



ALLOTMENTS COMMITTEE

Members: Committee Chairman - Cllr J Middleton
Committee Vice Chairman – Cllr B Hatch
Cllrs Flint, Geldart, Hale, Hall, Hill & Norton-Sealey
Tenants’ Reps: W Rowlinson & J Pilsworth (ML) A Cunningham
(HA), J Clark (VR), A Baker (WA), A Stephens & P Cornock (CH)

Dear Member

15 September 2015

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 21 September 2015 at 7.30pm**

Signed Ms P J Heath, MILCM

Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To receive minutes of the Allotments Committee meeting held on 20 July 2015
4. To receive the Financial report of the Allotments Committee Accounts
5. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 20 July 2015 meeting
 - 5.1 Moor Lane
 - 5.2 Highdale Avenue
 - 5.3 Victoria Road
 - 5.4 Westbourne Avenue
 - 5.5 Church Hill
 - 5.6 Cemetery
6. To discuss and agree with those Tenants on a six monthly Tenancy agreement and whether a full tenancy agreement can be awarded
7. To discuss and agree any actions following the results from the site Risk Assessments
8. To receive an update on plans for this year’s Annual Tenant Meeting
9. To receive any feedback about this year’s stand at the Clevedon Flower Show
10. To receive tenants requests
 - HA60 – 4’x3’ shed on a 5.00 perch plot
 - CEM145 – 4’x3 green Keter storage box on a 4.00 perch plot
11. To receive any items reporting to Allotment watch
12. To note the following information
 - 12.1 Termination of Tenancy –
 - 12.2 Allocation of Tenancy – ML10, VR86B, WA91 & CH110
 - 12.3 Waiting List - 94 @ 15 September 2015
 - 12.4 Still to allocate – ML2, ML24A, HA63B, HA67 & CH118
13. Chairman Items for information only
14. To determine Part I and Part II items.

Members are reminded they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

Members are reminded that under Standing Orders they are required to switch their mobile phones/devices off.

25.29 square metres = 1 perch