



CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

Chairman of Committee – Cllr D Shopland

Members: C. Blades, C. Francis-Pester, B. Garner, G. Hill, L. Knott, L. Little, J. Middleton, Cllr Pennycott, Cllr Watkins.

11 February 2015

Dear Member

You are hereby summoned to attend the **Environment & Property Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, Clevedon on **Wednesday 18th February 2015 at 7.30pm**

Signed Ms P. J. Heath MILCM
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

A G E N D A

1. To receive apologies for absence
2. To receive declarations of interest for items on the agenda
3. To receive the minutes of the Environment & Property Committee held on 3rd December 2014
4. To receive detail of budget and expenditure for the Committee 2014/2015,
5. To consider earmarking the budget sum of £3500 for fence around the fallen tree in Herbert Gardens as per minute 14/395
6. To receive details of prices to repair wall in Herbert Gardens at the rear of no 19 Linden Road.
7. To agree wording for the 'polite notice' prior to getting quotations to purchase and install.
8. To receive update on the emptying of litter bins and litterpick from 1st April 2015
9. To receive notes from the Friends of Herbert Gardens; to discuss and agree any actions arising.
10. To receive details of pre-quotation request concerning the repairs to room 2 windows. To agree timetable and process for decision making re the contract.
11. To agree costs and contract for the annual inspection of the skate park and decide if risk assessment should be included.
12. To receive update on the Village hall wall repair and discuss requirements for storage and welfare space.
13. To receive request from tenants at no 42 to install a stairlift with agreement to remove and make good at their expense at end of tenancy.
14. To discuss the purchase of a portable sound system for use in the Council Chamber.
15. To receive notification of any urgent expenditure required on the property owned or managed by the Committee (Financial Regulation 3.4); to authorise such urgent work.
16. Chairman Items for information only
17. To determine Part I and Part II items

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

Members are reminded that under standing orders all mobile phones and communication devices must be turned off.

QUOTATIONS

AGENDA 11 – Skatepark inspections

Company A £45 per play area
£15 Risk assessment Analysis- separate report

Company B £65 per play area up to 5 items £3.00 per item thereafter

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