



CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

Chairman of Committee – Cllr D Shopland

Members: C. Blades, C. Francis-Pester, B. Garner, G. Hill, L. Knott, L. Little, J. Middleton, Cllr Pennycott, Cllr Watkins.

26 November 2014

Dear Member

You are hereby summoned to attend the **Environment & Property Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, Clevedon on **Wednesday 3rd December 2014 at 7.30pm**

Signed Ms P. J. Heath MILCM
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

A G E N D A

1. To receive apologies for absence
2. To receive declarations of interest for items on the agenda
3. To receive the minutes of the Environment & Property Committee held on 12th August 2014
4. To receive detail of budget and expenditure for the Committee 2014/2015,
5. To confirm the Committee's 2015/2016 budget allocation request
6. To receive report on Herbert Gardens as per Council requirement concerning dogs. And make a recommendation to Council re Dogs on Leads.
7. To discuss the inclusion of a fence around the fallen tree following the above discussions as per council minute no. 14/398.7
8. To receive the notes of the site visit to Herbert Gardens on 16.10.14
9. To receive and agree the quotation from Bartlett's tree experts with amendments agree at the site visit.
10. To receive details of prices to repair wall in Herbert Gardens at the rear of no 19 Linden Road.
11. To receive Notes/Minutes from Friends of Herbert Gardens.
12. To receive information concerning scaffolding costs for the high windows in Room 2
13. To receive a request from the tenants of no 42 to plant a Robina Tree in the front garden.
14. To receive notification of any urgent expenditure required on the property owned or managed by the Committee (Financial Regulation 3.4); to authorise such urgent work.
15. Chairman Items for information only
16. To determine Part I and Part II items

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

Members are reminded that under standing orders all mobile phones and communication devices must be turned off.