

CLEVEDON TOWN COUNCIL

SUB- COMMITTEE SALTHOUSE FIELDS TENNIS COURTS

REPORT TO THE TOWN EVENTS & AMENITIES COMMITTEE OF THE MEETING HELD ON Friday 6th June 2014 AT 10.10 AM IN THE COUNCIL HOUSE, 44 OLD STREET.

PRESENT: Cllr G Watkins - Sub-Committee Chairman; Cllrs J Geldart, L Little,
A Shopland, Ms P Heath Town Clerk

STC/14/61 DECLARATIONS OF INTEREST

There were no declarations of interest made at the meeting.

STC/14/62 MINUTES

The minutes of the Sub-Committee meeting held on 17th February 2014 were approved and signed by the Sub-Committee Chairman.

STC/14/63 APPROVE THE NOTES OF AN INFORMAL MEETING OF THE SUB-COMMITTEE HELD ON 3RD MARCH 2014 TO DISCUSS THE LEASE FOLLOWING THE SITE VISIT AND PRIOR TO FULL COUNCIL – PREVIOUSLY CIRCULATED.

The notes of the informal meeting on 3rd March following the site meeting were approved and signed by the Sub Committee Chairman.

STC/14/64 TO CONFIRM INVOICE FOR THE FENCING WORKS WHICH ARE NOW COMPLETE.

The invoice for the fencing was approved and passed for payment from the funding provide by NSC. The Members asked that the Committee's thanks be passed to the contractor

STC/14/65 TO CONSIDER THE CONDITION OF THE NETS AND POSTS – NSC HAS AGREED THAT THEY WOULD BE IN A 'SERVICEABLE CONDITION'.

The Sub-Committee Chairman explained that he had contacted Darren Fairchild of NSC at home as he is on sick leave to discuss the nets and posts. Mr Fairchild will arrange to replace the double court net and post and single court leaning post, as arranged and inspect the other posts and net . This is expected to be done the week after the meeting.

STC/14/66 TO CONSIDER INITIAL CLEAN-UP OF THE SURFACE OF THE TENNIS COURTS AND CONFIRM REGULAR MAINTENANCE REQUIREMENTS.

Members discussed the initial clean-up of the courts appreciating that the surface was not able to be jet washed. It was AGREED that the Sub- Committee plus any volunteers would sweep the courts and clear, where possible, any lichen off the playing are; suggested Wednesday 11th June at 10am.

ACTION ALL SUB COMMITTEE MEMBERS**STC/14/67 TO CONSIDER PURCHASE OF A LITTER BIN, INSTALLATION AND EMPTYING.**

Members discussed the purchase and installation of a bin by the Tennis Courts as required by the lease.

Proposed, seconded and **RECOMMENDED to TEA COMMITTEE** to purchase a Maelor Traffex round plastic litter bins at a cost of £130 plus a budget of £150 for delivery and installation total of £280 from the maintenance budget 4355/306

STC/14/68 QUOTATION FOR SIGNS FOR TENNIS COURTS – TO BE FORMALLY AGREED BY TEA COMMITTEE.

Members discussed the signage for the Tennis Courts. The initial wording had been circulated to all Sub-Committee members as well as the Chairman of TEA , suggestions for alterations had been discussed by the Members but not sent to the Office. It was **AGREED** that Cllr Geldart would collate the response before sending it to the office for legal/insurance requirement checks for TEA Committee approval.

Proposed seconded and **RECOMMENDED to TEA COMMITTEE** the wording for the signs as circulated prior to the Committee Meeting

Proposed seconded and **RECOMMENDED to TEA COMMITTEE** to purchase 2 signs at a cost of £39 each + delivery total £93 from maintenance budget 4355/306

STC/14/69 TO CONFIRM CLEVEDON TOWN COUNCIL LEGAL COSTS FOR THE LEASE OF THE TENNIS COURTS - INVOICE NOW RECEIVED.

Members discussed and confirmed the invoice for the preparing of the lease and passed for payment.

Proposed seconded and **RECOMMENDED to TEA COMMITTEE** that the legal costs for the Lease be paid from TEA's budget .

STC/14/70 TO CONSIDER FUTURE CHARGING POLICIES FOR THE TENNIS COURTS.

Members discussed the charging and charging mechanisms for the courts. Members were happy that the courts were open and, once the new net and posts in place, would be a good facility for the Town. It was **AGREED** that the Sub-Committee would update their information on the types of charging locks that could be fitted to the gates and provide a report to TEA Committee on the best options, along with administration strategy and detailed costs for inclusion in the 2015/2016 budget request.

ACTION: ALL SUB-COMMITTEE MEMBERS

STC/14/71 TO CONSIDER PUBLICITY ARRANGEMENTS.

It was felt that it would not be practical at this time to have a big opening but the new ownership and management should be highlighted plus the availability of the courts. It was **AGREED** that a press release should be issued week commencing 16th June subject to the clean up being completed.

It was felt that vinyl signs could be placed on the tennis court to advertise the facility.

ACTION: CLLR GELDART TO OBTAIN QUOTES.

Proposed seconded and RECOMMENDED to TEA COMMITTEE to purchase 4 Vinyl signs at a cost to be circulated prior to the Committee meeting

It was **AGREED** to approach the Tennis Clubs and North Somerset Council to investigate the provision of free Tennis Coaching during the summer.

ACTION: CLLR GELDART & TOWN CLERK

It was **AGREED** to monitor the usage over the summer and autumn period; also to discuss the booking out of the courts when new charging locks are in place.

STC/14/72 CHAIRMAN’S ITEMS FOR INFORMATION.

There were no Chairman’s items for information

STC/14/73 DATE OF NEXT MEETING

It was **AGREED** to arrange the next meeting of the Sub Committee in middle of September prior to the Town Events and Amenity meeting on 1st October 2014

The meeting finished at 11.03 am

APPROVED AS A TRUE RECORD

CHAIRMAN:.....

DATE: