

**CLEVEDON TOWN COUNCIL**

**SUB-COMMITTEE FOR THE CLEVEDON TRIANGLE CHRISTMAS LIGHTS 2017/18**

**Report to the Town Events & Amenities Committee of the meeting held on Thursday 25<sup>th</sup> May 2017 at 9.30am in the Clevedon Town Council Offices.**

**PRESENT:** Cllr C Francis-Pester

Cllr J Geldart, Cllr J Norton-Sealey, Cllr J West, Mr J Fox – Triangle Traders, Ms A Drew – Baptist Church & Mr S Harrison – DM Events.

Mrs S Howard – Clevedon Town Council.

**CHL/17/141 APOLOGIES FOR ABSENCE**

Cllr L Little, Cllr A Shopland & Mrs I Johnson - Clevedon Town Council had sent their apologies.

**CHL/17/142 TO ELECT A SUB-COMMITTEE CHAIRMAN FOR THE COUNCIL YEAR 2017/18**

**CLLR C FRANCIS-PESTER** was proposed by Cllr West; and seconded by Cllr J Geldart.

There were no other nominations, unanimously;

**RESOLVED: Cllr C Francis-Pester declared Chairman of the Sub-Committee for the Clevedon Triangle Christmas Lights for the Council Year 2017/18.**

**CHL/17/143 MINUTES OF THE LAST SUB-COMMITTEE MEETING HELD ON 23 FEBRUARY 2017**

The minutes were **AGREED** as correct.

**CHL/17/144 TO REPORT RESPONSES RECEIVED FROM TRADERS REGARDING –**

- 1) **STALLS** – The Committee Clerk confirmed that to date three businesses, Parsons Bakery, Monsoon & Weston Hospice care have submitted payment to Clevedon Town Council but have not made it clear on the reply slip if they wish to have a stall. Old Street Pantry would like a stall, need to ask for payment of £25.00.

**RESOLVED: Committee Clerk to contact Traders to ascertain their intentions & Old Street Pantry.**

- 2) **COLLECTING TINS** - To date, one collecting tin from a Triangle Trader received, opened counted and returned. John Fox confirmed there are 25 tins around the Town Centre.

**RESOLVED: It was AGREED that John would collect the tins at the end of June to be opened and counted at the Council Offices.**

**CHL/17/145 TO RECEIVE A REPORT FROM THE TRIANGLE TRADERS REGARDING CHRISTMAS LIGHTS SWITCH ON**

John Fox confirmed that he has received donations from The Veg Box and Bike King. John asked for a letter from Clevedon Town Council where we ask businesses for a donation towards new lights. The letter will then be given to the Estate Agents in the Triangle, as confirmation has been received that they would like to give a donation.

John Fox has contacted FAB again, to ask if they would like to provide a donation towards the lights this year.

A resident has asked when do they pay their pledge made for new lights?

**RESOLVED: Sam Harrison confirmed that he will draft a letter next week, to be submitted to Clevedon Town Council, as the letter has to come from the Council.**

**CHL/17/146 SUB-COMMITTEE CHAIRMAN TO REPORT ON MEETING HELD WITH CHRISTMAS LIGHTS CONTRACTOR**

**Items arising from Christmas Lights display 2016** – The Chairman confirmed that new icicle lights are required above the Baptist Church, catenary wire to be installed by Nat West Bank and new battery operated tree lights for the Queens Square.

**Proposals for new lights in 2017 –**

An illuminated banner reading – MERRY CHRISTMAS CLEVEDON below the illuminated tree opposite WH Smiths could be purchased and installed.

Column Displays – Possibly in Station Road, subject to appropriate fixings and permissions etc.

Christmas Tree with coloured lights in the Queens Square.

The Committee is awaiting confirmation from the Lights Contractor as to prices for lights, Christmas tree, installation, transportation of tree, installing base and erecting tree

**RESOLVED: Committee Chairman to contact Lights Contractor again asking for information to be provided by the date of the next Committee meeting in June 2017.**

**It was also discussed about running a competition with the local schools for the children to make decorations for the Christmas tree.**

**CHL/17/147 TO RECEIVE IDEAS FOR ENTERTAINMENT AT THE CHRISTMAS LIGHTS SWITCH ON**

**RESOLVED: 1. To contact local schools before the Summer holidays, Clubs, amateur dramatic groups, Salvation Army Band to ascertain if they wish to commit to the switch-on festivities. Also, confirmation of the facilities, equipment required by performers to be sought.**

**2. To publish in the newsletter page, NS Times for groups to contact us who are interested.**

**3. The Baptist Church will be holding their Destination Bethlehem event again this Year and will need a pagoda and space outside the front of the Church in case of fire evacuation.**

**4. The Baptist Church is also holding a ‘tree festival’ for local businesses to be involved with.**

**5. The Committee Chairman to contact the Farmer’s Market to ascertain how many stallholders would like to stay for the entirety of the switch-on event.**

**6. A programme giving details of the switch-on to be published in the NS Times.**

**7. And a flyer/map produced giving details of what is happening and where.**

**CHL/17/148 TO RECEIVE INFORMATION REGARDING THE NEED FOR STREET TRADING AND ENTERTAINMENT LICENCES**

**RESOLVED: The Committee Clerk confirmed that NSC was tightening up on their requirement for licences for events. It was decided that the Committee Clerk will contact NSC to ascertain if we can purchase ‘a permit’ that fits all requirements for all Traders/Entertainers for the Christmas Lights switch-on.**

**CHL/17/149 CHAIRMAN’S ITEMS FOR INFORMATION**

There were no Chairman’s items for information

**CHL/17/150 DATE OF NEXT MEETING** - Thursday 29<sup>th</sup> June 2017 at 9.30am.

The meeting finished at 10.25am

APPROVED AS A TRUE RECORD

CHAIRMAN:.....

DATE: .....