



ALLOTMENTS COMMITTEE

Members: Committee Chairman - Cllr J Middleton
Committee Vice Chairman – Cllr B Hatch
Cllrs Flint, Geldart, Hale, Hall, Hill & Norton-Sealey
Tenants' Reps: W Rowlinson & J Pilsworth (ML) A Cunningham
(HA), J Clark (VR), A Baker (WA), A Stephens & P Cornock (CH)

Dear Member

05 April 2016

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 18 April 2016 at 7.30pm**

Signed Ms P J Heath, MILCM

Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To receive minutes of the Allotments Committee meeting held on 15 February 2016
4. To receive the Financial report of the Allotments Committee Accounts
5. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 15 February 2016 meeting
 - 5.1 Moor Lane
 - 5.2 Highdale Avenue
 - 5.3 Victoria Road
 - 5.4 Westbourne Avenue
 - 5.5 Church Hill
 - 5.6 Cemetery
6. To discuss and agree with those Tenants on a six monthly Tenancy agreement and whether a full tenancy agreement can be awarded
7. To discuss and agree the price of larger cattle troughs for the Church Hill Allotment site
8. To receive and discuss changes to the Tenancy agreement and Policy guidelines regarding when tenants are away/cannot cultivate their plot and also to remove all rubbish and tools when vacating an allotment
9. To provide any items for discussion at the Allotment Officers Forum on 28 April 2016
10. To discuss and agree the revised and updated booklet given to new allotment tenants
11. To receive an update regarding the proposed competition idea for the Clevedon Flower Show allotment stand 2016
12. To receive tenant requests – HA67 – 8x6 on a 5.00 perch plot
WA91 – 6x4 on a 5.00 perch plot
WA95B – 4x4 shed on a 2.50 perch plot.
CH132 – 3x2 metres polytunnel on a 2.50 perch plot.
13. To receive any items reporting to Allotment watch
14. To note the following information
 - 14.1 Termination of Tenancy – Not applicable
 - 14.2 Allocation of Tenancy – HA64A
 - 14.3 Waiting List - 76 @ 5 April 2016
 - 14.4 Still to allocate – ML28

P.T.O...

Members are reminded they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

Members are reminded that under Standing Orders they are required to switch their mobile phones/devices off.

15. Chairman Items for information only
16. To determine Part I and Part II items.

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Members are reminded that under Standing Orders they are required to switch their mobile phones/devices off.