



ALLOTMENTS COMMITTEE

Members: Cllr J Middleton - Chairman
Cllr To be elected - Vice-Chairman
Cllrs: D Flint (CH), J Geldart (WA), S Hale (ML), C Hall (HA),
B Hatch (CEM), G Hill (CH) & J Norton-Sealey (VR)

Tenants' Reps: W Rowlinson (ML), J Pilsworth (ML), A Cunningham (HA), J Clark (VR),
A Baker(WA), A Stephens(CH), P Cornock (CH) & N Foster (CEM)

Dear Member

09 June 2015

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 15 June 2015 at 7.30pm**

Signed Ms P J Heath, MILCM
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To elect a Vice Chairman of the Allotments Committee
4. To receive minutes of the Allotments Committee meeting held on 13 April 2015
5. To receive the Financial report of the Allotments Committee Accounts
6. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 13 April 2015 meeting
 - 6.1 Moor Lane
 - 6.2 Highdale Avenue
 - 6.3 Victoria Road
 - 6.4 Westbourne Avenue
 - 6.5 Church Hill
 - 6.6 Cemetery
7. To discuss and agree with those Tenants on a six monthly Tenancy agreement and whether a full Tenancy agreement can be awarded
8. To receive an update concerning the replacing of the Victoria Road Allotment boundary fence
9. To discuss and agree whether to continue with the letter of concern
10. To discuss the bee hive on Cemetery Allotment site, receive the site visit report and agree the future of the hive
11. To receive the Financial Auditors report concerning the Allotment financial year and Council's financial year not coinciding
12. To discuss and agree to the Allotment plots rent increase for 2015/16
13. To discuss and agree the prize values for the Best Garden Awards
14. To organise a working party for this year's Clevedon Flower Show
15. To receive tenants requests
 - ML3B – 4'x4' shed on a 2.60 perch plot
 - ML41 – 8'x12' polytunnel on a 5.00 perch plot
 - ML45A – 6'x4' walk in grow tunnel on a 2.50 perch plot

P.T.O

Members are reminded they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

*Members are reminded that under Standing Orders they are required to switch their mobile phones/devices off.
25.29 square metres = 1 perch*

- VR75 – 6'x4' shed on a 5.00 perch plot
 - VR85A – 4'x4' shed on a 2.50 perch plot
16. To receive any items reporting to Allotment watch
 17. To note the following information
 - 17.1 Termination of Tenancy ML2, ML5B, VR74, CH106, CH113A & CEM148
 - 17.2 Allocation of Tenancy – ML5B & CEM148
 - 17.3 Waiting List - 95 @ 8 June 2015
 - 17.4 Still to allocate – ML2, VR74, CH106 & CH113A
 18. Chairman Items for information only
 19. To determine Part I and Part II items.

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