



CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

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Dear Member

16 April 2015

You are hereby summoned to attend the 446th meeting of **Clevedon Town Council** which will be held in the Council Chamber, 44 Old Street, Clevedon on **Wednesday 22nd April 2015 at 7.30pm after the Voluntary Prayers**

Signed Ms P. J. Heath MILCM
Town Clerk

7.30 Voluntary Prayers.

AMENDED AGENDA

PUBLIC PARTICIPATION

To enable members of the public to make comment or ask questions for a period not exceeding 20 minutes with no more than 5 minutes per individual, dependent on the number wishing to speak. Also to enable any Councillor declaring a prejudicial interest on items on the agenda to comment or provide information under the Code of Conduct section 12 (2)

1. To receive any communications from the North Somerset Liaison Officer

Councillors are reminded that under standing orders they are required to switch their mobile phones/devices off. The Chairman may approve an exception to this request in special circumstances

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting

FORMAL BUSINESS

1. To receive and approve apologies for absence
2. To receive declarations of Interest for items on the agenda
3. To receive and ratify the minutes of the Council Meeting held on 4th March 2015
4. To receive the Chairman's communications – for information only
5. To receive the Town Clerks report as per the attached list
6. To receive reports and information from Clevedon North Somerset Councillors, **on matters of urgency only**, and relating directly to Clevedon, at the agreement of the Chairman
7. To receive and ratify minutes of the Committee meetings
 - 7.1 Planning dated 25th February 2015
 - 7.2 Planning dated 11th March 2015
 - 7.3 Transport & Highways Committee dated 18th March 2015
 - 7.4 Finance & General Policy dated 25th March 2015
 - 7.5 Town Events & Amenities dated 1st April 2015
 - 7.6 Planning special dated 8th April 2015
 - 7.7 Allotments dated 13th April 2015
8. To agree accounts for payment as per the attached list
9. To approve retrospective accounts paid as per the attached list
10. To receive and approve accounts to year end 31st March 2015 subject to internal and external audit.
11. To receive and approve Annual Return statement sections 1 & 2
12. To agree finance for the job evaluation process – Staffing Committee.
13. To receive questions from Councillors in accordance with standing order 8

Agenda items 10 & 11 will be circulated Friday.

Town Clerks Report

Newsletter and reports –

The following newsletters and reports have been received and are available from the office.

DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses, 853, 854, 855, 856

DIARY DATES

7th May Election Day

11th May New Council comes into being

13th May Information meeting for the new Council

18th May Annual Statutory Meeting.

Please join the Chairman for a farewell drink in room 2 following the meeting.