



ALLOTMENTS COMMITTEE

Members: Committee Chairman - Cllr J Middleton
Committee Vice Chairman – Cllr B Hatch
Cllrs Barton, Fone, Hale, Hill, O'Brien & Norton-Sealey
Tenants' Reps: J Forbes & J Pilsworth (ML) A Cunningham (HA),
J Clark (VR), A Stephens (CH), S Murtagh (WA) &
C Robinson (CEM)

Dear Member

18 June 2018

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 5 March 2018 at 7.30pm**

Signed Ms P J Heath, PSLCC
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To receive the minutes of the Allotments Committee meeting held on 20 November 2017
4. To receive the Financial report of the Allotments Committee Accounts
5. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 20 November 2017 meeting
 - 5.1 Moor Lane
 - 5.2 Highdale Avenue
 - 5.3 Victoria Road
 - 5.4 Westbourne Avenue
 - 5.5 Church Hill
 - 5.6 Cemetery
6. To discuss and agree with those Tenants on a six monthly Tenancy agreement and whether a full tenancy agreement can be awarded
7. To discuss and agree the work and price concerning the water leak on the Moor Lane Allotment site
8. To discuss and review the water usage on the Moor Lane Allotment site and consider whether any increase is required in the annual invoice for Moor Lane only
9. To discuss and decide whether all sites will take part in the Inter-Site Allotment Competition this year at the Clevedon Flower Show
10. To discuss and decide whether to have a stand at the Clevedon Flower Show 2018
11. To receive tenant requests– CH106 – request for a polytunnel – 3'x2' on a 5.00 perch plot
12. To receive any items reporting to Allotment watch
13. To note the following information
 - 13.1 Termination of Tenancy – ML28A
 - 13.2 Allocation of Tenancy – ML3A & CH102
 - 13.3 Waiting List - 54 @ 26 February 2018
 - 13.4 Still to allocate – ML11A & ML28A
14. Chairman Items for information only
15. To determine Part I and Part II items.

Members are reminded they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

Members are reminded that under Standing Orders they are required to switch their mobile phones/devices off.