



ALLOTMENTS COMMITTEE

Members: To be confirmed

Tenants' Reps: W Rowlinson (ML), D Regan (ML), R Cheek (HA),
J Clark (VR), A Baker(WA), A Stephens(CH), P Cornock (CH) & N
Foster (CEM)

Dear Member

13 May 2014

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 19 May 2014 at 7.30pm**

Signed Ms P J Heath, MILCM
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To receive minutes of the Allotments Committee meeting held on 31 March 2014
4. To receive the Financial report of the Allotments Committee Accounts
5. To re-elect the Vice Chairman of the Allotment Committee for 2014/15
6. To reappoint Councillor Site Representatives for all allotment sites
7. To reappoint and re-sign the code of conduct for all Tenant Site Representatives for all allotment sites
8. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 31 March 2014 meeting
 - 8.1 Moor Lane
 - 8.2 Highdale Avenue
 - 8.3 Victoria Road
 - 8.4 Westbourne Avenue
 - 8.5 Church Hill
 - 8.6 Cemetery
9. To discuss and approve changes to the warning procedure for non-cultivation
10. To discuss and approve changes to the six month and full tenancy agreements
11. To progress plans for this year's stand at the Clevedon Flower Show, theme to be the commencement of WW1
12. To receive tenants requests
 - ML6 – 6'x4' shed on a 5.00 perch plot
 - HA68 – 8'x6' shed on a 5.00 perch plot
 - VR85A – 6'x4' shed on a 2.50 perch plot
 - CH112 – 6'x4' shed on a 5.00 perch plot
13. To receive any items reporting to Allotment watch
14. To note the following information
 - 14.1 Termination of Tenancy – CH100B
 - 14.2 Allocation of Tenancy – ML32, VR85A & WA95A
 - 14.3 Waiting List - 98 @ 8 May 2014
 - 14.4 Still to allocate – WA91 & CH100B
15. Chairman Items for information only
16. To determine Part I and Part II items.