

**CLEVEDON TOWN COUNCIL**  
**SUB-COMMITTEE FOR THE CLEVEDON TRIANGLE CHRISTMAS LIGHTS 2015/16**

**Report to the Town Events & Amenities Committee of the meeting held on Friday 9 October 2015 at 9.30am in the Clevedon Town Council Offices.**

PRESENT: Cllr C Francis-Pester, Cllr B Hatch, Cllr J Norton-Sealey, Cllr A Shopland , Cllr G Watkins, Mr N Redwood & Mrs K Gaydon – Clevedon Baptist Church, Mr P Anslow – Clevedon Chamber of Trade & Commerce; Mr S Harrison – DM Events,

**CHL/15/32 DECLARATIONS OF INTEREST**

There were no declarations of interest made at the meeting.

**CHL/15/33 APOLOGIES FOR ABSENCE**

Apologies received from Fennella Beesley – Morrisons.

**CHL/15/34 MINUTES OF THE LAST SUB COMMITTEE MEETING HELD ON 9 JULY 2015**

The Minutes were **AGREED** as correct.

**CHL/15/35 TO CONSIDER PERMISSION LETTERS RECEIVED FROM PREMISES ON QUEENS SQUARE AND STATION ROAD**

The Sub-Committee had been provided with a map showing where permission for the erection of infrastructure for the lights had been given. At present there were no permissions for Station Road between the Baptist Church and Old Church Road.

**RESOLVED:** To contact these properties again and if at all possible to erect lights the whole length of Station Road.

**CHL/15/36 TIMESCALE FOR CHRISTMAS LIGHTS**

The Christmas Lights Contractor is planning to install the new infrastructure for Station Road and Queens Square on Sunday 1<sup>st</sup> November 2015 when the area is quiet. Mr Redwood from the Baptist Church asked that work in the vicinity of the Church be carried out before 10.00 am and after 12.00 noon.

**RESOLVED:** Mr Redwood to discuss the fixings to the Baptist Church with the Contractor prior to 1<sup>st</sup> November 2015.

**CHL/15/37 TO CONSIDER ADDITIONAL FUNDRAISING/SOURCES OF FUNDING FOR BALANCE IN FUNDING FOR CHRISTMAS LIGHTS**

**RESOLVED:** 1. The Sub-Committee Chairman would draft a letter incorporating the sponsorship ideas put forward by the Chamber of Trade. 2. Mr Anslow to provide contact details for Tesco and liaise with Sarah Langley-Wheeler to get the Triangle Traders involved.

**CHL/15/38 SWITCH ON EVENT**

Agreed to start at 4.00 pm on Saturday 28<sup>th</sup> November 2015. The Deputy Town Clerk reported that the following have agreed to take part; Living Spit to switch on lights at 4.30 – 4.45 pm; Clevedon School Choir and Dance Group to perform from 4.00 pm. To include audience participation in carol singing. The North Somerset Samba Band who could possibly process around the Square. Other groups to ask would be Clevedon Comedy Club to promote their pantomime and St Nicholas Chantry Gospel Choir

**RESOLVED:** 1. To agree a programme for the event. 2. Paul Anslow to arrange sound equipment with help from Sam Harrison; 3. To contact Theatre Orchard re lighting and electricity supply; 4. To organise a large gazebo for the stage area; 5. Contractor to arrange for all lights to be switched on together at the switch on event. 6. To check the ordinary lights in Queens Square are working.

**CHL/15/39 TO CONSIDER EMAIL FROM CHILDREN’S HOSPICE SOUTH WEST**

The Children’s Hospice is asking to be involved with the Christmas illuminations with staff and volunteers attending to leaflet or collect. Also to promote their Santas On the Run event in December.

**RESOLVED:** To agree to this request and ask whether they could provide a Father Christmas. Also to explore possibility of a photographs with a sleigh to be provided by Sam Harrison and whether the charity wishes to make a collection at the event.

**CHL/15/40 PUBLICITY/PRESS RELEASE**

**RESOLVED:** 1. The Sub-Committee Chairman to compile a press release for the North Somerset Times and local schools; 2. Social Media – Sam Harrison to assist.

**CHL/15/41 BATTERY POWERED TREE LIGHTS**

**RESOLVED:** Sub-Committee members agreed to assist with installing the additional lights purchased last year into the smaller trees on Queens Square.

**CHL/15/42 DATE OF THE NEXT MEETING**

**RESOLVED:** Friday 13<sup>th</sup> November at 9.30 am in the Town Council Offices.

The meeting finished at 10.16 am

APPROVED AS A TRUE RECORD

CHAIRMAN:..... DATE: .....