

CLEVEDON TOWN COUNCIL
MINUTES OF THE ALLOTMENTS COMMITTEE MEETING HELD IN THE
COUNCIL OFFICES, 44 OLD STREET, CLEVEDON,
ON MONDAY, 12 JULY 2017 AT 7.00 pm.

PRESENT: Cllr Fone, Cllr Hill & Cllr O'Brien

IN ATTENDANCE: Cllr Barton, Cllr West, J Pilsworth (ML) & A Cunningham (HA)
Mrs S Howard (Committee Clerk)

AL/17/811 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies received from Cllr Middleton, Chairman, Cllr Hatch, Vice Chairman, Cllr Hale & Will Rowlinson (ML)

PART 2

As the Committee was not quorate, the following notes were taken:-

AL/17/812 TO DISCUSS AND DECIDE WHETHER TO ISSUE A FINAL DETERMINATION LETTER TO PLOT NO. ML5B

The Committee Clerk advised that the second warning letter sent to the tenant on 19 June 2017, had expired on 3 July 2017.

The Tenant Representative on Moor Lane confirmed that no work had been done on the allotment garden in weeks. Also, that the tenants of ML6 were watering the small amount of produce that had been planted on ML5B.

The Committee Clerk advised that appropriate warning letters had been issued to the tenant. The Tenant had responded to the warning letters on occasions advising that it had either been too wet to cultivate the plot and also family issues.

The Allotment Committee had given the Tenant extended periods of time to allow for cultivation and work to commence on the plot due to family circumstances. The Tenant Reps confirmed that whilst the plot was being monitored, very little, to no work has been done.

It was confirmed by the Committee Clerk that the tenant had not sent in an appeal following the second warning letter.

As the meeting was not quorate, it was **PROPOSED**, **SECONDED** and **AGREED** to recommend to the Allotment Committee, to terminate the tenancy of ML5B.

The meeting closed at 7.15pm
APPROVED AS A TRUE RECORD

CHAIRMAN Date

21/07/2017

Minutes subject to ratification at Full Council