



ALLOTMENTS COMMITTEE

Members: **Committee Chairman** - Cllr C Wring
Committee Vice Chairman – Cllr J Middleton
Cllrs Bussey, Hall, Hatch, Knott & McNeill
Tenants' Reps: W Rowlinson (ML), R Cheek (HA), J Clark (VR), A
Baker(WA), A Stephens(CH), P Cornock (CH) & N Foster (CEM)

Dear Member

09 September 2014

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 15 September 2014 at 7.30pm**

Signed Ms P J Heath, MILCM

Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To receive minutes of the Allotments Committee meeting held on 14 July 2014
4. To retrospectively agree the price for the investigation works to the Victoria Road Allotment site with regards to the water leak.
5. To discuss prices obtained for the replacement of the corroded pipe work with plastic due to the water leak on the Victoria Road Allotment site
6. To receive the Financial report of the Allotments Committee Accounts
7. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 14 July 2014 meeting
 - 7.1 Moor Lane
 - 7.2 Highdale Avenue
 - 7.3 Victoria Road
 - 7.4 Westbourne Avenue
 - 7.5 Church Hill
 - 7.6 Cemetery
8. To discuss and agree with those Tenants on a six monthly Tenancy agreement and whether a full tenancy agreement can be awarded
9. To discuss the results from the site Risk Assessments
10. To receive an update on plans for this years Annual Tenant Meeting
11. To receive any feedback about this year's stand at the Clevedon Flower Show
12. To receive tenants requests
 - ML23B – 5'x3' shed on a 2.50 perch plot
13. To receive any items reporting to Allotment watch
14. To note the following information
 - 14.1 Termination of Tenancy – ML3B, ML31, VR72, VR86B, CH110, CH131 & CEM136
 - 14.2 Allocation of Tenancy – CH110, CH131
 - 14.3 Waiting List - 91 @ 4 September 2014
 - 14.4 Still to allocate – ML3B, ML31, VR72, WA95A, CH113B, CH124A, CEM136
15. Chairman Items for information only
16. To determine Part I and Part II items.

Members are reminded they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

Members are reminded that under Standing Orders they are required to switch their mobile phones/devices off.

25.29 square metres = 1 perch

Agenda item 5. Victoria Road Allotment – water leak

A water leak has been established on the Victoria Road Allotment site.

Quotes have been obtained to replace the entire length of the allotment site where corroded pipework is causing the leak. This is to be replaced with plastic. Full details of the quotes are attached.

Company A - £ 7193.00 **DOES NOT** include VAT.

Company B - £ 2473.89 **DOES NOT** include VAT.

Out of three companies contacted only two were able to quote as the third company contacted only deals with sewerage.

Attached to this Agenda is the full breakdown and details of what the work involves to correct the water leak on site. This information has been supplied from the two companies contacted.

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