

**CLEVEDON TOWN COUNCIL**

**SUB-COMMITTEE FOR THE CLEVEDON TRIANGLE CHRISTMAS LIGHTS 2017/18**

**Report to the Town Events & Amenities Committee of the meeting held on Thursday 26<sup>th</sup> January 2017 at 9.30am in the Clevedon Town Council Offices.**

PRESENT: Cllr C Francis-Pester

Cllr A Shopland, Mr J Fox – Triangle Traders, Mr S Harrison – DM Events,

Mrs S Howard – Clevedon Town Council.

**CHL/17/126 APOLOGIES FOR ABSENCE**

Cllr Hatch, N Redwood and K Gaydon – Clevedon Baptist Church had sent their apologies.

**CHL/17/127 MINUTES OF THE LAST SUB-COMMITTEE MEETING HELD ON 15 DECEMBER 2016.**

Mr Harrison wished for minute no. CHL/16/123, point 4 to be corrected. Mr Harrison advised that he would not be approaching the Lions to ask for a grant from the Dream Scheme as he is a Lion himself. Someone else from the Christmas Lights Committee would need to approach the Lions to ask for their support.

**CHL/17/128 TO RECEIVE THE PLEDGES FROM SAM HARRISON FROM THOSE RESIDENTS IN THE TOWN WHO WISH TO SUPPORT THE CHRISTMAS LIGHTS DISPLAY IN 2017**

Mr Harrison confirmed that he has received pledges totalling £728.00 by Clevedon residents for the purchase of more Christmas lights for the Town.

It was **AGREED** that if the residents would like to honour their pledges, then a letter will be sent to them asking for their donations to be sent to Clevedon Town Council. All monies received will be paid into the Town Council bank account and audited. Clevedon Town Council will also arrange for the purchase of any new lights. The donations received will not be used to replace or repair existing lights.

**CHL/17/129 TO DISCUSS WHETHER TO PURCHASE ANY MORE CHRISTMAS LIGHTS FOR THE 2017 DISPLAY**

The Committee Clerk advised that replacement icicle lights are required for the Baptist Church as these failed during the 2016 lights switch on.

Mr Harrison also advised that he had proposed to the Conservative Club, Triangle Club and Nat West Bank about having lasers on their buildings during the lights switch on, which the Clubs and Bank are keen to do.

The Chairman of the Committee emphasised to Mr Harrison that a Risk Assessment must be carried out and that the installation of any lasers purchased conform to Health & Safety requirements and legislation. Also, that the lasers are not switched on until after 5.00pm. Mr Harrison also confirmed that this will not affect the power supply that the Town Council's contractor uses.

A proposal for a sign to be made to read – 'Clevedon Christmas Lights' to be installed above the memorial stone opposite WHSmiths.

To have more motifs on lampposts to include from Bargain Booze to First Choice travel agents and on the opposite side of the road from John Hodge Solicitors to the Conservative Club.

To ascertain if local traders would like to install more lights decoration in the car park area by B&M to make this area look more attractive.

**CHL/17/130 TO DISCUSS ANY ACTIONS ARISING FROM THE 15 DECEMBER 2016 MEETING**

**1 Road Closure**

The Committee Chairman advised the Committee that he had spoken to North Somerset Council who have confirmed that they can manage a small scale road closure, i.e. for up to an hour, but nothing over this due to bus schedules etc. Mr Harrison would like to see the Clock Tower area closed for one hour, from 4.30pm to 5.30pm on the day of the switch on.

More barriers would be needed if the Clock Tower area is to be closed off, to make the area safe.

The Committee Clerk to submit the road closure application when the date of the switch on is known.

**2 Stalls in the Queens Square/Station Road/Old Church Road**

The Committee agreed that it wants to get organised a lot earlier this year, to know which local Traders which to take part, obtain marshalls to assist with the road closure and more help with the event itself.

The Committee to ask the Farmers Market if they would like to be involved with the switch on this year.

The Clevedon Lions would like to have a barbeque at the switch on event.

To have a 'booking in' form this year ensuring commitment from Traders.

**3 Monies being collected for Christmas Lights**

Mr Fox confirmed that there are a total of 15 collecting tins in local Traders shops, with more tins to be arranged. All monies collected will be given to Clevedon Town Council with receipts given and accounts audited and published.

**4 Local Groups**

The Committee would start to contact local groups to see if they would like provide some entertainment for the Clevedon residents. To ask the Baptist Church if they have a choir that would like to take part and for all groups taking part must provide a contact phone number on the day.

**CHL/17/131 CHAIRMAN'S ITEMS FOR INFORMATION**

There were no Chairman's items for information

**CHL/17/132 DATE OF NEXT MEETING** - Thursday 23<sup>rd</sup> February 2017 at 9.30am.

The meeting finished at 10.40 am

APPROVED AS A TRUE RECORD

CHAIRMAN:..... DATE: .....