



## **ALLOTMENTS COMMITTEE**

**Members:** Cllr J Middleton - Chairman

Cllr B Hatch – Vice Chairman

Cllrs: D Flint (CH), J Geldart (WA), S Hale (ML), C Hall (HA),

B Hatch (CEM), G Hill (CH) & J Norton-Sealey (VR)

**Tenants' Reps:** W Rowlinson (ML), J Pilsworth (ML), A Cunningham (HA), J Clark (VR), A Baker(WA), A Stephens(CH), P Cornock (CH) & Vacant (CEM)

Dear Member

16 July 2015

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 20 July 2015 at 7.30pm**

Signed Ms P J Heath, MILCM  
Town Clerk

**PUBLIC PARTICIPATION** - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

### **AGENDA**

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To receive minutes of the Allotments Committee meeting held on 15 June 2015
4. To receive the Financial report of the Allotments Committee Accounts
5. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 15 June 2015 meeting
  - 5.1 Moor Lane
  - 5.2 Highdale Avenue
  - 5.3 Victoria Road
  - 5.4 Westbourne Avenue
  - 5.5 Church Hill
  - 5.6 Cemetery
6. To discuss and agree with those Tenants on a six monthly Tenancy agreement and whether a full Tenancy agreement can be awarded
7. To receive an update concerning the replacement of the Victoria Road Allotment boundary fence
8. To discuss and agree to the grass cutting on the Cemetery Allotment site
9. To discuss and agree an amount for the Allotment Holding Deposit increase from September 2015
10. To discuss and provide the Councillor Representatives with the Risk Assessment forms for 2015
11. To receive an update for this year's Clevedon Flower Show stand
12. To receive tenants requests
13. To receive any items reporting to Allotment watch
14. To note the following information
  - 14.1 Termination of Tenancy – CH118
  - 14.2 Allocation of Tenancy – VR74 & CH113A
  - 14.3 Waiting List - 95 @ 13 July 2015
  - 14.4 Still to allocate – ML2, ML4B & CH118
15. Chairman Items for information only
16. To determine Part I and Part II items.

*Members are reminded they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.*

*Members are reminded that under Standing Orders they are required to switch their mobile phones/devices off.*

*25.29 square metres = 1 perch*