/238 TO DISCUSS AND AGREE A PRICE FOR THE STONE FOR THE CHURCH HILL ALLOTMENT CAR PARK PROJECT

The members of the Committee **PROPOSED** and **AGREED** to Company A, TCRA, Durnford Quarry for the 10-14 tonnes of stone to dust required for the Church Hill car park project at a price of £192.00 which includes VAT and delivery to the Church Hill Allotment site.

AL/13/239 TO DISCUSS AND AGREE A PRICE FOR THE STONE FOR THE MOOR LANE ALLOTMENT DRIVEWAY

The members of the Committee **PROPOSED** and **AGREED** to use the same company, TCRA, Durnford Quarry for the supply of 10 tonnes of stone to dust required for the Moor Lane driveway that has pot holes and needs to be levelled. The cost for the stone is £192.00 which includes VAT and delivery to the Moor Lane Allotment site.

The meeting closed at 7.25pm

APPROVED AS A TRUE RECORD

CHAIRMAN Date