



## **ALLOTMENTS COMMITTEE**

**Members:** Committee Chairman - Cllr J Middleton  
Committee Vice Chairman – To be elected  
Cllrs Barton, Hale, Hatch, Hill, O'Brien & Norton-Sealey  
Tenants' Reps: W Rowlinson & J Pilsworth (ML) A Cunningham  
(HA), J Clark (VR), A Baker (WA), A Stephens & P Cornock (CH)

Dear Member

09 June 2016

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 13 June 2016 at 7.30pm**

Signed Ms P J Heath, MILCM

Town Clerk

**PUBLIC PARTICIPATION** - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

### **AGENDA**

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To elect a Vice-Chairman of the Allotment Committee for the Council Year 2016/17
4. To receive minutes of the Allotments Committee meeting held on 18 April 2016
5. To receive the Financial report of the Allotments Committee Accounts
6. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 18 April 2016 meeting
  - 6.1 Moor Lane
  - 6.2 Highdale Avenue
  - 6.3 Victoria Road
  - 6.4 Westbourne Avenue
  - 6.5 Church Hill
  - 6.6 Cemetery
7. To discuss and agree with those Tenants on a six monthly Tenancy agreement and whether a full tenancy agreement can be awarded
8. To receive a report from the Committee Clerk regarding the Allotment Officers Forum held on 28 April 2016
9. To discuss and agree the revised and updated booklet given to new allotment tenants
10. To receive tenant requests – ML14 – 6'x4' on a 5.00 perch plot  
CEM136 – 4'x4' on a 3.30 perch plot
11. To receive any items reporting to Allotment watch
12. To note the following information
  - 12.1 Termination of Tenancy – Not applicable
  - 12.2 Allocation of Tenancy – ML28A & ML28B
  - 12.3 Waiting List - 78 @ 2 June 2016
  - 12.4 Still to allocate – CEM140
13. Chairman Items for information only
14. To determine Part I and Part II items.

*Members are reminded they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.*

*Members are reminded that under Standing Orders they are required to switch their mobile phones/devices off.*