



## **ALLOTMENTS COMMITTEE**

**Members:** Committee Chairman – Cllr R Westwood  
Cllrs Barton, Everitt, Goodliffe, Hill, Young  
Tenants' Reps: J Forbes & J Pilsworth (ML) A Cunningham (HA),  
J Burleton (VR), A Stephens (CH), S Murtagh (WA) & C Robinson  
(CEM)

Dear Member

24 June 2019

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 1 July 2019 at 7.30pm**

Signed Ms P J Heath, PSLCC  
Town Clerk

**PUBLIC PARTICIPATION** - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

### **AGENDA**

1. To receive apologies for absence.
2. To receive Declarations of Interest for items on the agenda.
3. To receive the minutes of the Allotments Committee meeting held on 20 May 2019
4. To receive the Financial report of the Allotments Committee Accounts.
5. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 20 May 2019 meeting.
  - 5.1 Moor Lane
  - 5.2 Highdale Avenue
  - 5.3 Victoria Road
  - 5.4 Westbourne Avenue
  - 5.5 Church Hill
  - 5.6 Cemetery
6. To discuss and agree with those Tenants on a six monthly Tenancy agreement and whether a full tenancy agreement can be awarded.
7. To discuss whether repairs to the boundary wall at the Cemetery Allotment Site have been carried out by neighbours.
8. To request tenants from Moor Lane Allotment Site to volunteer to keep the boundary flower bed cut back or to propose the boundary is removed and the drive is extended.
9. To discuss Determination Notice issued to CH132 on 17 June 2019 and Tenant's Appeal.
10. To discuss action to be taken regarding Deer coming over the wall on to the Church Hill Allotments with the possibility of erecting chicken wire on top of the existing fence.
11. To discuss the amount to be budgeted for regarding the paths at Highdale Avenue Allotment Site.
12. To discuss and agree to return holding/shed/key deposits for WA93A and CEM138.
13. To receive any items reporting to Allotment watch.
14. To note the following information
  - 14.1 Termination of Tenancy – CEM153, CEM138 and WA93A
  - 14.2 Allocation of Tenancy – CH138 & WA93A
  - 14.3 Waiting List - 51 @ 17 June 2019
  - 14.4 Still to allocate – CH153
15. Chairman Items for information only
16. To determine Part I and Part II items.

*Members are reminded they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.*

*Members are reminded that under Standing Orders they are required to switch their mobile phones/devices off.*