



ALLOTMENTS COMMITTEE

Members: **Committee Chairman** - Cllr C Wring
Committee Vice Chairman – Cllr J Middleton
Cllrs Bussey, Hall, Hatch, Knott & McNeill
Tenants' Reps: W Rowlinson (ML), R Cheek (HA), J Clark (VR), A
Baker(WA), A Stephens(CH), P Cornock (CH) & N Foster (CEM)

Dear Member

17 November 2014

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 24 November 2014 at 7.30pm**

Signed Ms P J Heath, MILCM

Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To receive minutes of the Allotments Committee meeting held on 15 September 2014, Annual Tenants Meeting on 13 October 2014 and the Special Allotment Meeting on 23 October 2014
4. To receive the Financial report of the Allotments Committee Accounts
5. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 15 September 2014 meeting
 - 5.1 Moor Lane
 - 5.2 Highdale Avenue
 - 5.3 Victoria Road
 - 5.4 Westbourne Avenue
 - 5.5 Church Hill
 - 5.6 Cemetery
6. To discuss and agree with those Tenants on a six monthly Tenancy agreement and whether a full tenancy agreement can be awarded
7. To agree the budget for 2015/16 for future Allotment projects and their costings for submission to Town Council.
8. To discuss and agree the price increase for the Allotment Rent in 2015/16.
9. To agree Allotment Committee meeting dates for 2015
10. To receive tenants requests
 - CH100B – 4'x4' shed on a 2.50 perch plot
11. To receive any items reporting to Allotment watch
12. To note the following information
 - 12.1 Termination of Tenancy – ML5B, VR88, CH109 & CH133
 - 12.2 Allocation of Tenancy – VR72, VR88, WA95A, CH109, CH113B, CH133 & CEM136
 - 12.3 Waiting List - 91 @ 11 November 2014
 - 12.4 Still to allocate – ML5B & CH124A
13. Chairman Items for information only
14. To determine Part I and Part II items.

Members are reminded they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

Members are reminded that under Standing Orders they are required to switch their mobile phones/devices off.

25.29 square metres = 1 perch