

CLEVEDON TOWN COUNCIL

SUB-COMMITTEE FOR THE CLEVEDON TRIANGLE CHRISTMAS LIGHTS 2016/17

Report to the Town Events & Amenities Committee of the meeting held on Wednesday 22 June 2016 at 9.30am in the Clevedon Town Council Offices.

PRESENT: Cllr C Francis-Pester, Cllr J Geldart, Cllr B Hatch & Cllr G Watkins from 9.56am

Mrs K Gaydon – Clevedon Baptist Church, Mr J Fox – Triangle Traders Group, Mr S Harrison – DM Events & Mrs I Johnson, Mrs S Howard – Clevedon Town Council.

CHL/16/80 APOLOGIES FOR ABSENCE

Cllr J Norton-Sealey, Mr N Redwood & Mr S Selway had sent their apologies.

CHL/16/81 MINUTES OF THE LAST SUB COMMITTEE MEETING HELD ON 26th MAY 2016

The Minutes were **AGREED** as correct.

CHL/16/82 TO ELECT A SUB-COMMITTEE CHAIRMAN FOR THE COUNCIL YEAR 2016/17

CLLR C FRANCIS-PESTER was proposed by Cllr A Shopland; and seconded by Cllr J Geldart.

There were no other nominations, unanimously;

RESOLVED: Cllr C Francis-Pester declared Chairman of the Sub-Committee for the Clevedon Triangle Christmas Lights for the Council Year 2016/17.

CHL/16/83 UPDATE ON ACTIONS SINCE THE LAST MEETING

83.1 - WH SMITH POWER SUPPLY CHL/16/75

Permission has not yet been received from WH Smiths to connect to the street light outside of their building. A Management Company is now involved in seeking the permission of the Landlord.

WGS Power, the Town Council Christmas Lights Contractor, had been consulted on the plans and quotation from Western Power who are contracted by NSC to provide the street lighting in Clevedon. He felt the quotation was expensive. He also felt it was over complicating the job and had thought it would be possible to have the box installed on the WH Smiths wall adjacent to the pedestrian crossing by the street light and then a cable connected into the street light. Western Power planned to place a box on the wall adjacent to the entrance of the shop. SSE had been unable to quote for this work.

RESOLVED: 1. To continue to seek permission from W H Smiths.
2. To speak with Western Power about alternative simpler plans.
3. WGS Power to speak with W H Smith and Western Power to assist if required.

CHL/16/84 SWITCH ON EVENT 26TH NOVEMBER 2016

84.1 – TRADERS TABLES & SIDESHOWS Sam Harrison confirmed that 3 sideshows were booked and confirmation was awaited for Victorian games. John Fox reported that 25 traders were now taking part and had offered £20 per table, the tables to be supplied by them. Cheques to be made payable to Clevedon Town Council to be set aside in a designated account. Other businesses outside of the town centre to be contacted and invited to take part in some way.

RESOLVED:1) Sam Harrison and John Fox to meet and put together a map which many assist with the road closure notice.2) Sub-Committee Chairman to write in the

next few weeks to traders outside the town centre inviting them to be involved in this event.

84.2 – ROAD CLOSURE NOTICE – 12 NOON – 11.00 PM as detailed in previous minutes

RESOLVED: The following to be investigated further;

- 1) Access for residents living in Marson Road and Lower Queens Square was discussed. It was hoped that access could be via Queens Road as a one off event.
- 2) The need for at least 100 volunteer marshals was highlighted. Fluorescent jackets are available from Sam Harrison. Need for advertisements in good time also perhaps request assistance from the army cadets and scouts (must be over 16 years old).
- 3) Details of any other criteria that may need to be met i.e. Risk assessment, evacuation plan, emergency services access.

84.3 – STAGE AND PERFORMANCES

Sam Harrison reported that it had not been possible to obtain quotations for a stage next to the Clock Tower as this would only be possible if the tree was removed. It was noted that the tree would be discussed at the Council meeting later in the day.

The Sound Technician from the Community Centre had offered to assist at the event.

RESOLVED: To write to schools before the end of term inviting pupil groups to perform at the event and also suggesting the raffle idea to see who would switch on the lights see CHL/16/76.4.

84.4 – BAPTIST CHURCH INVOLVEMENT

Kris Gaydon reported that the Baptist Church would be putting on the Destination Bethlehem event that was very popular last year. They would also be serving soup as last year.

It was noted that Global Travel may be holding an Open event that evening.

CHL/16/85 CONTACT WITH TRADERS OUTSIDE OF CLEVEDON TOWN CENTRE

RESOLVED: 1) To write letter as stated in resolution 84.1 2) above

2) To write a second letter concerning sponsorship etc., to be written by the Chairman of Council and sent out after the summer holidays.

CHL/16/86 CHAIRMAN'S ITEMS FOR INFORMATION

There were no Chairman's items.

CHL.16.78 DATE OF NEXT MEETING

RESOLVED: To meet on **Monday 18th July 2016 at 9.30 am** at the Clevedon Town Council offices.

The meeting finished at 10.20 am

APPROVED AS A TRUE RECORD

CHAIRMAN:..... DATE: