

CLEVEDON TOWN COUNCIL

SUB-COMMITTEE SALTHOUSE FIELDS TENNIS COURTS

REPORT TO THE TOWN EVENTS & AMENITIES COMMITTEE OF THE MEETING HELD ON MONDAY 16TH DECEMBER 2013 AT 10.00 AM IN THE COUNCIL HOUSE, 44 OLD STREET.

PRESENT: Cllr G Watkins - Sub-Committee Chairman; Cllrs J Geldart, L Little, A Shopland

STC/13/34 DECLARATIONS OF INTEREST

There were no declarations of interest made at the meeting.

STC/13/35 MINUTES

The minutes of the Sub-Committee meeting held on 13th November 2013 were approved and signed by the Sub-Committee Chairman.

STC/13/36 PREFERRED DATE OF TRANSFER OF THE TENNIS COURTS FROM NSC

Members anticipate hand over in early February 2014 to enable the courts to open in the spring following the installation of the new fencing.

RESOLVED: Committee Chairman to continue to follow this up with NSC.

ACTION: Sub-Ctte Chairman

STC/13/37 FENCING QUOTATIONS – AGREED BY TEA CTTE ON 4 DEC 2013

The Sub-Committee Chairman clarified again that the lowest quote included lower grade fencing between the courts whereas the quotation accepted was for all high grade fencing. The fencing quotation accepted was provided by the Contractor used by NSC to supply the end fencing on the tennis courts. NOTED

37.1 GATED ENTRANCE TO INDIVIDUAL COURTS

The present quote is for one gated entrance into the courts. The Sub-Committee Chairman asked Members to consider one gate into the single court and one gate into the double court and additional partition fencing to make the single court separate. This would facilitate separate coin entry systems and could in the future make it easier to use the single court for alternative sports use.

RESOLVED: To recommend to the TEA Committee an additional gated entrance to the courts and additional partition fencing to make the single court separate. Full costing (in the region of £1,000) to be provided for the TEA Committee and to be funded from the NSC Community Investment Fund.

ACTION: Sub-Ctte Chairman

STC/13/38 TO CONSIDER FIRST STEPS AFTER TRANSFER OF COURTS;

38.1 SUPERVISION OF FENCING CONTRACTOR

RESOLVED: The Sub-Committee Chairman to supervise the fencing works.

ACTION: Sub-Ctte Chairman

38.2 INITIAL CLEAN UP OF TENNIS COURTS

RESOLVED:

1. To ensure NSC remove the rubbish and spoil prior to handover and install the replacement nets and posts where required..
2. Following the fencing works to arrange for the Community Payback Team to carry out an initial sweep etc.
3. When this has been completed to ascertain whether further cleaning possibly jet washing is required.

ACTION: Sub-Ctte Chairman & Deputy Town Clerk

38.3 MAINTENANCE AND SAFETY INSPECTIONS**RESOLVED:**

1. To investigate including a regular litter pick of the courts under the NSC Contract for dog and litter bins. The Deputy Town Clerk reminded members that this contract is currently being reviewed by NSC.

2. To investigate including a weekly safety inspection in the arrangement with NSC Rangers for the Skate Park and MUGA. This currently costs £12 per week for the Skate Park.

ACTION: Sub-Ctte Chairman & Deputy Town Clerk

38.4 NOTICES OF OWNERSHIP/RESPONSIBILITY/DISCLAIMER

RESOLVED: To investigate the purchase of two standard disclaimer notices, similar to those used at the MUGA and Skate Park. The signs to be erected near the two entrance gates.

ACTION: Sub-Ctte Chairman & Deputy Town Clerk

38.5 FREE ACCESS/COIN OPERATED ENTRY SYSTEM

One Member had concerns that if the courts were free to use initially the public would expect this to continue. The Sub-Committee anticipated that the courts could eventually be self-financing.

RESOLVED:

1. The initial free access to be advertised for a limited time possibly 12 weeks.
2. To obtain formal quotations for coin operated entry systems. Also clarify whether the systems are vandal proof and the amount of coins they can hold.
3. To investigate how other Town Council's operate their tennis courts.
4. To investigate a possible arrangement with Clevedon Promenade Bowling Club.

STC/13/39 PUBLICITY, MARKETING AND POSSIBLE VOLUNTEERS

RESOLVED: To publicise the takeover of the courts in the local press in January and commence arrangements for a launch event and the recruitment of volunteers at a later date.

ACTION: Sub-Ctte Chairman & Cllr Geldart

STC/13/40 TO CONSIDER OTHER SOURCES OF FUNDING FOR THE TENNIS COURTS

RESOLVED: To continue to investigate a grant from the Chairman of NSC also possible funding from tennis equipment companies, Alliance Homes and section 106 funding. Also to consider an application to Sport England in the future for the re-surfacing of the courts.

ACTION: Sub-Ctte Chairman & Cllr Geldart

STC/13/41 TO AGREE ANY SPECIFIC ITEMS FOR CONSIDERATION AT THE NEXT TEA COMMITTEE ON 19TH FEBRUARY 2014

RESOLVED: Fencing Contract - Additional Gate STC/13/37.1 above.
Entry System Quotation
Lease
Terms of Reference

ACTION: Deputy Town Clerk

STC/13/42 TO AGREE REVISED TERMS OF REFERENCE FOR THE SUB-COMMITTEE FOR APPROVAL BY TEA COMMITTEE

RESOLVED: To recommend to the TEA Committee acceptance of the attached terms of reference.

STC/13/43 TO ARRANGE DATE OF NEXT MEETING

RESOLVED: Monday 27th January 2014 at 10.00 am. Items for the agenda Entry system; Lease; Shed.

ACTION: Sub-Ctte Chairman & Deputy Town Clerk

The meeting finished at 11.11 am
CHAIRMAN:.....

APPROVED AS A TRUE RECORD
DATE: