



## **ALLOTMENTS COMMITTEE**

**Members:** Committee Chairman - Cllr J Middleton  
Committee Vice Chairman – Cllr B Hatch  
Cllrs Barton, Hale, Hall, Hill & Norton-Sealey  
Tenants' Reps: W Rowlinson & J Pilsworth (ML) A Cunningham  
(HA), J Clark (VR), A Baker (WA), A Stephens & P Cornock (CH) &  
C Robinson (CEM)

Dear Member

06 September 2016

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 12 September 2016 at 7.30pm**

Signed Ms P J Heath, MILCM

Town Clerk

**PUBLIC PARTICIPATION** - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

### **AGENDA**

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To receive minutes of the Allotments Committee meeting held on 18 July 2016
4. To receive the Financial report of the Allotments Committee Accounts
5. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 18 July 2016 meeting
  - 5.1 Moor Lane
  - 5.2 Highdale Avenue
  - 5.3 Victoria Road
  - 5.4 Westbourne Avenue
  - 5.5 Church Hill
  - 5.6 Cemetery
6. To discuss and agree with those Tenants on a six monthly Tenancy agreement and whether a full tenancy agreement can be awarded
7. To agree for an amount of £200.00 to be withdrawn from the Allotment current account to pay for the Best Garden Award prizes and postage for the annual tenants rental invoices
8. To agree the Allotment Committee meeting dates for 2017
9. To discuss the agenda for the Annual Tenant Meeting to be held on 10 October 2016
10. To receive feedback from the Inter-Site Allotment competition held at the Clevedon Flower Show 2016
11. To receive tenant requests –
  - ML9** – 6x4 shed on a 5.00 perch plot
  - VR73** – Transfer to a smaller plot, move to VR84 if this plot is split
  - VR84** – To split the 5.00 perch plot into two 2.50 plots and for VR84 to transfer to a smaller plot, transfer to VR76
  - VR88** – Transfer to VR73
  - CH106** – Transfer to a smaller plot, move to Moor Lane when plot becomes available
  - CH112** – Allotment to be split in half
  - CH113A** – Transfer to a larger allotment plot, move to CH110
  - CH113B** – Transfer to a larger allotment plot, move to CEM145

P.T.O

*Members are reminded they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.*

*Members are reminded that under Standing Orders they are required to switch their mobile phones/devices off.*

12. To receive any items reporting to Allotment watch  
ML3A & ML3B – theft of courgettes  
CH107 – theft of yellow courgettes
13. To note the following information
  - 13.1 Termination of Tenancy – ML24A, VR76 & CEM145
  - 13.2 Allocation of Tenancy – N/A
  - 13.3 Waiting List - 80 @ 1 September 2016
  - 13.4 Still to allocate – ML34 & ML35
14. Chairman Items for information only
15. To determine Part I and Part II items.

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