

CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

Telephone. 01275 877815

email:office@clevedon.gov.uk



Dear Member

09 May 2018

You are hereby summoned to attend the **45th Annual Statutory Meeting of Clevedon Town Council** which will be held in the Council Chamber, 44 Old Street, Clevedon on Wednesday 16th May 2018 at **7.30pm**

Signed Ms P. J. Heath PSLCC
Town Clerk

AGENDA

1. To receive the welcome and thank you by the retiring Chairman
2. To receive apologies for absence
3. To receive declarations of interest for items on the agenda
4. To elect a Chairman of Council for the Council Year 2018/2019
5. To receive the declaration of acceptance of office – Chairman
6. To award the past Chairman's badge to the retiring Chairman
7. To elect a Vice -Chairman of Council for the Council Year 2018/2019
8. To receive the declaration of office -Vice Chairman
9. To award the Vice Chairman's badge of office
10. To receive Chairman's nomination for Consort and the presenting of the consort's badge
11. To appoint members to serve on the following Standing Committees: -
 - (1) Allotments Committee
 - (2) Planning
 - (3) Property Committee
 - (4) Town Events & Amenities
 - (5) Transport & Highways

The meeting will stand adjourned whilst each of the above committees have their first meeting as per the agenda's attached, upon conclusion of those meetings, the Annual Statutory meeting will reconvene.

- (6) Finance & General Policy

The meeting will stand adjourned whilst FGP committee has its first meeting as per the agenda attached, upon conclusion of the meeting the Annual Statutory meeting will reconvene.

- (7) To confirm Chairman of all the Committees as elected.

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting

12. To appoint members to the sub committees reporting direct to Council
 - (8) Community Resilience
 - (9) Public Toilets Working Group
 - (10) Youth Provision in the Community
 - (11) Town Plan Liaison Committee
13. To appoint members to represent the Council on Outside Bodies - list attached
14. To receive notification and to appoint Chaplain's to the Council
 - 13.1 Chairman to appoint the Chaplain
 - 13.2 Council to appoint the Deputy Chaplain
15. To affirm signatories shall be 2 of those so authorised for all accounts held by Clevedon Town Council, and agree any amendments Currently these are Cllr Francis-Pester, Cllr Watkins, Cllr Geldart, Cllr Middleton, Cllr Norton-Sealey, Cllr West, Cllr Hill, & Cllr Starr
- 17 Chairman's items for information
- 18 To collect Members fee by the Vice Chairman

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting